

1. Reorganization Meeting of the Mayor and Council of the Borough of Haworth held on January 6, 2019 at the Municipal Center

Present: Hon. Thomas P. Ference, Mayor

Councilmembers: Glen Poosikian  
Andrew Rosenberg  
Michael Bain  
Jacqueline Guenego  
Dina Siciliano  
Heather Wasser

Borough Attorney: Robert T. Regan

Ms. Fay called the meeting to order at 12:30 PM and read the following Notice: "This is the Reorganization Meeting of the Mayor and Council of the Borough of Haworth. Adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the Council."

Salute to Flag

Ms. Fay led those present in the pledge of allegiance.

Invocation

Rev. Dr. David C. Boccock offered the invocation.

Administering the Oath of Office to Mayor Thomas P. Ference

Michael Ference, son of Mayor Ference administered the oath of office to Mayor Ference.

Mayor Ference thanked all those for coming today, thanked his family members whom he introduced, thanked former Mayor Smart and former Councilwoman Duffy for their service and noted Mr. Smart has worked with him for many years, he has always been gracious and effective and thanked him for his service to the community. Mayor Ference then took his place at the council table and introduced Congressman Josh Gottheimer.

Administering the Oath of Office to Councilman Poosikian

Congressman Gottheimer thanked the first responders, veterans, etc., congratulated all for their service, acknowledged all the work at the local level of government and stressed all should work together.

Administering the Oath of Office to Councilman Poosikian – cont'd.

The Congressman then administered the oath of office to Mr. Poosikian being sworn to his fifth term on the council.

Mr. Poosikian thanked his wife and family, thanked all for attending today as well as thanking Mayor Smart and Councilwoman Duffy for their service and also all the present councilmembers.

Administering the Oath of Office to Councilwoman Siciliano

Congressman Gottheimer administered the oath of office to Ms. Siciliano and referred to her accomplishments in serving the town.

Ms. Siciliano said it was a privilege to serve, thanked her family for their support as well as the Council and said she would do her best to pursue the late Councilman Volpe's many projects and it was a privilege to follow his work.

Administering the Oath of Office to Councilwoman Wasser

Congressman Gottheimer administered the oath of office to Councilwoman Wasser noting her various services to the Borough.

Mrs. Wasser thanked her family for their support and noted the support of the council whom she also thanked.

Presentation to Newly Elected Officials

Ms. Michelle DiIorgi Chief of Staff to the Bergen County Executive presented certificates to the newly elected officials from the County Executive.

Mayor Ference

The Mayor expressed his thanks to all the staff at the Borough Hall for all they do.

Naming of 2019 Council President

A motion was offered by Mr. Rosenberg, seconded by Mr. Bain and unanimously carried that Mr. Poosikian be named council president for the year 2019.

Designation of Council Portfolios

A motion was offered by Ms. Guenego, seconded by Mr. Rosenberg and unanimously carried to approve the following portfolios:

3. Reorganization Meeting of January 6, 2019

Designation of Council Portfolios – cont'd.

	<u>Chairman</u>	<u>Committee</u>
Fire Department, Department of Public Works, Recycling, Municipal Court	Glenn Poosikian	Andrew Rosenberg Heather Wasser
Ambulance Corps, Parks & Playgrounds, Ethics, Board of Health	Jacqueline Guenego	Glenn Poosikian Andrew Rosenberg
Environmental Commission, Seniors, Tennis, High School, Building Department	Heather Wasser	Dina Siciliano Michael Bain
Library, Swim Club, Shade Tree Commission, Haworth School, Website	Dina Siciliano	Heather Wasser Michael Bain
Police, Planning Board, Zoning Board, Real Estate, Police Auxiliary	Andrew Rosenberg	Glenn Poosikian Jacqueline Guenego
Finance, Recreation, Chamber of Commerce	Michael Bain	Jacqueline Guenego Dina Siciliano

Mayor Thomas Ference – Liaison with Haworth School Board, Member of Planning Board, Administration, Mayors' Associations

Council Representative to Planning Board

A motion was offered by Mr. Poosikian, seconded by Ms. Siciliano and unanimously carried that Mr. Rosenberg be named Council Representative to the Planning Board for the year 2019.

APPOINTED OFFICIALS

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Expires</u>
Borough Attorney	Robert T. Regan	1 Year	12-31-19
Bonding Attorney	Steven L. Rogut	1 Year	12-31-19
Tax Appeal Attorney (Residential)	Robert Regan	1 Year	12-31-19
Tax Appeal Attorney (Non-Residential)	Robert Jacobs	1 Year	12-31-19
Borough Auditor	Jeffrey C. Bliss	1 Year	12-31-19
Borough Engineers	Boswell Engineering	1 Year	12-31-19
	Christopher P. Statile, P.A.	1 Year	12-31-19
	T&M Associates	1 Year	12-31-19
Borough Administrator	Ann E. Fay	1 Year	12-31-19

4. Reorganization Meeting of January 6, 2019

APPOINTED OFFICIALS – cont'd.

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Expires</u>
Municipal Clerk	Ann E. Fay	Tenure	
Registrar of Vital Statistics	Ann E. Fay	Tenure	
Assistant Administrator	Margaret Celotto	1 Year	12-31-19
Deputy Municipal Clerk	Margaret Celotto	1 Year	12-31-19
Deputy Registrar of Vital Statistics	Margaret Celotto	1 Year	12-31-19
Municipal Court Administrator	Janet Gallagher	Tenure	
Tax Collector	Diane Holden	Tenure	
Treasurer/Chief Financial Officer	Kunjesh Trivedi	4 Years	12-31-20
Tax Assessor	Neil Rubenstein	Tenure	
Construction Official, Building Sub-Code Official			
Building Inspector, Zoning Officer			
Municipal Court Judge	John J. Ryan, Jr.	3 Years	12-31-21
Prosecutor	Carter Corrison, Jr.	1 Year	12-31-19
Alternate Prosecutor		1 Year	12-31-19
Police Physician	Dr. Neil Minikes	1 Year	12-31-19
Plumbing Sub-Code Official			
Fire Sub-Code Official	Alan Silverman	Tenure	
Electrical Inspector	Frank Dyer	4 Years	12-31-22
Tax Search Officer	Diane Holden	1 Year	12-31-19
Assessment Search Officer	Ann E. Fay	1 Year	12-31-19
Library Director	Shinae Hyun	1 Year	12-31-19
Youth Services Librarian	Denise Lester	1 Year	12-31-19
Public Defender	Louis DeAngelis	1 Year	12-31-19
Risk Manager	Dan Larsen, Johl Agency	1 Year	12-31-19
Borough Planner	Christopher P. Statile, P.A.	1 Year	12-31-19
Waste Water Collection Operator	Robert Genetelli	1 Year	12-31-19
Web Master		1 Year	12-31-19
Payroll Administrator	Diane Holden	1 Year	12-31-19

NAMING OF OTHER OFFICIALS

Office of Emergency Management Coordinators for 2019

, Coordinator	Patrick Conner, Assistant Coordinator
Andy Reithmayr, Assistant Coordinator	Officer Thomas Reinecke, Assistant Coordinator
Robert Hennion, Assistant Coordinator	Christopher Simkins, DPW Superintendent

5. Reorganization Meeting of January 6, 2019

School Crossing Guards for 2019

Carol Babino  
Kenneth Florio  
Robert Kenter

Barbara Paller  
Raymond Luby  
Ruth Petrucelli

Dennis Babino  
Elizabeth DiRe  
James Gabettie (Fill In)

Police Auxiliary for 2019

Thomas Cusanelli, Captain  
Andrew Reithmayr, Sergeant  
Nubar Nakashian, Sergeant  
Richard Swarthe, Officer

Lawrence Garlasco, Lieutenant  
Nick Fazio, Sergeant  
Peter Costa, Officer  
Ronald Layne, Officer

Fire Officials for 2019

Fire Chief  
Assistant Chief  
Captain  
1<sup>st</sup> Lieutenant  
Safety Officers  
Fire Official

Patrick Conner  
Robert Hennion  
Troy Hilcken  
Thomas Gaspari Jr.  
Thomas Grady      Al Bolduc  
Alan Silverman

Ambulance Corps for 2019

Captain                      Andrew Reithmayr  
Lieutenant                Regina Duffy  
President                    Nubar Nakashian  
Vice President             Thomas Cusanelli

Treasurer      Barbara Paller

Fire Prevention Officer for 2019 – Alan Silverman

A motion was offered by Mr. Rosenberg, seconded by Mr. Poosikian and unanimously carried to approve the foregoing.

MAYOR'S APPOINTMENTS

PLANNING BOARD

	<u>Term</u>	<u>Term Expires</u>
Mayor Thomas P. Ference	Virtue of Office	
Andrew Rosenberg, Council Rep.	1 Year	12-31-19
Bernard Troy	4 Years	12-31-22
Andrew Anderson	4 Years	12-31-22
Edmond Ezra (Public Official)	3 Years	12-31-21
Mark Kronfeld, Alternate No. 1	2 Years (Unexpired)	12-31-19
Tae Chang, Alternate No. 2	2 Years	12-31-20

6. Reorganization Meeting of January 6, 2019

LIBRARY BOARD OF TRUSTEES

Edmund Ezra	5 Years	12-31-23
Dina Siciliano, Mayor's Representative	1 Year	12-31-19

ENVIRONMENTAL COMMISSION

Polly Zurlini	3 Years	12-31-21
Mary Beth Postman	3 Years	12-31-21
Mary Beth Topor	3 Years	12-31-21
Louise Reich	3 Years	12-31-21

RECREATION COMMISSION

Richard Rotonde	5 Years	12-31-23
, Alternate	1 Year	12-31-19

SHADE TREE COMMISSION

Rick Swarthe	5 Years	12-31-23
, Alternate	1 Year	12-31-19

EMERGENCY MANAGEMENT COUNCIL – Mayor Ference

	<u>Term</u>	<u>Term Expires</u>
Andrew Rosenberg, Police Commissioner	1 Year	12-31-19
Michael Gracey, Police Chief	1 Year	12-31-19
Patrick Conner, Fire Chief	1 Year	12-31-19
Andrew Reithmayr, Ambulance Corps	1 Year	12-31-19
Glenn Poosikian, DPW Commissioner	1 Year	12-31-19
Glenn Poosikian, Fire Commissioner	1 Year	12-31-19
, Office of Emergency Manage.	1 Year	12-31-19
Thomas Reinecke, Assistant Coordinator	1 Year	12-31-19
Christopher Simkins, Assistant Coordinator	1 Year	12-31-19
Rick Swarthe, Police Auxiliary	1 Year	12-31-19
Board of Health Representative	1 Year	12-31-19
Robert Hennion, Public Safety Officer	1 Year	12-31-19

CONSENT AGENDA

A motion was offered by Mr. Bain, seconded by Mr. Rosenberg and unanimously carried that the following consent agenda be approved:

7. Reorganization Meeting of January 6, 2019

BOARDS AND COMMITTEES

ZONING BOARD OF ADJUSTMENT

	<u>Term</u>	<u>Term Expires</u>
David Roth	4 Years	12-31-22
,Alternate No. 2	2 Years	12-31-20

BOARD OF HEALTH

Dr. Damien Davis	3 Years	12-31-21
Barbara Paller	3 Years	12-31-21
Dr. Karl Bednarek	3 Years	12-31-21
Dr. Gregory Kaufman, Alternate	1 Year	12-31-19

PARKS AND PLAYGROUNDS

Regina Duffy	3 Years	12-31-21
Maggie Verdon	3 Years	12-31-21
Greg Reichert	3 Years	12-31-21

FINANCIAL RESOLUTIONS

1. THAT the Borough Tax Collector be designated as the Official Tax Search Officer for the Year 2019.
2. THAT the Municipal Clerk be designated as the Official Tax Assessment Officer for the Year 2019.
3. THAT the Payroll Manager be designated as the Certifying Officer and the Municipal Clerk as the Supervising Certifying Officer to be responsible for the processing at the local level all documents pertaining to the Public Employees Retirement System, particularly enrollments, members' accounts, retirement and withdrawal claims.
4. THAT the Borough Treasurer be designated as the individual responsible for the investment of Borough funds, including wire transfers.
5. RESOLVED that a Petty Cash Fund in the amount of \$500.00 be established for the Year 2019 and the control of such account be the responsibility of the Municipal Clerk.
6. RESOLVED that the following institutions be designated as depositories for the funds for the Borough for the Year 2019:

State of New Jersey Cash Management

Bank of New Jersey, Haworth, NJ

FINANCIAL RESOLUTIONS – cont'd.

AND BE IT FURTHER RESOLVED, that all checks and withdrawals for Borough funds be drawn on the above listed institutions and be signed by the Mayor or President of the Council, the Municipal Clerk and the Treasurer.

7. THAT said checks be drawn on the Current Account, Capital Account, Dog License Account, Trust Account, Unemployment Account, Escrow Trust Account, Community Development Account, Drug & Alcohol Alliance, Swim Pool, Swim Pool Capital, Municipal Donation, Affordable Housing, Payroll Account, Flexible Spending Account, Municipal Court, Municipal Court Bail and Scholarship Fund.

THAT all delinquent property taxes due from the prior year, to the Borough of Haworth be collected in the current year.

8. THAT said officers for Year 2019 are as follows:

Mayor	Thomas P. Ference
Council President	Glenn Poosikian
Municipal Clerk	Ann E. Fay
Treasurer	Kunjesh Trivedi

AND BE IT FURTHER RESOLVED that checks drawn on the Payroll Account be signed by the Municipal Clerk and the Borough Treasurer.

THAT, The Record, Hackensack, NJ and the Star Ledger, Newark, NJ be designated as the official newspapers of the Borough.

9. THAT the following shall constitute the scheduled meetings of the Mayor and Council for the Year 2019 and they be announced in accordance with the requirements of the Open Public Meetings Law:

Executive Meetings  
7:30 PM, Municipal Center

January 8  
February 12  
March 12  
April 9  
May 14  
June 11  
July 9  
August 13  
September 10  
October 8  
November 12  
December 10

Regular Meetings  
7:30 PM, Municipal Center

January 22  
February 26  
March 26  
April 23  
May 28  
June 25  
July 23  
August 27  
September 24  
October 22  
November 26

THAT Roberts Rules of Order shall govern the deliberations of the Council and the Mayor shall assign portfolios.

APPROVAL OF 2019 TEMPORARY BUDGET

WHEREAS, Section 40A:4-19 of the Revised Statutes of the Local Budget Act provides that, where any contract, commitments or payments are to be made prior to the adoption of the 2019 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the Director of Local Government Services has authorized that the Temporary Budget for the year 2019 cannot exceed twenty six and one-fourth (26.25%) percent of the prior years appropriations; and

WHEREAS, temporary appropriations are limited to twenty six and one-fourth percent (26.25%) of the total appropriations of the 2018 budget (\$7,885,119) exclusive of any appropriations made for debt service (\$1,160,080), capital improvement fund (\$40,000) and for public assistance (\$0.00), in the said 2018 Budget, the sum of \$1,658665.10 plus Debt Service \$986,739 and Capital Improvement Fund \$20,000, for a total \$2,665,404.10;

WHEREAS, temporary appropriations are limited to twenty six and one-fourth percent (26.25%) of the total appropriations of the 2018 budget (\$231,495) exclusive of any appropriations made for debt service (\$34376), capital improvement fund (\$5000) and for public assistance (\$0.00), so in said 2019 temporary Budget, is the sum of \$28890, Debt Service \$34,376 and Capital Improvement Fund \$3750 for a total \$67016.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Haworth, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial for his records.

		2019 Temp Budget
8-01-20-005-100	MUNICIPAL CLERK S & W	49252.35
8-01-20-005-300	MUNICIPAL CLERK O/E	4173.75
8-01-20-006-000	MAYOR & COUNCIL	558.075
8-01-20-006-300	MAYOR/COUNCIL PUBLIC INFO O/E	420
8-01-20-007-100	MAYOR COUNCIL SW	7673.1375
8-01-20-007-300	MAYOR & COUNCIL O/E	1023.75
8-01-20-014-000	MAYOR AND COUNCIL PUBLICATIONS	525
8-01-20-020-399	Elections	787.5
8-01-20-035-100	FINANCIAL ADMIN. S & W	22974.2625
8-01-20-035-300	FINANCIAL ADMIN. O/E	9633.75
8-01-20-037-000	AUDIT SERVICES	6273.75
8-01-20-040-100	TAX ASSESSMENT S & W	6650.154
8-01-20-040-300	TAX ASSESSMENT O/E	2244.375
8-01-20-045-100	REVENUE ADMINISTRATION S & W	14912.625
8-01-20-045-300	REVENUE ADMINISTRATION O/E	1396.51575

APPROVAL OF 2019 TEMPORARY BUDGET – cont'd.

8-01-20-050-300	COMPUTER MAINTENANCE O/E	4567.5
8-01-20-055-300	LEGAL O/E	14437.5
8-01-20-060-300	ENGINEERING SERVICES O/E	9187.5
8-01-21-075-100	PLANNING BOARD S & W	790.125
8-01-21-075-300	PLANNING BOARD O/E	3412.5
8-01-21-085-100	BOARD OF ADJUSTMENT S & W	790.125
8-01-21-085-300	BOARD OF ADJUSTMENT O/E	1837.5
8-01-22-250-100	CONST CODE OFFICIAL S & W	12743.0625
8-01-22-250-300	CONST. CODE OFFICIAL O/E	616.875
8-01-22-251-100	PLUMBING INSPECTOR S & W	2660.7
8-01-22-252-100	FIRE PREVENTION S & W	1610.4375
8-01-22-253-100	ELECTRICAL INSPECTOR S & W	1437.45
8-01-23-095-300	GROUP INSURANCE FOR EMPLOYEES	107625
8-01-23-096-000	OTHER INSURANCE	27660.9375
8-01-23-098-000	WORKERS COMPENSATION INSURANCE	33717.3375
8-01-23-100-000	UNEMPLOYMENT INSURANCE	3150
8-01-25-100-100	Fire S & W	1837.5
8-01-25-100-300	FIRE DEPT. O/E	16432.5
8-01-25-103-399	Contribution/Other Expenses LOSAP	7875
8-01-25-105-000	FIRE HYDRANT SERVICE	20475
8-01-25-110-100	UFSC-FIRE PREVENTION S & W	1053.15
8-01-25-110-300	UFSC-FIRE PREVENTION O/E	105
8-01-25-112-300	AID TO VOLUNTEER AMBULANCE CO.	10500
8-01-25-120-000	POLICE DEPARTMENT SW	400000
8-01-25-120-300	POLICE DEPT. O/E	19591.1625
8-01-25-121-300	PURCHASE POLICE VEHICLE O/E	5460
8-01-25-122-100	POLICE DISPATCH/911 S & W	14623.875
8-01-25-122-399	Interborough Radio	10933.3875
8-01-25-125-300	EMERGENCY MANAGEMENT SERV O/E	262.5
8-01-25-126-100	PROSECUTOR'S OFFICE S & W	1890
8-01-25-126-300	PROSECUTOR'S OFFICE O/E	393.75
8-01-25-127-300	POLICE RESERVES O/E	656.25
8-01-26-140-300	GARBAGE & TRASH-CONTRACTUAL OE	92400
8-01-26-145-000	RECYCLING PROGRAM	14437.5
8-01-26-150-000	STREETS AND ROADS (DPW)	198349.9875
8-01-26-150-300	STREETS & ROADS O/E	16235.625
8-01-26-155-100	SNOW REMOVAL S & W	6300
8-01-26-157-300	PUBLIC BLDGS O/E	4462.5
8-01-26-161-300	SHADE TREE O/E	7021.875

11. Reorganization Meeting of January 6, 2019

APPROVAL OF 2019 TEMPORARY BUDGET – cont'd.

8-01-26-162-300	EMERGENCY TREES O/E	5250
8-01-26-163-300	Tree Farm O/E	262.5
8-01-26-169-300	VEHICLE MAINTENANCE O/E	0
8-01-26-169-313	DPW vehicle repair	6562.5
8-01-26-169-353	Police Vehicle - Auto Repair	3412.5
8-01-26-170-100	WATER POLLUTION CONTROL S & W	697.4625
8-01-27-175-100	PUBLIC HEALTH SERVICES S & W	3046.575
8-01-27-175-300	PUBLIC HEALTH SERVICES O/E	2077.1625
8-01-27-177-000	ENVIRONMENTAL COMMISSION	131.25
8-01-27-193-300	ANIMAL CONTROL SERVICES O/E	1260
8-01-27-295-300	OSHA/HEPATITIS "B" O/E	682.5
8-01-28-195-300	PARKS DEPARTMENT O/E	7638.75
8-01-28-200-300	PARKS/PLAYGROUNDS COMMITTEE O/E	2231.25
8-01-28-205-300	BOARD OF RECREATION O/E	26.25
8-01-28-210-300	TENNIS COMMITTEE O/E	2362.5
8-01-28-230-000	SENIOR CITIZENS COMMITTEE sw	0
8-01-28-230-300	SENIOR CITIZENS O/E	1233.75
8-01-28-231-300	SENIOR PUBLICATIONS - O/E	0
8-01-29-292-000	MAINT FREE PUBLIC LIBRARY SW	50795.85
8-01-29-292-300	MAINT LIBRARY O/E	34125
	ACCUMULATED LEAVE	
8-01-30-244-300	COMPENSATION	26.25
8-01-31-261-300	STREET LIGHTING O/E	17587.5
8-01-31-262-300	UTILITY EXPENSES-ELECTRICITY	11970
8-01-31-263-000	UTILITY EXPENSES - TELEPHONE	10946.25
8-01-31-264-000	UTILITY EXPENSES - WATER	3373.125
8-01-31-265-300	UTILITY EXPENSES-GAS (NATURAL)	4226.25
8-01-31-266-000	UTILITY EXPENSES - GASOLINE	10500
8-01-31-293-000	BCUA-FLOW CHARGES	122745.7875
8-01-31-294-300	BORO ORADELL FLOW CHARGES O/E	3937.5
8-01-31-295-000	RECYCLING TAX	1312.5
8-01-36-274-000	DCRP RETIREMENT SYSTEM	1312.5
8-01-36-275-000	PUBLIC EMPLOYEES RETIRE SYSTEM	
8-01-36-276-000	SOCIAL SECURITY OASI	38062.5
8-01-36-278-300	POL/FIRE RETIRE O/E	
8-01-37-341-399	RESERVE FOR TAX APPEAL	0
8-01-41-270-300	GRANT OFFSET OE	9739.408875
8-01-42-370-100	SENIOR VAN HARRINGTON PARK SW	4095
8-01-42-370-300	SENIOR VAN HARRINGTON PARK O/E	0



13. Reorganization Meeting of January 6, 2019

Council Appointments

Michael Bain

Andrew Rosenberg, Alternate

Open Meeting to Public

The meeting was opened to the period of public discussion.

Ms. S. Wunsch, Haworth Avenue thanked all the governing body for their service.

Dr. G. Kipel, Park Street offered congratulations to all and thanked the outgoing members of the governing body for their service. He thanked the 5-K Committee for their service and for their donation to Hope with Heart for which he is medical director and presented a thank you plaque to Ms. Guenego for her service with the 5K Committee.

Mayor Ference noted the dates for the upcoming council meetings and thanked all for coming today.

Benediction

Rabbi Rebecca Shinder thanked all for their work and offered the benediction.

Adjournment

As there was no further business to come before the council a motion was offered by Mr. Poosikian, seconded by Mr. Bain and unanimously carried at 12:40 PM to adjourn.



Ann E. Fay, RMC, CMC  
Clerk-Administrator

