



Borough of Haworth  
ZONING BOARD OF ADJUSTMENT  
**REORGANIZATION MEETING MINUTES**

Tuesday, January 7, 2025 @ 7:30PM

Mr. Panzella opened the meeting at 7:31pm.

**Open Public Meeting Act Announcement:** In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. It has been posted on the Bulletin Board in the Municipal Center. Copies have been mailed to THE RECORD. A copy has been filed with the Borough Clerk and copies have been mailed to individuals requesting the same.

**ROLL CALL 2024**

The roll call established that the following were present: Mr. Lester, Mr. Ross, Mr. Vierheilg, Mr. Weiss, Mr. Martinez, Mr. Heitzner and Mr. Panzella.

The following were absent: Mr. Pilsbury and Ms. Eby

Also in attendance: Mr. Rupp, Board attorney, Councilman Rosenberg and Ms. Lee, Deputy Clerk

**ADMINISTRATION OF OATHS OF OFFICE**

Jeffrey Lester – 4 year term (2025-2028)

Larry Ross – 4 year term (2025-2028)

\*Michael Pilsbury – 4 year term (2025-2028)

Jeff Heitzner (alternate 2) - 2 year term (2026)

The Board Attorney swore in Mr. Lester, Mr. Ross and Mr. Heitzner.

\*Mr. Pilsbury will be sworn in at the next meeting.

**ROLL CALL 2025**

The following were present: Mr. Lester, Mr. Ross, Mr. Vierheilg, Mr. Weiss, Mr. Martinez, Mr. Heitzner and Mr. Panzella.

The following were absent: Mr. Pilsbury and Ms. Eby

Also in attendance: Mr. Rupp, Board attorney, Councilman Rosenberg and Ms. Lee, Deputy Clerk

**BOARD NOMINATIONS**

**Chairperson** – Mr. Weiss nominated Mr. Panzella, seconded by Mr. Lester.

**Vice-Chairperson** – Mr. Weiss nominated. Mr. Lester, seconded by Mr. Vierheilg.

**Secretary** – Mr. Weiss nominated Mr. Ross, seconded by Mr. Lester

Vote for the 3 positions.

Mr. Vierheilg – yes      Mr. Heitzner – yes

Mr. Lester – yes            Mr. Martinez – yes  
Mr. Weiss - yes            Mr. Ross – yes  
Mr. Panzella – yes  
Carried.

**ADMINISTRATION OF APPOINTMENTS**

Board Attorney – William F. Rupp, Trenk Isabel, Siddiqi & Shadarian  
Board Engineer – Joseph Vince, Schwanewede Hals Vince  
Board Planner – Caroline Reiter, T&M Associates  
Recording Secretary – Martha Francis  
Mr. Lester moved to approve the appointments, seconded by Mr. Ross.  
Mr. Vierheilg – yes        Mr. Heitzner – yes  
Mr. Lester – yes            Mr. Martinez – yes  
Mr. Weiss - yes            Mr. Ross – yes  
Mr. Panzella – yes  
Carried.

**ADOPTION OF ANNUAL MEETING SCHEDULE for 2025**

Consent resolution approval – Mayor and Council (January 5, 2025)  
Zoning Board of Adjustments meetings are held the first Tuesday of the month at the Municipal Center at 7:30pm.

Jan 7	Feb 4	Mar 4	Apr 1	May 6	Jun 3
Jul 1	Aug 5	Sep 2	Oct 7	Nov 4	Dec 2

Mr. Ross moved to adopt the meeting schedule as shown on agenda, seconded by Mr. Heitzner  
Mr. Vierheilg – yes        Mr. Heitzner – yes  
Mr. Lester – yes            Mr. Martinez – yes  
Mr. Weiss - yes            Mr. Ross – yes  
Mr. Panzella – yes  
Carried.

**ADJOURN REORGANIZATION MEETING**

Mr. Ross moved to adjourn the reorganization meeting. Seconded by Mr. Heitzner.  
Mr. Vierheilg – yes        Mr. Heitzner – yes  
Mr. Lester – yes            Mr. Martinez – yes  
Mr. Weiss - yes            Mr. Ross – yes  
Mr. Panzella – yes  
Carried.  
Meeting adjourned at 7:41pm.