

51. Regular Meeting of the Mayor and Council
of the Borough of Haworth held on March
11, 2014 at the Municipal Center

Present: Hon. John Dean DeRienzo, Mayor

Councilmembers: Vincent Iacobino
Glenn Poosikian
Mary Anne Groh
Andrew Rosenberg
Anthony Volpe
Michael Bain

Borough Attorney: Robert T. Regan

Mayor DeRienzo called the meeting to order at 7:30 PM and upon roll call all members of the Council were present. The Mayor then read the following notice: "This is the Regular Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to the Star Ledger and The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the Council."

Salute to Flag

Mayor DeRienzo led those present in the pledge of allegiance.

2014 Municipal Budget Presentation

Chief Christopher Campbell was present in connection with the request for department heads to appear before the Council regarding their budgets.

In connection with his capital budget request, Chief Campbell explained the request for a new vehicle, a 4x4 Chevy Tahoe with police equipment to replace the Explorer now used mostly by the Police Reserves; the Explorer is not holding up well due to the civilian package, it could be sold for approximately \$9 to 10,000 and the Chief explained the "police package" for vehicles.

Mrs. Groh questioned the schedule of turn-around for the police vehicles, particularly a Crown Victoria.

Chief Campbell responded that vehicle is scheduled to be sold next year as they expect to get one more year out of it.

Mrs. Groh questioned the SUV.

2014 Municipal Budget Presentation – cont'd.

The Chief said that vehicle was procured through forfeiture funds and he explained other vehicles in the fleet, particularly the Explorer and pick up which are used in bad weather.

Mrs. Groh asked if we didn't purchase the Tahoe would safety be compromised.

Chief Campbell said no, he is trying to avoid having to double up next year with vehicle purchases.

The Chief then noted mandated items which may arise in the near future such as in-vehicle cameras and tasers in connection with the capital budget.

Mrs. Groh noted there should be a two year projection out for capital items.

Mr. Rosenberg discussed which type of police vehicle can be included in capital budgets.

Chief Campbell then discussed his OE Budget in connection with a proposed new hire. He said that at a minimum they need 10 officers to run the 12-hour shift; 300 hours are incurred to cover vacation times and sick days; 3 officers can retire in the near future and he referred to the training required for a new hire. He said if he can put an officer in the Police Academy in July, he could be out in January and could cover the vacation, sick days, etc. He also noted mandated training for the officers which can incur overtime.

Mrs. Groh then referred to over time figures for the last three years and trying to monitor over time.

As to the school crossing guards and the suggestion to eliminate them during the lunch time, Mrs. Groh asked the Chief if he was satisfied with the school notice pertaining to this issue.

The Chief responded that he wanted the school to put out the notice.

Mr. Rosenberg said the school wants a statement from the Chief.

Mrs. Groh then referred to the convention and meeting expenses in the Chief's budget.

Chief Campbell said he does sometimes intend to attend these sessions, then finds out he cannot, but is intending to go this year.

Mrs. Groh asked about the number of contracts in the budget.

Chief Campbell indicated these include data management systems, "info cop" licensing contract, the MARS system through the prosecutor's office, the Closter to Mahwah

53. Regular Meeting of April 8, 2014

communications line which they have to have, the finger printing system, the electronic messaging sign and the generator maintenance contract. He said he is looking into the cost for an accreditation program for the Department which the Joint Insurance Fund is recommending and a regional information sharing system. He also discussed the cost for training for a new officer at the Academy.

Chief Campbell noted the Police Reserve budget which is for uniforms and equipment.

Mr. Poosikian asked about the Swift Reach and Nixle notification programs.

The Chief responded that that Nixle Program is free and better than Swift Reach.

Purging of various police ordinances was then discussed, in particular funds still remaining for the Pistol Range.

The Chief explained that Lt. Gracey does much of this work which has saved the town a great deal of money and that some things still need to be completed. He further noted much of this work was paid by a donation from United Water and from the forfeiture funds. He explained the equipment that is at the Range and that three other towns who use the Range contribute funds.

Correspondence

Letter From

Subject

Referred to

Mr. N. Rubenstein

2014 Assessor's Statement

All Council
Boro. Atty.
Auditor
Finance

COMMITTEE REPORTS

Report of Councilwoman Groh

Recycling

Mrs. Groh reported she will be contacting the Borough of Closter in connection with a shared service for disposal and revenue for electronic recycling.

COMMITTEE REPORTS – cont'd.

Report of Councilwoman Groh – cont'd.

Finance

Mrs. Groh reported she has spoken with the Auditor and CFO regarding a draft surplus policy.

As to the budget, Mrs. Groh said she has had positive feed-back regarding department heads presenting their individual budgets. She said the Finance Committee will be meeting this week-end and that she would like to schedule a special budget meeting later in the month. She also noted the 2013 audit has begun.

Negotiations

Mrs. Groh reported a proposed contract for the School Crossing Guards is being prepared.

Report of Councilman Iacobino

Zoning Board of Adjustment

Mr. Iacobino noted this Board did not meet.

Shade Tree Commission

Mr. Iacobino reported the Commission has worked on their 2014 Budget which adds funds for proposed pruning of trees in high traveled areas.

Swim Club

Mr. Iacobino reported the Girl Scouts have made a request for a fund raising event at the Club which Mr. Ives will review, he and Mr. Ives met with the borough administration in connection with the ordinances being introduced this evening and he will schedule a meeting with the Swim Club Committee in connection with plans for the coming season.

Report of Councilman Volpe

Parks and Playgrounds Committee

The Committee did not meet.

COMMITTEE REPORTS – cont'd.

Report of Councilman Volpe cont'd.

Sports Committee

Mr. Volpe reported the Committee met this past Sunday with the Closter Recreation Commission in connection with the baseball merger plan, discussion was held regarding the installation of the lightening detection system and volunteers to help with the demolition of the basketball court at Memorial Field in preparation of its re-building.

Fire Department

Mr. Volpe reported the Department responded to 20 emergency calls last month including 3 activated fire alarms in Haworth, 11 mutual aid alarms in Demarest, 1 hazardous condition, 2 odor calls and 3 CO conditions; total calls for 2014 are 38, total man hours, 201.63 with total man hours for 2014, 489.24.

Mr. Volpe further reported activities consisted of Scott mask certification and qualification and department work/training nights; drills consisted of recertification of self-contained breathing apparatus and review of procedures for the Rapid Intervention Team; scheduled for March are training nights and department drill, bailout recertification and a department drill, possibly a house drill on Jefferson Avenue.

Web-Site

Mr. Volpe reported that a bid has been received for a software upgrade and he has given the information to the Committee.

Report of Councilman Bain

Library

Mr. Bain reported the Library Board met last evening; a new children's librarian has been hired; the construction is on schedule, due to be completed in November and it is planned that the furnishing for the new space will be undertaken in a cost effective manner.

Mrs. Groh asked about the status of fund raising for the project.

Mr. Bain responded that many different areas are being explored, for instance donations from corporations in the area.

COMMITTEE REPORTS – cont'd.

Report of Councilman Bain – cont'd.

Environmental Commission

Mr. Bain reported the Commission is working on the submission of the ANJEC Grant, held a discussion on deer control and leaf turning at the DPW site.

Recreation

Mr. Bain reported the Commission is involved in the planning for the Summer Camp Program which this year will run from 9:30 AM to 2 PM and are receiving applications for director, counselors, etc.

Report of Councilman Poosikian

Board of Health

Mr. Poosikian noted the Board is discussing the expansion of the June Health Fair at the Swim Club which will include several new activities this year.

Department of Public Works

Mr. Poosikian reported the Department has received asphalt from Bergen County in order to repair pot holes, they are clearing catch basins and maintaining and repairing snow equipment.

Ambulance Corps

Mr. Poosikian reported the Ambulance Corps responded to 24 calls last month, 19 daytime, 187 miles, man hours 81.5, duty man hours 1008 and 28 gallons of fuel were used.

Report of Councilman Rosenberg

Planning Board

Mr. Rosenberg reported that Mr. Hakim has submitted to the Board members additional items in connection with several revisions to the Land Use Ordinance for review by the Council

Ethics Board

Mr. Rosenberg noted this Board has scheduled a meeting for March 26th in order to set up procedures, etc. for the year.

COMMITTEE REPORTS – cont'd.

Report of Councilman Rosenberg

Communications Committee

Mr. Rosenberg reported this Committee will meet with AT&T representatives regarding their request for an additional cell tower and he has obtained a list of properties in the areas they are looking to build on.

Police Department

Mr. Rosenberg reported that Sgt. Saudino and Officer Yanuzzi are preparing the DARE Program for the students at the Haworth School; the Department will be participating in the Operation Take Back Program; incidents for the past month included the investigation of report of a burglary, no entry was gained, further investigation is continuing and a motor vehicle stop resulted in the apprehension of an individual with an active warrant.

Municipal Court

Mr. Rosenberg noted the Committee has met to authorize discussions in connection with shared services with a possibility of merging of courts in the area.

Real Estate

Mr. Rosenberg reported the Committee is looking into a request for the purchase of vacant property on Whitman Street and reviewing the value of this property.

Report of Borough Attorney

Mr. Regan noted recent developments with the Council on Affordable Housing.

Mayor's Report

Scouting

Mayor DeRienzo referred to correspondence to all council members received today regarding an upcoming Eagle Scout promotion ceremony.

Insurance

Mayor DeRienzo noted the Borough has a volunteer accident policy and he has asked the Borough's Risk Manager to explain this policy to the volunteer members of the Fire Department and Ambulance Corps.

Mayor's Report – cont'd.

Legislative Day

Mayor DeRienzo reported this annual event will be held tomorrow in Trenton for local officials to meet with cabinet representatives on several items including a briefing on the State's budget.

Ordinance No. 14-04 – 2014 Swim Pool Personnel Salaries

A motion was offered by Mr. Iacobino, seconded by Mr. Bain and unanimously carried that Ordinance No. 14-04 be offered for first reading.

Ordinance No. 14-04 was then read by title only as follows:

AN ORDINANCE ESTABLISHING SALARIES FOR POOL PERSONNEL FOR 2014

A motion was offered by Mr. Iacobino and seconded by Mr. Poosikian that Ordinance No. 14-04 be passed on first reading.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

A motion was offered by Mr. Iacobino, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 14-04 be advertised as required by law and a date set for public hearing on April 8, 2014 at 7:30 PM at the Municipal Center.

Ordinance No. 14-05 – 2014 Swim Pool Membership Fees

A motion was offered by Mr. Iacobino, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 14-05 be offered for first reading.

Ordinance No. 14-05 was then read by title only as follows:

AN ORDINANCE AMENDING CHAPTER IX OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HAWORTH ENTITLED "PARKS, PLAYGROUNDS AND RECREATIONAL AREAS"

A motion was offered by Mr. Iacobino and seconded by Mr. Bain that Ordinance No. 14-05 be passed on first reading.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

Ordinance No. 14-05 – 2014 Swim Pool Membership Fees – cont’d.

A motion was offered by Mr. Iacobino, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 14-05 be advertised as required by law and a date set for public hearing on April 8, 2014 at 7:30 PM at the Municipal Center.

Transfer of 2013 Budget Appropriations

The following resolution was offered by Mrs. Groh, seconded by Mr. Bain and unanimously carried:

WHEREAS, Title 40A: 4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haworth that the Chief Financial Officer be and is hereby authorized to make the following transfers in the 2013 Current Fund :

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
Mayor & Council		
Salaries & Wages		1.00
Financial Administration		
Salaries & Wages	2,300.00	
Tax Assessment		
Salaries & Wages		1.00
Other Expenses	7,315.00	
Revenue Administration		
Salaries & Wages		1.00
Engineering Services		
Other Expenses		7,315.00
Fire Prevention		
Salaries & Wages		1.00
Streets & Roads		
Salaries & Wages	103.00	
Snow Removal		
Salaries & Wages		103.00
Public Buildings & Grounds		
Other Expenses		835.00
Water Pollution Control		
Salaries & Wages		1.00

Transfer of 2013 Budget Appropriations – cont'd.

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
Utility Expenses-Street Lighting Other Expenses		410.00
Utility Expenses-Electricity Other Expenses		350.00
Utility Expenses-Telephone Other Expenses		700.00
TOTALS:	\$9,718.00	\$9,718.00

Approval of Woman’s Club Flea Market

The following resolution was offered by Mr. Bain, seconded by Mrs. Groh and unanimously carried:

BE IT RESOLVED, that the Mayor and Council of the Borough of Haworth hereby approve the application of the Woman's Club of Haworth to run a Flea Market/Craft Fair on the Borough property located in Lot 1, of Block 1307, between Terrace Street and Houston Place, on Sunday, May 4, 2014. Issuance and acceptance of this permit shall evidence:

1. Receipt by the Borough of Haworth of a Certificate of Insurance for liability for any activity of the Woman's Club on the date indicated on the premises described above.
2. The Woman's Club agreement to indemnify the Borough of Haworth from any liability, cost or expense as a consequence of said Flea Market on the date indicated.
3. The Woman's Club agreement to clean and restore the areas used to the condition existing prior to use.
4. The Woman's Club satisfactory arrangement to police the Flea Market at its expense, as required by the Chief of Police.
5. The payment of a leasing fee of \$10.00 to the Borough of Haworth.

Proclamation

Mayor DeRienzo issued a proclamation for the month of March as Youth Art Month.

Open Meeting to Public

The meeting was opened to the period of public discussion.

Mr. S. Chval, Woodland Place, asked when the library addition will be completed.

Mr. Bain responded that it is on schedule for completion in November.

Mr. Chval, in connection with the earlier discussion regarding deer control suggested “deer crossing signs” be placed particularly at Madison Avenue and Whitman Street.

Mr. Bain commented that attempts are being made to try to get people aware of the deer and to be careful while driving.

Mr. N. Shirvan, Anstatt Way, noted a hole in the fence at the United Water property which needs to be replaced as the deer are going through that area.

As there were no further comments, the meeting was closed to public discussion.

Road Paving

Mayor DeRienzo referred to micro-surfacing of roads which has been discussed at meetings of the Riverside Cooperative.

Approval of Minutes

Mrs. Groh referred to the executive minutes of February 5, 2014, Page 25, regarding the resolution in connection with an amendment to the Riverside Cooperative Agreement. She said it should read that words including that it was an opt out program should be added after the word concerns.

In connection with the regular minutes of February 11, 2014, Page 29, and the discussion regarding the United Water 2014 Fire Protection charges, Mrs. Groh said it should note there is a possibility of an additional \$1300 in operating costs regarding a proposal for new fire hydrants. On page 37 in connection with the introduction of the DPW salary ordinance and the vote it should indicate that although she had expressed her concern in past discussions on this matter that her affirmative vote now was despite that previous discussion.

A motion was offered by Mrs. Groh, seconded by Mr. Volpe and unanimously carried to accept the minutes of the executive meeting of February 5 and the regular meeting of February 11, 2014 as amended.

Approval of Payment of Bills

The following resolution was offered by Mrs. Groh and seconded by Mr. Iacobino:

FOR COPY OF RESOLUTION AND BILL LIST
SEE PERMANENT MINUTES
PAGES 62A – 62S

On discussion, Mrs. Groh referred to invoices on the bill list which she had not seen, wanted clarification of the Bonding Attorney's fee and questioned some other items.

On voice vote all members voted in the affirmative to approve the Payment of Bills with the removal of the items discussed by Mrs. Groh. Declared carried.

Close Meeting to Public

The following resolution was duly offered, seconded and carried at 9:15 PM:

BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, as follows:

1. That the Governing Body, pursuant to N.J.S.A. 10:4-12, shall exclude the public from the next portion of this meeting in order to discuss matters pertaining to. personnel and potential litigation.
2. That the items under discussion in the closed meeting will be disclosed to the public at the conclusion of the matter.

Reopen Meeting to Public

The meeting was reopened to the public at 9:30 PM

Bid Threshold

Mrs. Groh discussed the increase to \$26,000 for the bid threshold and the nature of various services included.

As there were was no further business to come before the Council the meeting adjourned at 9:35 PM on motion duly offered, seconded and carried.

Ann E. Fay, RMC, CMC
Clerk-Administrator

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62I. Regular Meeting of March 11, 2014

62K. Regular Meeting of March 11, 2014

62S. Regular Meeting of March 11, 2014