

1. Reorganization Meeting of the Mayor and Council of the Borough of Haworth held on January 8, 2023 at the Municipal Center

Present: Hon. Heather Wasser, Mayor

Councilmembers: Glenn Poosikian
Andrew Rosenberg
Dina Siciliano
Jacqueline Guenego
Lisa Dhamija

Borough Attorney: Robert T. Regan

Ms. Fay called the meeting to order at 12:35 PM and upon roll call all members of the council were present. Ms. Fay then read the following: "This is the Reorganization Meeting of the Mayor and Council of the Borough of Haworth. Adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the municipal center, by filing a copy of the notice in the office of the municipal clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the council."

Invocation

Rabbi David-Seth Kirshner offered the invocation

Administering the Oath of Office to Mayor Heather Wasser

Congressman Josh Gottheimer referred to the passing of Mayor Ference, his compassion and energy and said he was a joy to work with over the years. The congressman then congratulated Mrs. Wasser on all her accomplishments and knows how well she will do serving as mayor.

Congressman Gottheimer then administered the oath of office to Mayor Wasser.

Mayor Wasser thanked the congressman for his remarks, thanked the borough hall staff for all their work which is much appreciated and said she will do her all for the community. She further thanked all the council, all the employees, Congressman Gottheimer, Rabbi Kirshner and her family.

Mayor Wasser then took her seat at the council table.

Administering the Oath of Office to Councilwoman Guenego

Congressman Gottheimer referred to Ms. Guenego's background noting she is very dedicated and involved with Haworth, he is grateful for her service, she is a true public official and noted how this whole governing body works so well together

Congressman Gottheimer then administered the oath of office to Councilwoman Guenego.

2. Reorganization Meeting of January 8, 2023

Administering the Oath of Office to Councilwoman Guenego – cont'd.

Councilwoman Guenego thanked all for attending, appreciated the congressman's presence, thanked all the borough staff, volunteers, etc. and thanked former Mayors DeRienzo and Ference for their many years of devoted service to the borough.

Ms. Guenego then took her seat at the council table.

Administering the Oath of Office to Councilman Rosenberg

Rabbi Kirshner said it was his honor to swear-in Mr. Rosenberg and administered the oath of office to Councilman Rosenberg.

Mr. Rosenberg commented this is a very congenial group, thanked the council and Mayor Wasser, the borough attorney, all the staff and the police chief and his department.

Mr. Rosenberg then took his seat at the council table.

Administering the Oath of Office to Councilwoman Dhamija

Rabbi Kirshner noted Mrs. Dhamija's commitment, her respect, her many attributes and administered the oath of office to Councilwoman Dhamija.

Mrs. Dhamija thanked all for their help, her fellow members of the ambulance corps and said this is a very cohesive council.

Mrs. Dhamija then took her seat at the council table.

Naming of Council President

A motion was offered by Ms. Siciliano, seconded by Ms. Guenego and unanimously carried that Councilman Poosikian be named council president for 2023.

Presentations by Bergen WE DO

Ms. Christine Cutrone, president of the organization explained this organization encourages women to run for public office and she was present today to congratulate Mayor Wasser, Councilwoman Guenego and Councilwoman Dhamija on their election. She then presented yellow roses and certificates to them.

3. Reorganization Meeting of January 8, 2023

Designation of Council Portfolios

	<u>Chairman</u>	<u>Committee</u>
Fire Department, Department of Public Works, Recycling, Municipal Clerk	Glenn Poosikian	Jacqueline Guenego Dina Siciliano
Ambulance Corps, Library, Board of Health, Pickle Ball	Lisa Dhamija	Dina Siciliano Jacqueline Guenego
Environmental Commission, Tennis, NVRHS, Recreation	Appointee	Glenn Poosikian Lisa Dhamija
Swim Club, Shade Tree Commission, Haworth School, Building Department, Website	Dina Siciliano	Andrew Rosenberg Appointee
Police, Planning Board, Zoning Board, Real Estate, Police Auxiliary	Andrew Rosenberg	Glenn Poosikian Lisa Dhamija
Finance	Co-Chairs: Jacqueline Guenego Andrew Rosenberg	Appointee
Parks & Playgrounds, Seniors, Grants	Jacqueline Guenego	Appointee

Council Representative to Planning Board

A motion was offered by Ms. Siciliano, seconded by Ms. Guenego and unanimously carried that Andrew Rosenberg be named council representative to the Planning Board.

Mayor Heather Wasser – Liaison with Haworth School Board, Member of Planning Board, Administration, Mayors' Associations

APPOINTED OFFICIALS

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Expires</u>
Borough Attorney	Robert T. Regan	1 Year	12-31-23
Bonding Attorney	Steven L. Rogut	1 Year	12-31-23
Tax Appeal Attorney (Residential)	Robert Regan	1 Year	12-31-23
Tax Appeal Attorney (Non-Residential)	Robert Jacobs	1 Year	12-31-23
Borough Auditor	Jeffrey C. Bliss	1 Year	12-31-23
Borough Engineers	Boswell Engineering	1 Year	12-31-23
	Christopher P. Statile, P.A.	1 Year	12-31-23
	T&M Associates	1 Year	12-31-23

4. Reorganization Meeting of January 8, 2023

APPOINTED OFFICIALS – cont’d.

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Expires</u>
Borough Engineers – cont’d.	Maser Consulting	1 Year	12-31-23
	Colliers Engineering & Design	1 Year	12-31-23
Borough Administrator	Ann E. Fay	1 Year	12-31-23
Municipal Clerk	Ann E. Fay	Tenure	
Registrar of Vital Statistics	Ann E. Fay	Tenure	
Assistant Administrator	Margaret Celotto	1 Year	12-31-23
Deputy Municipal Clerk	Margaret Celotto	1 Year	12-31-23
Deputy Registrar of Vital Statistics	Margaret Celotto	1 Year	12-31-23
Municipal Court Administrator	Janet Gallagher	Tenure	
Tax Collector	Diane Holden	Tenure	
Treasurer/Chief Financial Officer	Ronald Monaco	1 Year	12-31-23
Tax Assessor	Neil Rubenstein	Tenure	
Construction Official, Building Sub-Code Official	Kevin Burnette	4 Years	7-23-23
Building Inspector, Zoning Officer	Kevin Burnette	1 Year	7-23-23
Municipal Court Judge	Harry Stylianou	3 Years	12-31-24
Prosecutor	Carter Corrison, Jr.	1 Year	12-31-23
Alternate Prosecutor	Laura Nunnick	1 Year	12-31-23
Police Physician	Brian Ho	1 Year	12-31-23
Plumbing Sub-Code Official	Brian Drewes	4 Years	12-31-26
Fire Sub-Code Official	Alan Silverman	Tenure	
Electrical Inspector	Frank Dyer	4 Years	12-31-26
Tax Search Officer	Diane Holden	1 Year	12-31-23
Assessment Search Officer	Ann E. Fay	1 Year	12-31-23
Library Director	Deepti Dutta	1 Year	12-31-23
Youth Services Librarian	Julia Ventura	1 Year	12-31-23
Public Defender	Louis DeAngelis	1 Year	12-31-23
Risk Manager	Dan Larsen, Johl Agency	1 Year	12-31-23
Borough Planner	Caroline Reiter	1 Year	12-31-23
Waste Water Collection Operator	Robert Genetelli	1 Year	12-31-23
Web Master	Janet Gallagher	1 Year	12-31-23
Payroll Administrator	Diane Holden	1 Year	12-31-23
Technical Assistant-Building Department	Carolyn Lee	1 Year	12-31-23
Municipal Housing Liaison	Carolyn Lee	1 Year	12-31-23

NAMING OF OTHER OFFICIALS

Office of Emergency Management Coordinators for 2023

, Coordinator	Patrick Conner, Assistant Coordinator
Andy Reithmayr, Assistant Coordinator	Troy Hilcken, Assistant Coordinator Officer
Thomas Reinecke, Assistant Coordinator	
Robert Hennion, Assistant Coordinator	

School Crossing Guards for 2023

Carol Babino	Nicole Best	Dennis Babino
Raymond Luby	Diane Aita	Richard Sanchez
Ruth Petrucelli	Bruce Helms	Michael Sullivan

Police Auxiliary for 2023

Thomas Cusanelli, Captain	Lawrence Garlasco, Lieutenant
Andrew Reithmayr, Sergeant	Nick Fazio, Sergeant
Nubar Nakashian, Sergeant	Alfonso Casciello, Officer
Richard Swarthe, Officer	

Fire Officials for 2023

Fire Chief	Robert Hennion
Assistant Chief	Troy Hilcken
Captain	Ross Rhein
1 st Lieutenant	Thomas Runge, Jr.
2 nd Lieutenant	Raymond Dembski
Fire Official	Alan Silverman

AMBULANCE CORPS

Captain	Andy Reithmayr	Lieutenant	Mark Lichtblau
President	Craig Layne	Vice President	Nubar Nakashian
Treasurer	Tom Cusanelli	Secretary	George Hodges

Fire Prevention Officer for 2023– Alan Silverman

A motion was offered by Ms. Guenego, seconded by Mr. Rosenberg and unanimously carried to approve the foregoing.

6. Reorganization Meeting of January 8, 2023

MAYOR'S APPOINTMENTS

<u>PLANNING BOARD</u>	<u>Term</u>	<u>Term Expires</u>
Mayor Heather Wasser	Virtue of Office	
Bernard Troy	4 Years	12-31-26
Andrew Anderson	4 Years	12-31-26
Jeffrey Pavell, Alternate No. 2	1 Year	12-31-23

LIBRARY BOARD OF TRUSTEES

Mayor Wasser	Virtue of Office	
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ENVIRONMENTAL COMMISSION

Orr Kadec	3 Years	12-31-25
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RECREATION COMMISSION

Kim Barba	5 Years	12-31-27
Brian Graffeo, Alternate	1 Year	12-31-23
Helah Kehati, Alternate	1 Year	12-31-23
Tina Stratton, Alternate	1 Year	12-31-23

SHADE TREE COMMISSION

Robin Sodaro	5 Years (unexpired)	12-31-24
Karen Grossman	5 Years	12-31-27

EMERGENCY MANAGEMENT COUNCIL – Mayor Wasser

	<u>Term</u>	<u>Term Expires</u>
Andrew Rosenberg, Police Commissioner	1 Year	12-31-23
Michael Gracey, Police Chief	1 Year	12-31-23
Robert Hennion, Fire Chief	1 Year	12-31-23
Andrew Reithmayr, Ambulance Corps	1 Year	12-31-23
Glenn Poosikian, DPW Commissioner	1 Year	12-31-23
Glenn Poosikian, Fire Commissioner	1 Year	12-31-23
Lisa Dhamija, Ambulance Corps Commissioner	1 Year	12-31-23
Thomas Reinecke, Assistant Coordinator	1 Year	12-31-23
Rick Swarthe, Police Auxiliary	1 Year	12-31-23
Board of Health Representative	1 Year	12-31-23
Robert Hennion, Public Safety Officer	1 Year	12-31-23

CONSENT AGENDA

A motion was offered by Ms. Guenego and seconded by Mr. Rosenberg to approve the following consent agenda. On roll call the vote was as follows: Ayes. Messrs. Poosikian, Rosenberg, Siciliano, Guenego, Dhamija. Nays – none. Declared carried.

BOARDS AND COMMITTEES

ZONING BOARD OF ADJUSTMENT

Larry Weiss, Alternate No. 2

Term

1 Year

Term Expires

12-31-23

BOARD OF HEALTH

Nubar Nakashian

3 Years

12-31-25

3 Years

12-31-25

Gregory Kaufman, Alternate 1

1 Year

12-31-23

Melissa Davidson, Alternate 2

1 Year

12-31-23

Laura Folco, Sanitarian

1 Year

12-31-23

PARKS AND PLAYGROUND

Bonnie Borghi

3 Years

12-31-25

3 Years

12-31-25

3 Years

12-31-25

FINANCIAL RESOLUTIONS

1. THAT the Borough Tax Collector be designated as the Official Tax Search Officer for the Year 2023.
2. THAT the Municipal Clerk be designated as the Official Tax Assessment Officer for the Year 2023.
3. THAT the Payroll Manager be designated as the Certifying Officer and the Municipal Clerk as the Supervising Certifying Officer to be responsible for the processing at the local level all documents pertaining to the Public Employees Retirement System, particularly enrollments, members' accounts, retirement and withdrawal claims
4. THAT the Borough Treasurer be designated as the individual responsible for the investment of Borough funds, including wire transfers.
5. RESOLVED that a Petty Cash Fund in the amount of \$500.00 be established for the Year 2023 and the control of such account be the responsibility of the Municipal Clerk.
6. RESOLVED that the following institutions be designated as depositories for the funds for the Borough for the Year 2023:

FINANCIAL RESOLUTIONS – cont’d.

State of New Jersey Cash Management

Connect One Bank, Haworth, NJ

AND BE IT FURTHER RESOLVED, that all checks and withdrawals for Borough funds be drawn on the above listed institutions and be signed by the Mayor or President of the Council, the Municipal Clerk and the Treasurer.

- 7. THAT said checks be drawn on the Current Account, Capital Account, Dog License Account, Trust Account, Unemployment Account, Escrow Trust Account, Community Development Account, Drug & Alcohol Alliance, Swim Pool, Swim Pool Capital, Municipal Donation, Affordable Housing, Payroll Account, Flexible Spending Account, Municipal Court, Municipal Court Bail and Scholarship Fund.

THAT all delinquent property taxes due from the prior year, to the Borough of Haworth be collected in the current year.

- 8. THAT said officers for Year 2023 are as follows:

Mayor	Heather Wasser
Council President	Glenn Poosikian
Municipal Clerk	Ann E. Fay
Treasurer	Ron Monaco

AND BE IT FURTHER RESOLVED that checks drawn on the Payroll Account be signed by the Municipal Clerk and the Borough Treasurer.

THAT, The Record, Woodland Park, NJ and the Star Ledger, Newark, NJ be designated as the official newspapers of the Borough.

- 9. THAT the following shall constitute the scheduled meetings of the Mayor and Council for the Year 2023 and they be announced in accordance with the requirements of the Open Public Meetings Law:

<u>Executive Meetings</u>	<u>Regular Meetings</u>
<u>7:30 PM</u>	<u>7:30 PM</u>
February 14	January 24
March 14	February 28
April 11	March 28
May 9	April 25
June 13	May 23
July 11	June 27
August 8	July 25
September 12	September 26
October 10	October 24
November 14	November 28
December 12	

THAT Roberts Rules of Order shall govern the deliberations of the Council and the Mayor shall assign portfolios.

APPROVAL OF 2023 TEMPORARY BUDGET

For copy see Page 11A of permanent minutes.

ADOPTION OF FORM FOR FILING NOTICES OF TORT CLAIM FUNDS

WHEREAS, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Haworth is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Haworth deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Haworth, this 8 day of January, 2023, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Haworth; and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Haworth, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

RESOLUTION AUTHORIZING INTEREST/RATE/GRACE PERIOD/YEAR END PENALTY

WHEREAS, N.J.S.A 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Haworth that the rate of interest on unpaid taxes shall be 8 percent (8%) per annum on the first One Thousand Five Hundred (\$1,500) Dollars of delinquency and 18 percent (18%) per annum on any amount in excess of One Thousand Five Hundred (\$1,500) Dollars to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which same became payable; and,

BE IT FURTHER RESOLVED, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the tax collector shall also collect a penalty of six percent (6%) of the total amount of the delinquency.

RESOLUTION AUTHORIZING INTEREST/RATE/GRACE PERIOD/YEAR END PENALTY – cont’d.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

MAYORAL ADVISORY COMMITTEES – All One Year Terms

Recreation/Tennis Subcommittee – All One Year Terms

Bob Kutik	Chip Meyer	Lia Album	Greg Fox
Jill Schnatterly	Charles Lachman	Rebekah Zelman	Cora Koch
Jen Cammalleri	Daphene Saperstein	Terri Shea	

Pickle Ball/Recreation Subcommittee – All One Year Terms

Melissa Rosenberg	Kari Heitzner	Jen Cammalleri
Lori Ross	Rebekah Zelman	Orr Kadec

Community Development – Terms July 1, 2022 to June 30, 2023

Mayor Appointments

Mayor Heather Wasser , Alternate

Council Appointments

RECOGNITION OF HAWORTH CITIZEN

Rebecca Storch honored by Congressman Gottheimer for her admittance to West Point.

PUBLIC DISCUSSION PERIOD

The meeting was opened to the period of public discussion.

Tracy Zur, Bergen County Commissioner said it was a pleasure to see the mayor and council commitment at this meeting and presented a commendation from the commissioners.

Anthony Cureton, Bergen County Sheriff thanked the mayor and council for all their service, commended Police Chief Gracey and thanked all for their work.

As there were no further comments, the meeting was closed to public discussion.

11. Reorganization Meeting of January 8, 2023

Adjournment

As there was no further business to come before the council a motion was offered, seconded and unanimously carried at 1:40 PM to adjourn.

Ann E. Fay, RMC, CMC
Clerk-Administrator

11A. Reorganization Meeting of January 8, 2023