

1. Reorganization Meeting of the Mayor and Council of the Borough of Haworth held on January 2, 2022 via Zoom

Present: Mayor Thomas P. Ference, Mayor

Councilmembers: Glenn Poosikian
Andrew Rosenberg
Michael Bain
Jacqueline Guenego
Dina Siciliano
Heather Wasser

Borough Attorney: Robert T. Regan

Mayor Ference called the meeting to order at 12:15 PM and upon roll call all members of the council were present (Mr. Rosenberg arrived shortly after the start of the meeting).

The Mayor then read the following statement: "This is the Reorganization Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the clerk that adequate public notice has been provided by mailing notice to The Record by posting a notice on the bulletin board in the municipal center, by filing a copy of the notice in the office of the municipal clerk and by mailing notice to all persons who requested same and prepaid the cost fixed the council."

Invocation

Rabbi Rebecca Shinder offered the invocation.

Salute to Flag

Mayor Ference led those present in the pledge of allegiance.

Administering the Oath of Office to Councilwoman Wasser

Congressman Josh Gottheimer who was invited to swear in the two councilmembers thanked the mayor for all he does, said it was an honor for him to be present and noted this is the second term for Mrs. Wasser who he said cares deeply about the community noting her many activities in the town.

Congressman Gottheimer then administered to the oath of office to Councilwoman Wasser being sworn to her second term on the council.

Mrs. Wasser thanked the congressman for swearing her in which she said is an honor and thanked all her colleagues, the borough attorney, all the borough hall staff and departments and volunteers.

Mr. Rosenberg then arrived at the meeting.

2. Reorganization Meeting of January 2, 2022

Administering the Oath of Office to Councilman Poosikian

Congressman Gottheimer noted that Mr. Poosikian was first elected to the council in 2006, referred to his accomplishments and duties over these many years.

Congressman Gottheimer then administered the oath of office to Councilman Poosikian being sworn to his sixth term on the council.

Mr. Poosikian thanked Congressman Gottheimer, a strong congressman who fights for us he noted and thanked his family for their understanding over the years. He further expressed his thanks to the mayor and councilmembers noting it has been a pleasure to work with all of them as well as the borough attorney and noted his appreciation to the borough hall staff, all the employees and volunteers.

Naming of the 2022 Council President

Mayor Ference thanked Ms. Siciliano for all her efforts as council president this past year.

Ms. Siciliano responded it is always an honor to do the job and thanked the borough hall staff for all their help.

A motion was offered by Mr. Poosikian, seconded by Mrs. Wasser and unanimously carried to name Councilwoman Guenego council president for 2022.

Designation of Council Portfolios

	<u>Chairman</u>	<u>Committee</u>
Fire Department, Department of Public Works, Recycling, Municipal Court	Glenn Poosikian	Andrew Rosenberg Heather Wasser
Ambulance Corps, Parks & Playgrounds, Ethics, Board of Health	Jacqueline Guenego	Glenn Poosikian Andrew Rosenberg
Environmental Commission, Seniors, Tennis, High School, Building Department	Heather Wasser	Dina Siciliano Michael Bain
Library, Swim Club, Shade Tree Commission, Haworth School, Website	Dina Siciliano	Heather Wasser Michael Bain
Police, Planning Board, Zoning Board, Real Estate, Police Auxiliary	Andrew Rosenberg	Glenn Poosikian Jacqueline Guenego
Finance, Recreation, Chamber of Commerce	Michael Bain	Jacqueline Guenego Dina Siciliano

Naming of Council Representative to Planning Board – Councilman Rosenberg

3. Reorganization Meeting of January 2, 2022

Mayor Thomas Ference– Liaison with Haworth School Board, Member of Planning Board, Administration, Mayors’ Associations

APPOINTED OFFICIALS

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Expires</u>
Borough Attorney	Robert T. Regan	1 Year	12-31-22
Bonding Attorney	Steven L. Rogut	1 Year	12-31-22
Tax Appeal Attorney (Residential)	Robert Regan	1 Year	12-31-22
Tax Appeal Attorney (Non-Residential)	Robert Jacobs	1 Year	12-31-22
Borough Auditor	Jeffrey C. Bliss	1 Year	12-31-21
Borough Engineers	Boswell Engineering	1 Year	12-31-22
	Christopher P. Statile, P.A.	1 Year	12-31-22
	T&M Associates	1 Year	12-31-22
	Maser Consulting	1 Year	12-31-22
Borough Administrator	Ann E. Fay	1 Year	12-31-22
Municipal Clerk	Ann E. Fay	Tenure	
Registrar of Vital Statistics	Ann E. Fay	Tenure	
Assistant Administrator	Margaret Celotto	1 Year	12-31-22
Deputy Municipal Clerk	Margaret Celotto	1 Year	12-31-22
Deputy Registrar of Vital Statistics	Margaret Celotto	1 Year	12-31-22
Municipal Court Administrator	Janet Gallagher	Tenure	
Tax Collector	Diane Holden	Tenure	
Treasurer/Chief Financial Officer	Ronald Monaco	1 Year	12-31-22
Tax Assessor	Neil Rubenstein	Tenure	
Construction Official, Building Sub-Code	Kevin Burnette	4 Years	7-23-23
Building Inspector, Zoning Officer	Kevin Burnette	1 Year	7-23-22
Municipal Court Judge	Harry Stylianou	3 Years	12-31-24
Prosecutor	Carter Corrison, Jr.	1 Year	12-31-22
Alternate Prosecutor	Laura Nunnick	1 Year	12-31-22
Police Physician	Neil Minikes	1 Year	12-31-22
Plumbing Sub-Code Official	Edward Adams	4 Years	12-31-22
Fire Sub-Code Official	Alan Silverman	Tenure	
Electrical Inspector	Frank Dyer	4 Years	12-31-22
Tax Search Officer	Diane Holden	1 Year	12-31-22
Assessment Search Officer	Ann E. Fay	1 Year	12-31-22
Library Director	Shinae Hyun	1 Year	12-31-22
Youth Services Librarian	Julia Ventura	1 Year	12-31-22
Public Defender	Louis DeAngelis	1 Year	12-31-22
Risk Manager	Dan Larsen, Johl Agency	1 Year	12-31-22
Borough Planner	Christopher P. Statile, P.A.	1 Year	12-31-22
Waste Water Collection Operator	Robert Genetelli	1 Year	12-31-22

4. Reorganization Meeting of January 2, 2022

APPOINTED OFFICIALS – cont'd.

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Expires</u>
Web Master	Janet Gallagher	1 Year	12-31-22
Payroll Administrator	Diane Holden	1 Year	12-31-22
Technical Assistant-Building Department	Carolyn Lee	1 Year	12-31-22
Municipal Housing Liaison	Carolyn Lee	1 Year	12-31-22

NAMING OF OTHER OFFICIALS

Office of Emergency Management Coordinators for 2022

John Sullivan, Coordinator	Troy Hilcken, Assistant Coordinator
Andy Reithmayr, Assistant Coordinator	Officer Thomas Reinecke, Assistant Coordinator
Robert Hennion, Assistant Coordinator	Christopher Simkins, DPW Superintendent
Patrick Conner, Assistant Coordinator	

School Crossing Guards for 2022

Carol Babino	Nicole Best	Dennis Babino	
Raymond Luby	Diane Aita	Richard Sanchez	
Ruth Petrucelli	Bruce Helmis	James Gabettie (Fill In)	Ludwina Lang (Fill In)

Police Auxiliary for 2022

Thomas Cusanelli, Captain	Lawrence Garlasco, Lieutenant
Andrew Reithmayr, Sergeant	Nick Fazio, Sergeant
Nubar Nakashian, Sergeant	Alfonso Casciello, Ptl.
Richard Swarthe, Officer	

Fire Officials for 2022

Fire Chief	Robert Hennion	
Assistant Chief	Troy Hilcken	
Captain	Ross Rhein	
1 st Lieutenant	Thomas Runge, Jr.	
2 nd Lieutenant	Raymond Dembski	
Safety Officers	Thomas Grady	Al Bolduc
Fire Official	Alan Silverman	

Ambulance Corps for 2022

Captain	Andrew Reithmayr	Treasurer	Barbara Paller
Lieutenant	Regina Duffy	Secretary	Rosemary Weyer
President	Nubar Nakashian		
Vice President	George Hodges		

5. Reorganization Meeting of January 2, 2022

Fire Prevention Officer for 2022– Alan Silverman

A motion was offered by Mr. Rosenberg, seconded by Ms. Guenego and unanimously carried to approve the foregoing.

MAYOR’S APPOINTMENTS

PLANNING BOARD

	<u>Term</u>	<u>Term Expires</u>
Mayor Thomas P. Ference	Virtue of Office	
Amy Albalah	4 Years	12-31-25
Edmund Ezra, (Public Official)	4 Years	12-31-25
Noah Adler, Alternate No. 1	2 Years	12-31-22
Robin Sodaro, Alternate No. 2	1 Year	12-31-22

LIBRARY BOARD OF TRUSTEES

Betsy Usami	5 Years	12-21-26
Dina Siciliano, Mayor’s Rep	1 Year	12-21-22

ENVIRONMENTAL COMMISSION

Mary Beth Postman	3 Years	12-31-24
	3 Years	12-31-24
	3 Years	12-31-24
	3 Years	12-31-24

RECREATION COMMISSION

Robert Hoyng	5 Years	12-31-26
Drew Krasny	5 Years	12-31-26
	5 Years	12-31-26
Glenn Weinberg, Alternate	1 Year	12-31-22
Helah Kehati, Alternate	1 Year	12-31-22
Tina Stratton, Alternate	1 Year	12-31-22

SHADE TREE COMMISSION

Michael Brice	5 Years (unexpired)	12-31-25
	5 Years (unexpired)	12-31-22
	5 years (unexpired)	12-31-23

EMERGENCY MANAGEMENT COUNCIL – Mayor Ference

	<u>Term</u>	<u>Term Expires</u>
Andrew Rosenberg, Police Commissioner	1 Year	12-31-22
Michael Gracey, Police Chief	1 Year	12-31-22
Robert Hennion, Fire Chief	1 Year	12-31-22
Andrew Reithmayr, Ambulance Corps	1 Year	12-31-22
Glenn Poosikian, DPW Commissioner	1 Year	12-31-22

6. Reorganization Meeting of January 2, 2022

EMERGENCY MANAGEMENT COUNCIL – Mayor Ference - cont'd.

Glenn Poosikian, Fire Commissioner	1 Year	12-31-22
Jacqueline Guenego, Ambulance Corps Commis.	1 Year	12-31-22
John Sullivan, Office of Emergency Manage.	1 Year	12-31-22
Thomas Reinecke, Assistant Coordinator	1 Year	12-31-22
Christopher Simkins, Assistant Coordinator	1 Year	12-31-22
Rick Swarthe, Police Auxiliary	1 Year	12-31-22
Board of Health Representative	1 Year	12-31-22
Robert Hennion, Public Safety Officer	1 Year	12-31-22

CONSENT AGENDA

A motion was offered by Ms. Guenego, seconded by Mr. Bain to approve the following consent agenda. On roll call the vote was as follows: Ayes; Messrs. Poosikian, Rosenberg, Bain, Guenego, Siciliano, Wasser. Nays – none. Declared carried

BOARDS AND COMMITTEES

ZONING BOARD OF ADJUSTMENT

	<u>Term</u>	<u>Term Expires</u>
Joseph Panzella	4 Years	12-31-25
Alex Vierheilig, Alternate No. 1	2 Years	12-31-23
Larry Weiss, Alternate No. 2	1 Year	12-31-22

BOARD OF HEALTH

Damien Davis	3 Years	12-31-24
Lisa Dhamija	3 Years	12-31-24
Karl Bednarek	3 Years	12-31-24
Gregory Kaufman, Alternate 1	1 Year	12-31-22
Melissa Davidson, Alt. 2	1 Year	12-31-22

PARKS AND PLAYGROUNDS

	3 Years	12-31-24
	3 Years	12-31-24
	3 Years	12-31-24

FINANCIAL RESOLUTIONS

1. THAT the Borough Tax Collector be designated as the Official Tax Search Officer for the Year 2022.
2. THAT the Municipal Clerk be designated as the Official Tax Assessment Officer for the Year 2022.
3. THAT the Payroll Manager be designated as the Certifying Officer and the Municipal Clerk as the Supervising Certifying Officer to be responsible for the processing at the local level all

FINANCIAL RESOLUTIONS – cont’d.

all documents pertaining to the Public Employees Retirement System, particularly enrollments, members’ accounts, retirement and withdrawal claims.

4. THAT the Borough Treasurer be designated as the individual responsible for the investment of Borough funds, including wire transfers.
5. RESOLVED that a Petty Cash Fund in the amount of \$500.00 be established for the Year 2022 and the control of such account be the responsibility of the Municipal Clerk.
6. RESOLVED that the following institutions be designated as depositories for the funds for the Borough for the Year 2022:

State of New Jersey Cash Management

Connect One Bank, Haworth, NJ

AND BE IT FURTHER RESOLVED, that all checks and withdrawals for Borough funds be drawn on the above listed institutions and be signed by the Mayor or President of the Council, the Municipal Clerk and the Treasurer.

7. THAT said checks be drawn on the Current Account, Capital Account, Dog License Account, Trust Account, Unemployment Account, Escrow Trust Account, Community Development Account, Drug & Alcohol Alliance, Swim Pool, Swim Pool Capital, Municipal Donation, Affordable Housing, Payroll Account, Flexible Spending Account, Municipal Court, Municipal Court Bail and Scholarship Fund.

THAT all delinquent property taxes due from the prior year, to the Borough of Haworth be collected in the current year.

8. THAT said officers for Year 2022 are as follows:

Mayor	Thomas P. Ference
Council President	Jacqueline Guenego
Municipal Clerk	Ann E. Fay
Treasurer	Ronald Monaco

AND BE IT FURTHER RESOLVED that checks drawn on the Payroll Account be signed by the Municipal Clerk and the Borough Treasurer.

THAT, The Record, Woodland Park, NJ and the Star Ledger, Newark, NJ be designated as the official newspapers of the Borough.

9. THAT the following shall constitute the scheduled meetings of the Mayor and Council for the Year 2022 and they be announced in accordance with the requirements of the Open Public Meetings Law:

FINANCIAL RESOLUTIONS – cont’d.

Executive Meetings
7:30 PM

January 11
February 8
March 8
April 12
May 10
June 14
July 12
August 9
September 13
October 11
November 9
December 13

Regular Meetings
7:30 PM

January 25
February 22
March 22
April 26
May 24
June 28
July 26
August 23
September 27
October 25
November 22

THAT Roberts Rules of Order shall govern the deliberations of the Council and the Mayor shall assign portfolios.

APPROVAL OF 2022 TEMPORARY BUDGET

WHEREAS, Section 40A:4-19 of the Revised Statutes of the Local Budget Act provides that, where any contract, commitments or payments are to be made prior to the adoption of the 2022 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the Director of Local Government Services has authorized that the Temporary Budget for the year 2022 cannot exceed twenty-six and one –fourth (26.25%) percent of the prior year’s appropriations.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Haworth, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

2-01-20-005-100	MUNICIPAL CLERK S & W	65,000
2-01-20-005-300	MUNICIPAL CLERK O/E	5,000
2-01-20-006-100	MAYOR/COUNCIL PUBLIC INFO (Website)	1,200
2-01-20-006-300	MAYOR/COUNCIL PUBLIC INFO O/E	0
2-01-20-007-100	MAYOR & COUNCIL S/W	12,000
2-01-20-007-300	MAYOR & COUNCIL O/E	2,000
2-01-20-014-300	MAYOR & COUNCIL PUBLICATION OE	1,000
2-01-20-020-100	ELECTIONS S&W	1,000
2-01-20-020-300	ELECTIONS O/E	1,000

APPROVAL OF 2022 TEMPORARY BUDGET – cont'd.

2-01-20-035-100	FINANCIAL ADMIN. S & W	35,000
2-01-20-035-300	FINANCIAL ADMIN. O/E	20,000
2-01-20-037-300	AUDIT SERVICES O/E	8,000
2-01-20-040-100	TAX ASSESSMENT S & W	9,000
2-01-20-040-300	TAX ASSESSMENT O/E	1,000
2-01-20-045-100	REVENUE ADMINISTRATION S & W	22,000
2-01-20-045-300	REVENUE ADMINISTRATION O/E	2,000
2-01-20-050-300	COMPUTER MAINTENANCE O/E	7,000
2-01-20-055-300	LEGAL O/E	18,000
2-01-20-060-300	ENGINEERING SERVICES O/E	15,000
2-01-21-075-100	PLANNING BOARD S & W	700
2-01-21-075-300	PLANNING BOARD O/E	700
2-01-21-085-100	BOARD OF ADJUSTMENT S & W	500
2-01-21-085-300	BOARD OF ADJUSTMENT O/E	500
2-01-22-250-100	CONST CODE OFFICIAL S & W	28,000
2-01-22-250-300	CONST. CODE OFFICIAL O/E	2,000
2-01-22-251-100	PLUMBING INSPECTOR S & W	5,000
2-01-22-252-100	FIRE PREVENTION S & W	3,000
2-01-22-253-100	ELECTRICAL INSPECTOR S & W	2,500
2-01-23-095-000	INSURANCE	0
2-01-23-095-300	GROUP INSURANCE FOR EMPLOYEES	100,000
2-01-23-096-300	Other Insurance	112,715
2-01-23-098-000	WORKERS COMPENSATION INSURANCE	15,000
2-01-23-100-000	UNEMPLOYMENT INSURANCE	0
2-01-25-100-100	FIRE DEPT. S & W	1,000
2-01-25-100-300	FIRE DEPT. O/E	22,000
2-01-25-103-300	LOSAP - FIRE/AMBULANCE	0
2-01-25-105-300	FIRE HYDRANT SERVICE O/E	25,000
2-01-25-110-100	UFSC-FIRE PREVENTION S & W	2,000
2-01-25-110-300	UFSC-FIRE PREVENTION O/E	0
2-01-25-112-300	AID TO VOLUNTEER AMBULANCE CO.	20,000
2-01-25-120-100	POLICE DEPT. S & W	500,000
2-01-25-120-300	POLICE DEPT. O/E	20,000
2-01-25-121-300	PURCHASE POLICE VEHICLE O/E	9,000
2-01-25-122-100	POLICE DISPATCH/911 S & W	22,000
2-01-25-122-300	POLICE DISPATCH/911 O/E	22,000
2-01-25-125-300	EMERGENCY MANAGEMENT SERV O/E	0
2-01-25-126-100	PROSECUTOR'S OFFICE S & W	2,000
2-01-25-126-300	PROSECUTOR'S OFFICE O/E	200
2-01-25-127-300	POLICE RESERVES O/E	0
2-01-26-140-300	GARBAGE & TRASH-CONTRACTUAL OE	100,000
2-01-26-145-300	RECYCLING-CONTRACTUAL O/E	40,000

10. Reorganization Meeting of January 2, 2022

APPROVAL OF 2022 TEMPORARY BUDGET – cont'd.

2-01-26-150-100	STREETS & ROADS S & W	200,000
2-01-26-150-300	STREETS & ROADS O/E	30,000
2-01-26-155-100	SNOW REMOVAL S & W	10,000
2-01-26-157-300	PUBLIC BLDGS O/E	11,000
2-01-26-161-300	SHADE TREE O/E	28,000
2-01-26-162-300	EMERGENCY TREES O/E	10,000
2-01-26-163-300	Tree Farm O/E	0
2-01-26-169-313	DPW & POLICE VEHICLE REPAIR	12,000
2-01-26-170-100	WATER POLLUTION CONTROL S & W	1,000
2-01-27-175-100	PUBLIC HEALTH SERVICES S & W	4,000
2-01-27-175-300	PUBLIC HEALTH SERVICES O/E	0
2-01-27-177-300	ENVIRONMENTAL COMMISSION O/E	500
2-01-27-193-300	ANIMAL CONTROL SERVICES O/E	1,000
2-01-27-295-300	OSHA/HEPATITIS "B" O/E	100
2-01-28-195-300	PARKS DEPARTMENT O/E	7,000
2-01-28-200-300	PARKS/PLAYGROUNDS COMMITTEE O/E	500
2-01-28-205-300	BOARD OF RECREATION O/E	0
2-01-28-210-300	TENNIS COMMITTEE O/E	3,000
2-01-28-230-300	SENIOR CITIZENS O/E	500
2-01-28-231-300	SENIOR CITIZENS PUBLICATIONS O/E	500
2-01-29-292-000	MAINT LIBRARY	113,000
2-01-31-261-300	STREET LIGHTING O/E	30,000
2-01-31-262-300	UTILITY EXPENSES-ELECTRICITY	20,000
2-01-31-263-300	UTILITY EXPENSES - TELEPHONE	10,000
2-01-31-264-300	UTILITY EXPENSES - WATER	8,000
2-01-31-265-300	UTILITY EXPENSES-GAS (NATURAL)	10,000
2-01-31-266-300	UTILITY EXPENSES - GAS/DIESEL	20,000
2-01-31-293-398	BCUA-FLOW CHARGES	150,000
2-01-31-293-399	BCUA-DEBT SERVICE	90,000
2-01-31-294-300	BORO ORADELL FLOW CHARGES O/E	7,000
2-01-31-295-300	RECYCLING TAX	3,000
2-01-36-274-300	DCRP O/E	2,500
2-01-36-275-300	PERS	0
2-01-36-276-300	SOCIAL SECURITY OASI O/E	55,000
2-01-36-278-300	PFRS	0
2-01-37-341-399	RESERVE FOR TAX APPEALS	0
2-01-42-370-100	SENIOR VAN HARRINGTON PARK	3,000
2-01-43-290-100	MUNICIPAL COURT S & W	28,000
2-01-43-290-300	MUNICIPAL COURT O/E	2,000
2-01-43-291-300	PUBLIC DEFENDER O/E	100
2-01-44-315-300	CAPITAL IMPROVEMENT FUND O/E	20,000

APPROVAL OF 2022 TEMPORARY BUDGET – cont’d.

2-01-45-320-399	BOND PRINCIPAL O/E	0
2-01-45-321-399	NOTE PRINCIPAL O/E	0
2-01-45-322-399	INTEREST ON BONDS O/E	38,000
2-01-45-323-398	INT ON EMERGENCY NOTES	10,000
2-01-45-323-399	INT ON NOTES	10,000
2-01-46-326-300	EMERGENCY AUTHORIZATION RUT	0 0
	Control Total	\$2,229,715

SWIM POOL UTILITY

2-05- -500-100	SALARIES & WAGES	
2-05- -500-300	OTHER EXPENSES	31,200
2-05- -501-301	COST OF IMPROVEMENTS	20,700
2-05- -502-300	EXPENDITURES	
2-05- -503-397	EMERGENCY	
2-05- -504-300	CAPITAL IMPROVEMENT FUND	
2-05- -505-000	DEBT SERVICE	
	CONTROL TOTAL	51,900

GRAND TOTAL \$2,281,615

MAYORAL ADVISORY COMMITTEES – All One Year Terms

Historical Affairs

Recreation/Tennis Subcommittee – All One Year Terms

Bob Kutik	Gregory Fox	Lia Album
Jill Schanatterly	Charles Lachman	Rebekah Zelman
Daphne Saperstein	Terri Shea	Cora Koch

Pickle Ball/Recreation Subcommittee – All One Year Terms

Melissa Rosenberg	Kari Heitzner	Jen Cammalleri
Lori Ross	Rebekah Zelman	Daphne Saperstein

Community Development – Terms July 1, 2021 to June 30, 2022

Mayor Appointments

Mayor Emeritus John DeRienzo Mayor Thomas Ference, Alternate

MAYORAL ADVISORY COMMITTEES – All One Year Terms – cont'd.

Council Appointments

Michael Bain

Andrew Rosenberg, Alternate

Open Meeting to Public

The meeting was opened to the period of public discussion. As there were no comments the meeting was closed to public discussion.

Benediction

Rabbi Shinder offered her congratulations to the borough officials, a blessing to the mayor and then offered the benediction.

As there was no further business to come before the council a motion was offered at 1:05 PM by Mr. Bain, seconded by Ms. Siciliano and unanimously carried to adjourn.

Ann E. Fay, RMC, CMC
Clerk-Administrator