

60. Regular Meeting of the Mayor and Council of the Borough of Haworth held on March 24, 2020 via an Electronic Meeting

Present: Hon. Thomas Ference, Mayor

Councilmembers: Glenn Poosikian
Andrew Rosenberg
Michael Bain
Jacqueline Guenego
Dina Siciliano
Heather Wasser

Borough Attorney: Robert T. Regan

Mayor Ference called the meeting to order at 7:35 PM and upon roll call all members of the council were present. The mayor then read the following statement: "This is the Regular Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the Council."

Salute to Flag

Mayor Ference led the council in the pledge of allegiance.

Mayor

Mayor Ference welcomed all to the meeting noting this venue is a new experience and brought all up to date on the corona virus situation. He said he appreciated the effort, cooperation from all in town and the effort being made has been a help to all. He said there are two confirmed cases of the virus in the borough, they are under quarantine and he was proud with all the services in town, the school, etc. who all are doing a wonderful job.

COMMITTEE REPORTS

Mayor Ference explained written reports from councilmembers have been received as follows:

Report of Councilman Bain

Recreation

Cancelled – Spring Egg Hunt, Fishing Contest. Summer Camp not cancelled – dates to be announced; Coffee Houses to be announced.

COMMITTEE REPORTS – cont'd.

Report of Councilman Bain- cont'd.

Finance

The 2020 Municipal Budget has been sent to the auditor to create the budget workbooks. Adding in unexpected BCUA flow charges and the White Beeches tax appeal settlement sets a tax increase at \$106.00 per average assessed household. The actual amount to be finalized by full council.

Report of Councilwoman Guenego

Ambulance Corps

Total Calls – 32; daytime – 21; miles – 250; motor vehicle crashes – 3; man hours on calls/town events – 102; man hours on call year to date – 202.5.

Notable activity – CPR training; mutual aid on Palisades Parkway for accident with 14 injured parties.

Parks and Playground

Terrace Street Park Committee will break this job into distinct parts: pergola, landscaping/plantings, park benches (by DPW under state contract), electrical cleanup.

The landscape plan and plant breakdown has to be received from Ms. Galla and when regular business is resumed RFP's can be issued for various elements of the project.

Board of Health

The Board met on February 27 and discussed the possibility of widespread infection from the COVI-19 virus; discussed the Fitness Challenge and in light of the statewide social distancing mandate, the challenge involves workouts that can be done at home and includes nutritious meal preparation.

Since the mandate, the board president, Dr. Eigen has been part of the Borough's COVID-19 task force and provides regular updates on developments in testing protocols.

COMMITTEE REPORTS – cont'd.

Report of Councilwoman Siciliano

Swim Club

Bids for the operation of the snack stand were due on March 19th and one was received. The 2020 membership application is on the website and will be included in the Spring Newsletter – holding off on any other advertising at this time.

Website

Waiting for our first draft design. Ms. Gallagher is doing a great job of managing with all the COVI-19 updates.

Shade Tree

There is an opening for a member on the commission.

Library

Closed as per Executive Order. All borrowed items have been automatically renewed for two weeks and the library is incorporating virtual lessons and tutorials.

Haworth School

The Board of Education elected a new board member during their virtual meeting last week. New member is Mr. Charles Crowley who has lived in the borough for 5 years and has a 4-1/2 year old daughter.

Online schooling has been very successful. Many commendations to the staff and faculty for a smooth transition during this very challenging time.

Report of Councilwoman Wasser

Environmental Commission

Has not met.

Tennis

Meeting virtually on March 30th.

COMMITTEE REPORTS – cont’d.

Report of Councilwoman Wasser – cont’d.

Seniors

A “senior shopper” network of approximately 40 volunteers has been organized and to date have filled 18 requests.

Northern Valley Regional High School

Superintendent Santana is tracking positive cases of the virus in sending towns and issued an update on the Online Learning Plan.

Ordinance No. 20-04 – Temporary Signs – 2nd Reading, Public Hearing

Ms. Guenego explained this ordinance is designed to address three basic issues – logistics for hanging signs, the prohibition of hanging banners across Schraalenburgh Road and Haworth Avenue in connection with the borough not having the equipment do this and prohibiting lawn signs on borough property.

A motion was offered by Ms. Guenego, seconded by Mrs. Wasser and unanimously carried that Ordinance No. 20-04 be offered for second reading.

Ordinance No. 20-04 is as follows:

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Ordinance No. 20-04 – Temporary Signs – 2nd Reading, Public Hearing – cont'd.

The meeting was then opened to the public on Ordinance No. 20-04. As there were no comments the meeting was closed to the public on this ordinance.

It was explained that the vote to adopt this ordinance was being deferred to April 14 as the ordinance has had to be presented to the Planning Board and they did not meet this month.

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Ordinance No. 20-05 – Bond Ordinance for Purchase of Emergency Equipment – 2nd Reading

A motion was offered by Mr. Bain, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 20-05 be offered for second reading.

Ordinance No. 20-05 is as follows:

The meeting was then opened to the public on Ordinance No. 20-05. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mr. Poosikian and seconded by Mr. Bain that Ordinance No. 20-05 be passed on second and final reading.

Ordinance No. 20-05 – Bond Ordinance for Purchase of Emergency Equipment – 2nd Reading – cont’d.

On roll call the vote was as follows: Ayes. Messrs. Poosikian, Rosenberg, Bain, Guenego, Siciliano, Wasser. Nays – none. Declared carried.

A motion was offered by Mr. Bain, seconded by Mr. Rosenberg and unanimously carried that the passage of Ordinance No. 20-05 be advertised as required by law.

CONSENT AGENDA

A motion was offered by Ms. Guenego and seconded by Mr. Poosikian that the following consent agenda be approved. On roll call the vote was as follows: Ayes; Messrs. Poosikian, Rosenberg, Bain, Guenego, Siciliano, Wasser. Nays – none. Declared carried.

Approval of Payment of Bills

See pages 69A - 68G
of permanent minutes.

2019 Budget Transfer

WHEREAS, Title 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haworth that the Chief Financial Officer be and is hereby authorized to make the following transfers in the 2019 Current Fund Operating Budget Appropriations:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
DPW (9-01-26-150-10) Salary & Wages	\$20,868.94	
Interest of the Notes OE 9-01-45-323-300		\$16,811.70
Public Defender 9-01-43-291-300		\$ 1,000.00
Senior Van 9-01-42-370-100		\$ 1,173.90
Fire Prevention SW 9-01-22-252-100		\$ 6.31
Other Insurance 9-01-23-096-300		\$ 1,877.00

CONSENT AGENDA- cont'd.

Purchase of Emergency Equipment for Trunking System – Fire Department

WHEREAS, pursuant to N.J.S.A. 40a:11-12A AND N.J.A.C. 5:34-7.29(c), the Borough may, by resolution and without advertising for bids, purchase goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Haworth has a need to purchase, on a timely basis, goods or services utilizing State contracts during 2019; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-To-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Borough of Haworth plans to utilize the State Contract Vendors listed on the attachment, such transaction shall be subject to all conditions applicable to the current State contracts; now, therefore,

WHEREAS, CFO has certified that \$90,046.50 is available in account C-04-19-007-103 and C-04-19-007-102

BE IT RESOLVED, by the Council of the Borough of Haworth, in the County of Bergen, that the Borough is hereby authorized to purchase goods or services in 2020 from the approved New Jersey State Contract Vendors on the following list, pursuant to all conditions of the individual State contracts:

<u>Commodity / Service</u>	<u>State Contract Vendors Vendor Name</u>	<u>State Contract #</u>
Portable Radios-Fire Department \$90,046.50	Motorola Solutions Inc C/o Regional Communications 64 East Midland Ave Paramus, NJ 07653	83909

Purchase of Emergency Radios for Trunking System – Ambulance Corps

WHEREAS, pursuant to N.J.S.A. 40a:11-12A AND N.J.A.C. 5:34-7.29(c), the Borough may, by resolution and without advertising for bids, purchase goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

CONSENT AGENDA- cont'd.

Purchase of Emergency Radios for Trunking System – Ambulance Corps – cont'd.

WHEREAS, the Borough of Haworth has a need to purchase, on a timely basis, goods or services utilizing State contracts during 2020; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-To-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Borough of Haworth plans to utilize the State Contract Vendors listed on the attachment, such transaction shall be subject to all conditions applicable to the current State contracts; now, therefore,

WHEREAS, CFO has certified that funds are available in the amount of \$67,398.90 in the capital account of 2020.

BE IT RESOLVED, by the Council of the Borough of Haworth, in the County of Bergen, that the Borough is hereby authorized to purchase goods or services in 2020 from the approved New Jersey State Contract Vendors on the following list, pursuant to all conditions of the individual State contracts:

<u>Commodity / Service</u>	<u>State Contract Vendors Vendor Name</u>	<u>State Contract #</u>
Portable Radios-Ambulance Corps \$67,398.90	Motorola Solutions Inc C/o Regional Communications 64 East Midland Ave Paramus, NJ 07653	83909

Open Meeting to Public

The meeting was opened to the period of public discussion.

A question was asked as to what a “consent agenda” was. Mayor Ference explained it contains motions for the ordinary day to day business of the borough.

As there were no further comments the meeting was closed to public discussion.

As there was no further business to come before the council a motion was offered at 7:55PM by Mr. Rosenberg, seconded by Ms. Guenego and unanimously carried to adjourn.

Ann E. Fay, RMC, CMC
Clerk-Administrator

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68B. Regular Meeting of March 24, 2020

68C. Regular Meeting of March 24, 2020

68D. Regular Meeting of March 24, 2020

68E. Regular Meeting of March 24, 2020

68F. Regular Meeting of March 24, 2020

68G. Regular Meeting of March 24, 2020