

HSTC 07/15/2024 Meeting Minutes

1. 7:02 PM Steve Jureller called meeting to order
 - a. In attendance: Steve Jureller, Robin Sodaro, Annette Berger-Machac, Don Russell, Mike Brice,
2. Public duly notified of meeting's occurrence.
3. The minutes of the 5/23/24 meeting were approved.

Old Business

1. Social Media effort (Dina / Robin): Dina to get Instagram and Facebook accounts linked to town website;
 - a. HSTC Facebook page is up; Robin working on header
 - b. Once the Tree Survey is completed, use effort and reason for Survey and HSTC as a story
2. Draft Tree Ordinance:
 - a. State has updated town requirements for water runoff
 - b. State is mandating that each town have a tree ordinance
 - c. Revised tree ordinance has been drafted with input from several people. It was introduced at the May 14 Borough Council meeting, with second reading scheduled for May 28.
 - d. Ordinance approved 6/14/24
 - e. Robert Sherrow, Haworth Borough Construction Code Official, is finalizing the form
 - f. 2 applicants to date:
 - i. 357 Pleasant: when site plans provided, HSTC can respond
 - ii. 154 Harrison: HSTC response will be conveyed to applicant
3. 2024 budget – The draft budget has been submitted, but not yet approved
 - a. Arborist - \$500
 - b. Arbor Day Programs - \$300
 - c. Continuing Education - \$150
 - d. Five Year Report - \$4,000 (based on an estimate from Liz Stewart)
 - e. Contract Program (WTP) - \$35,000
 - f. Emergency Pruning / Removals - \$25,000
 - g. Tree Purchases / Plantings - \$8,000
 - h. Total: \$72,950
4. Mass Ave Development:
 - a. HSTC President responded to Borough, Planning Board & Applicant: more deciduous and shade trees need to be planted. Waiting on a response
5. Tree Planting List – Dina is maintaining and will update the recommended tree list on the website with the updated Native Tree List recently issued by the Native Plant Society of NJ.

New Business

1. Survey of trees in Haworth Green Spaces (excluding forested areas)
 - a. Haworth received a \$15,000 grant and must match this amount in volunteer hours. Of these, approximately 90 hours are required to be provided by the HSTC.
 - b. Information that will be gathered on the trees include species, DBH, condition, current height, and potential height
 - c. This information will be used to determine maintenance requirements and planting opportunities.
 - d. Liz Stewart will then file a report with the state, (targeted for July). Once the report is approved, the Borough can then apply for reimbursement of costs associated with the survey.
 - e. Liz mentioned that she can also provide training during the survey program, to help satisfy HSTC's CEU requirements.
 - f. Steve asked that anyone who spends time on the survey to email Steve and Dina with the date and duration of time spent, and the work done, to track for our total hours' requirement.
 - g. Survey work started on May 20:
 - i. 12 areas identified
 - ii. 6 areas completed in 6 sessions
 - iii. Additional sessions to be planned
 - iv. 33.5 Volunteer hours logged to date
 - v. 350 trees tagged to date
2. Outstanding Tree Issues:
 - a. 34 Summit: Annette to determine pruning
 - b. 438 Sylvan Pl – Robin recommended removal
 - c. Harison & Prospect: Small borough lot; Don to reivew
 - d. 395 Maple St: Robin, prune?
 - e. 375 Harland: 5 trees for pruning; Robin to confirm
 - f. Harland across from 203 Myrtle – Mike Brice recommended remove 2025 WTP
 - g. 89 Prospect – 2 trees, Don to review; Carolyn to contact homeowner to remove at homeowner cost
 - h. Garfield and Hoover: Don
 - i. 97 Valley: Annette
 - j. 263 Franklin
 - k. 106 Brookfield, Dumont: Carolyn to notify homeowner that HSTC member (Mike Brice) and Haworth DPW Supervisor (Tom Runge) will investigate. MB to contact Tom
 - l. 209 Harrison: Don and Mike B to review town trees on 2 adjacent town lots
3. 2024 WTP: completed however need to check 135 Harrison – pruning not done. SJ to confirm

2024 Focus:

1. Enhance Borough awareness of what HSTC does
 - a. How to inform public?
 - i. Link on town web page & newsletter? Robin S to handle and work on types of trees
 1. Robin to create a Shade Tree page
 2. Facebook page has been created
2. Grants: seek out more opportunities to fund planting
 - a. Carbon offsets
 - b. Must do in conjunction with Borough

Grants:

1. Urban & Community Forestry Grant – See above
2. Arbor Day Foundation
 - a. Arbor Day Tree City Application due 2/15/24 - completed
3. Urban & Community Forestry Report
 - a. Concern w/ statement of tree budget
 - b. Tree education
 - c. Annual Accomplishments
 - d. Liz Stewart to assist/submit; date TBD but must have in place by 12/31/24

Meeting adjourned at 7:49 pm

Upcoming HSTC Meetings

- Remaining 2024 Meeting Dates: 9/3, 10/1, 11/12, 12/3
- All meetings, unless otherwise noted, will be at the Haworth Library at 7:00 pm