



Borough of Haworth
ZONING BOARD OF ADJUSTMENT
REORGANIZATION & REGULAR MEETING MINUTES
Tuesday, January 16, 2024 @ 7:30PM

REORGANIZATION MEETING

Mr. Panzella opened the meeting at 7:34 pm with the Open Public Meeting Act Announcement: In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. It has been posted on the Bulletin Board in the Municipal Center. Copies have been mailed to THE RECORD or THE SUBURBANITE. A copy has been filed with the Borough Clerk and copies have been mailed to individuals requesting the same.

ROLL CALL 2023

The following were present: Mr. Lester, Mr. Pilsbury, Mr. Ross, Mr. Weiss, Mr. Panzella
The following were absent: Ms. Eby, Mr. Verheilig

Also present: Board attorney, Board recording secretary

ADMINISTRATION OF OATHS OF OFFICE

Jennifer Eby – 4 year term (2024-2027)
Alex Vierheilig – 4 year term (2024-2027)
Larry Weiss – 4 year term (2024-2027)
Stephen J. Chval (alternate 1) - 2 year term (2024-2025)
Alfred Martinez (alternate 2) - 1 year term (2024)

Ms. Eby and Mr. Verheilig will be sworn in at the next meeting.
The Board attorney swore in Mr. Weiss, Mr. Chval, and Mr. Martinez.

ROLL CALL 2024

The following were present: Mr. Lester, Mr. Pilsbury, Mr. Ross, Mr. Weiss, Mr. Chval, Mr. Martinez,
Mr. Panzella
The following were absent: Ms. Eby, Mr. Verheilig

BOARD NOMINATIONS

Chairperson Mr. Weiss nominated Mr. Panzella, second Mr. Lester. All in favor. Carried.
Vice-Chairperson Mr. Ross nominated Mr. Lester, second Mr. Weiss. All in favor. Carried.
Secretary left open

ADMINISTRATION OF APPOINTMENTS

Consent resolution approval – Mayor and Council (January 14, 2024)

Board Attorney – John J. D’Anton, Esq.
Board Engineer – Joe Vince, Schwanewede Hals & Vince
Board Planner – Caroline Reiter, T&M Associates
Recording Secretary – Martha Francis

Mr. Lester moved to approve the appointments, second Mr. Pilsbury.

Mr. Lester-yes Mr. Chval-yes
Mr. Pilsbury-yes Mr. Martinez-yes
Mr. Ross-yes Mr. Panzella-yes
Mr. Weiss-yes

Carried.

ADOPTION OF ANNUAL MEETING SCHEDULE for 2024

Consent resolution approval – Mayor and Council (January 14, 2024)
Zoning Board of Adjustments meetings are held the first Tuesday of the month at the Municipal Center at 7:30pm. *meeting dates changed due to holidays and schedule conflicts.

Jan. 16*	Feb. 6	Mar. 5	Apr.2	May 7	June 4
July 2	Aug. 6	Sept. 3	Oct. 1	Nov. 5	Dec. 3

Mr. Pilsbury moved to adopt the meeting schedule, second Mr. Chval.

Mr. Lester-yes Mr. Chval-yes
Mr. Pilsbury-yes Mr. Martinez-yes
Mr. Ross-yes Mr. Panzella-yes
Mr. Weiss-yes

Carried.

ADJOURN REORGANIZATION MEETING

Mr. Chval moved to adjourn the reorganization meeting, second Mr. Lester.

Mr. Lester-yes Mr. Chval-yes
Mr. Pilsbury-yes Mr. Martinez-yes
Mr. Ross-yes Mr. Panzella-yes
Mr. Weiss-yes

Carried.

REGULAR MEETING

Mr. Panzella opened the regular meeting immediately following the reorganization meeting with the **OPEN PUBLIC MEETING ACT ANNOUNCEMENT**

ROLL CALL

The following were present: Mr. Lester, Mr. Pilsbury, Mr. Ross, Mr. Weiss, Mr. Chval, Mr. Martinez, Mr. Panzella

The following were absent: Ms. Eby, Mr. Verheilg

Also present: Board attorney, Board recording secretary.

MINUTES FOR APPROVAL

1. December 5, 2023 minutes Mr. Lester moved to adopt the minutes, second Mr. Pilsbury.

Mr. Lester-yes	Mr. Chval-no vote
Mr. Pilsbury-yes	Mr. Martinez-no vote
Mr. Ross-no vote	Mr. Panzella-yes
Mr. Weiss-no vote	

Carried.

INVOICES FOR REVIEW

Martha Francis	Meeting attendance & minutes (12/5/2023)	\$250.00
Shoprte	Members Recognition (12/5/2023)	\$ 30.97
Amazon	Name Plates	<u>\$104.90</u>
	Total	\$385.87

Mr. Ross moved to approve the invoices, second Mr. Martinez.

Mr. Lester-yes	Mr. Chval-yes
Mr. Pilsbury-yes	Mr. Martinez-yes
Mr. Ross-yes	Mr. Panzella-yes
Mr. Weiss-yes	

Carried.

HEARINGS None

RESOLUTIONS None

MEETING OPEN TO THE PUBLIC No public was present.

OLD BUSINESS The Board attorney stated that Mr. Bruckner's attorney was send a letter that he should attend the February 6th meeting. The Board attorney spoke to him as well.

NEW BUSINESS

1. Escrow Ordinance and Application Fees Discussion. The Board attorney stated that the Borough attorney has begun creating an ordinance for escrow, which largely pertains to the Planning Board. Discussion.

ADJOURN Mr. Chval moved to adjourn, second Mr. Pilsbury. All in favor. Meeting adjourned at 8:08 pm.

NEXT SCHEDULED ZONING BOARD OF ADJUSTMENT
REGULAR MEETING
Tuesday, February 6, 2024 at 7:30pm

Respectfully submitted,

Martha Francis
Recording Secretary