

## HSTC 03/05/2024 Meeting Minutes

1. 7:06 PM Steve Jureller called meeting to order
  - a. In attendance: Steve Jureller, Dina Siciliano, Annette Berger-Machac, Robin Sodaro, Don Russell, Mike Brice
2. Public duly notified of meeting's occurrence.
3. The minutes of the 1/16/24 meeting were approved.
4. New Member, Don Russell was welcomed

### Old Business:

1. Zone Assignments: Don Russell, Zone 3; Michael Golland, Zone 1
2. Tree Planting: Plantings have been completed. Dina is addressing a couple of issues. There are a few extra trees which the DPW will plant. Dina to develop & maintain new list
3. Social Media effort (Dina / Robin): Dina to get this on Instagram and facebook accounts linked to town website;
  - a. HSTC facebook page is up; Robin working on header
4. Draft Tree Ordinance:
  - a. State has updated town requirements for water runoff
  - b. State is mandating that each town have a tree ordinance
  - c. Due to State by May 1 therefore our draft needs to be submitted to Town in April
  - d. Steve to revise current draft to include new language
5. The new Borough Construction Official, Robert Sherrow, will attend the December HSTC meeting. This did not happen. Will try for Jan meeting. No show in Jan. Will try for March 5 meeting
6. 2024 budget – Dina submitted a draft budget with the below line items. This will be submitted formally to the Finance Committee in January. Completed
  - a. Arborist - \$500
  - b. Arbor Day Programs - \$300
  - c. Continuing Education - \$150
  - d. Five Year Report - \$4,000 (based on an estimate from Liz Stewart)
  - e. Contract Program (WTP) - \$35,000
  - f. Emergency Pruning / Removals - \$25,000
  - g. Tree Purchases / Plantings - \$8,000
  - h. Total: \$72,950

### New Business

1. Outstanding Tree Issues:
  - a. 510 Haworth Ave: address in spring
  - b. 400 Maple: 2025 WTP list
  - c. 73 Maple: 2025 WTP list for pruning
  - d. 219 Valley Ct: homeowner tree

- e. 105 Knickerbocker: SJ, MB, Mike Golland and Don Russell to visit and review
- f. 121 Pleasant: SJ, MB, Mike Golland and Don Russell to visit and review
- 2. NJUCF Grant Application – The grant has been conditionally approved, pending the submission of some additional information. Dina to coordinate this.
  - a. Awarded Grant to do survey of Green Spaces – parks and green areas (not woods)
  - b. State financial items
    - i. Borough Clerk to sign off
    - ii. Need final agreement
  - c. Engage Liz Stewart – funds are available (18 month program)
  - d. Will get schedule for Liz; Steve J to reach out
  - e. Volunteer hours go towards grant
    - i. Steve J to create a spreadsheet
- 3. 2024 WTP list: Completed
  - a. RFP posted – should include stump removal
  - b. Arrow awarded bid for \$33,060
- 4. Site Plans – 5 Myrtle
- 5. Mass Ave Development: Affordable housing planned. Numerous trees will be removed (100+). Site plan needed and HSTC needs to review so can limit # of trees impacted
- 6. Karen Grossman has resigned. Due to her diligence, commitment and hard work HSTC motioned and approved that a tree be planted in her name
  - a. Status?

2024 Focus:

- 1. Enhance Borough awareness of what HSTC does
  - a. How to inform public?
    - i. Link on town web page & newsletter? Robin S to handle and work with Karen G on types of trees
      - 1. Robin to create a Shade Tree page
      - 2. Dina started a facebook page
- 2. Grants: seek out more opportunities to fund planting
  - a. Carbon offsets
  - b. Must do in conjunction with Borough
- 3. Arbor Day Celebration April 24 – 26
  - a. Robin to work on poster
  - b. Robin to reach out to Children’s Librarian at Haworth Library
  - c. Goal is to plant a tree

Grants:

- 1. Urban & Community Forestry Grant – Annual report is done

2. Arbor Day Foundation
  - a. Arbor Day Tree City Application due 2/15/24 - completed
3. Urban & Community Forestry Report
  - a. Concern w/ statement of tree budget
  - b. Tree education
  - c. Annual Accomplishments
  - d. Liz Stewart to assist/submit; date, TBD but must have in place by 12/31/24
4. Swim Club:
  - a. Dina to review with Bill to clean up where can

Meeting adjourned at 8:32 pm

#### Upcoming HSTC Meetings

- 2024 Meeting Dates: 4/2, 5/7, 6/4, 7/16, 9/3, 10/1, 11/12, 12/3
- All meetings, unless otherwise noted, will be at the Haworth Library at 7:00 pm