

207. Special Meeting of the Mayor and Council  
of the Borough of Haworth held on October  
14, 2013 at the Municipal Center

Present: Hon. John Dean DeRienzo, Mayor

Councilmembers: Stephen Chval  
Glenn Poosikian  
Mary Anne Groh  
Andrew Rosenberg  
Anthony Volpe

Mayor DeRienzo called the meeting to order at 7:30 PM and upon roll call all members of the Council were present with the exception of Mr. Iacobino. The Mayor then read the following statement: "This is a Special Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to the Star Ledger and The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the Council."

Best Practices Questionnaire

Mayor DeRienzo explained the administrative staff and Mr. Chval have prepared answers to all questions in the Best Practices.

Mr. Chval noted they went through this exercise several times, no more than nine questions were answered "no" resulting in no reduction in state aid.

Mr. Volpe asked the date for the questionnaire to be submitted.

Mr. Chval responded, October 15<sup>th</sup>.

Mr. Volpe asked the difference from last year's questions.

Mayor DeRienzo replied some questions have been added this year, some are clarified and some are close to last year's. He discussed state aid being taken back which is a punishment, he felt as the State should be helping the municipalities and now the questionnaire has to be discussed in a public meeting.

Discussion then followed on each question which included: new shared service agreement with Harrington Park for the use of the street sweeper; use of Borough vehicles; pay to play ordinances; energy auctions as part of the JIF; a written policy for the use of surplus; the Borough's up to date website; attendance by elected officials of various seminars; codification of Borough ordinances; collective bargaining agreements re. 2% CAP; competitive note sales; preparation of annual financial and annual debt statements; review of grant revenues; long term plans in connection with budget preparations; review of tax appeals re. reassessment/reevaluation

Best Practices Questionnaire – cont'd.

plans; dedicated trust funds; monthly review of health benefits; health care contributions by employees; accurate records of employee time; annual employment practice liability training provision; transitional duty program; longevity policy; emergency management plan update.

It was noted that there were disagreements among council members in connection with some of the responses.

Open Meeting to Public

The meeting was opened to the period of public discussion. As there were no comments the meeting was closed to public discussion.

Council Finance Chair

Mr. Volpe referred to a previous discussion regarding the naming of a council member to serve in a transitional role in connection with Mr. Chval's retirement.

Mayor DeRienzo suggested that as a courtesy to wait for Mr. Iacobino to be present for this matter.

Mrs. Groh said a transitional person is needed, particularly since the Borough is going to bond soon.

Mayor DeRienzo discussed 2014 Capital Budgets being due; bonding which will take place in November; all council members received material in connection with purging of certain ordinances and the administrator will review with department heads these ordinances so the number is correct for bonding.

Mrs. Groh said the transition would be good for her to be involved in.

Mayor DeRienzo responded she should automatically be involved in the bonding process.

Mrs. Groh said there should be information regarding a retainer fee.

Mayor DeRienzo said he had no objection for the transitional role, but the matter should wait for Mr. Iacobino to be present and the Finance Committee should meet prior to the first meeting in November.

Close Meeting to Public

The following resolution was duly offered, seconded and carried at 8:45 PM:

209. Special Meeting of October 14, 2013

Close Meeting to Public

BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, as follows:

1. That the Governing Body, pursuant to N.J.S.A. 10:4-12, shall exclude the public from the next portion of this meeting in order to discuss matters pertaining to personnel matters.

2. That the items under discussion in the closed meeting will be disclosed to the public at the conclusion of the matter.

Re-open Meeting to Public

The meeting was reopened to the public at 9:00 PM and as there was no further business to come before the Council was adjourned on motion duly offered, seconded and carried.

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Ann E. Fay, RMC, CMC  
Clerk-Administrator