

## HSTC Minutes 11/14/2023 Meeting

1. 7:06 PM Steve Jureller called meeting to order
  - a. In attendance: Steve Jureller, Dina Siciliano, Annette Berger-Machac, , Robin Sodaro
2. Public duly notified of meeting's occurrence
3. The minutes of the 10/3/23 meeting were approved.

### Old Business:

1. Tree Planting: Plantings have been completed. Dina is addressing a couple of issues. There are a few extra trees which the DPW will plant.
2. Social Media effort (Dina / Robin): Robin showed a proposed logo. Robin and Dina will work on incorporating into the HSTC website and use on the new Facebook page being developed.
3. Tree Farm: No action.
4. Draft Tree Ordinance: HSTC will be meeting with the Environmental Commission at their November 20 meeting to discuss the ordinance. Further work is required to simplify the language.
5. The new Borough Construction Official, Robert Sherrow, will attend the December HSTC meeting. Items for discussion will be circulated by Steve in advance.
6. A total of 8 CEU's (cumulatively for the committee) must be completed by the end of the year. Dina previously provided a list of possible course opportunities.
7. 2024 budget – Dina submitted a draft budget with the below line items. This will be submitted formally to the Finance Committee in January.
  - a. Arborist - \$500
  - b. Arbor Day Programs - \$300
  - c. Continuing Education - \$150
  - d. Five Year Report - \$4,000 (based on an estimate from Liz Stewart)
  - e. Contract Program (WTP) - \$35,000
  - f. Emergency Pruning / Removals - \$25,000
  - g. Tree Purchases / Plantings - \$8,000
  - h. Total: \$72,950

### New Business

1. Tree Issues: Tree list as distributed by Carolyn Lee on 11/10/23 was reviewed.
  - a. 400 Maple St – Dina to follow up with Tom Runge
  - b. Haworth Ave at Duck Pond – Dina to have Tom Runge identify specific trees
  - c. 100 Terrace St – Dina to follow up with the DPW
  - d. 264 Crocker Pl – Liz Stewart reviewed one of the trees and determined that action is not currently required. This information has been communicated to the homeowner. Discussion was also had regarding the

homeowner's proposed driveway work. It was decided that the homeowner should proceed with the work and that it shouldn't be necessary for the tree to be removed. Steve to communicate this to the Boro to relay to the homeowner.

- e. 18 Owatonna St – Dina to follow up with the DPW
  - f. 451 Jefferson - Dina is going to call the homeowner
  - g. 280 Lake Shore Dr - Dina to discuss with T. Runge
  - h. 329 Haworth Ave – HSTC to request that the DPW remove the tree that is already severely leaning / down.
  - i. 222 Valley Ct – The committee agreed that the homeowner can proceed with removing two small trees and planting four new trees. Dina to relay and also remind them to use trees from the approved tree list.
  - j. 15 Summit Place – It is unclear which tree is in question. Steve to get contact information for the homeowner so that a member of HSTC can contact them to determine if any action is required.
  - k. 84 Hardenburgh – Steve to review
  - l. 85 Whitman – Steve to review
2. NJUCF Grant Application – The grant has been conditionally approved, pending the submission of some additional information. Dina to coordinate this.
  3. 2024 WTP list – The list will be finalized this week. Steve reminded the committee that trees are to be marked no later than December 3 – an orange spray painted “X” on trees to be removed, and an orange ribbon on trees to be pruned. Steve will provide the paint / ribbon. Also, the list of stumps to be removed must be finalized based on the trees that were removed from the WTP 2023 list. The WTP items must be finalized by all members, with any comments sent to Steve to finalize the list to provide to the Boro to develop the RFP for the WTP 2024 program.
  4. Site Plans – Steve to review the site plans submitted for 417 and 421 Sylvan Place (two separate lots created by a subdivision).
  5. New committee members – HSTC is looking to expand from five to seven members (plus our Council Liaison). Steve will put together a brief description of duties for members to send out to any interested Haworth residents.

### 2023 Focus:

1. Enhance Borough awareness of what HSTC does
  - a. How to inform public?
    - i. Link on town web page & newsletter? Robin S to handle and work with Karen G on types of trees
      1. Robin to create a Shade Tree page
2. Grants: seek out more opportunities to fund planting
  - a. Carbon offsets
  - b. Must do in conjunction with Borough
3. Improve relationship with DPW. On hold as new Supervisor pending

### Grants:

1. Urban & Community Forestry Grant – see above.
2. Arbor Day Foundation
3. National Climate Solutions Grant
4. Urban Forrest Canopy
5. Urban & Community Forestry Report
  - a. Concern w/ statement of tree budget
  - b. Tree education
  - c. Annual Accomplishments
6. Swim Club:
  - a. Consider tree re-forestry; grants are available

Meeting adjourned at 8:30 pm

### Upcoming HSTC Meetings

- Dec 5
- 2024 Meeting Dates: 1/9, 2/6, 3/5, 4/2, 5/7, 6/4, 7/16, 9/3, 10/1, 11/12, 12/3