

284. Regular Meeting of the Mayor and Council  
of the Borough of Haworth held on  
December 22, 2015 at the Municipal Center

Present: Hon. John W. Smart, Mayor

Councilmembers: Glenn Poosikian  
Mary Anne Groh  
Anthony Volpe  
Michael Bain  
Lawrence Weiss

Borough Attorney: Robert T. Regan

Mayor Smart called the meeting to order at 8:15 PM and upon roll call members of the Council were present with the exception of Mr. Rosenberg. The Mayor then read the following notice: This is the Regular Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the Council.”

Salute to Flag

Mayor Smart led those present in the pledge of allegiance.

Presentation to Ms. Rosemary Weyer

Mayor Smart commented this is a time to look at the year, reflect on many things and be reminded of events, accomplishments, etc. He said the two people being honored this evening he has gotten to know through their contributions, service and volunteerism. Ms. Weyer is the first female volunteer firefighter in the Haworth Fire Department, also serving in the Ambulance Corps and various other organizations, passing on to her children and grandchildren the volunteer spirit, the Mayor said.

Mayor Smart then read and presented a proclamation to Ms. Weyer for her dedicated service.

Presentation to Mr. Frank Bernardo

Mayor Smart noted Mr. Bernardo’s dedication to his work with the seniors who use the senior van and the many services he provides, noting he has been the van coordinator for 10 years, scheduling appointments, etc. and his dedication is appreciated.

Mayor Smart then read and presented a proclamation to Mr. Bernardo for his service.

COMMITTEE REPORTS

Report of Councilman Bain

Library

Mr. Bain explained some budgeting issues with the Library's 2015 budget, the budget figure is \$320,000. with \$4,000 set aside for potential higher utility bills in connection with the new addition, two events have also contributed to the issue including the insurance deductible for flood damage during a storm and part time employees' participation in the retirement plan for which the Borough provides matching funds. Mr. Bain said he was recommending providing the library with the \$4,000 reserve if justified.

Recreation

Mr. Bain reported the Commission met and started the planning process for the Summer Camp, a new director has been hired and the Spring Egg Hunt is being planned to be scheduled the same day as the Fire Department Breakfast on a week-end.

Mrs. Groh requested the new director work with Ms. Wheeler regarding purchasing procedures and that a negative was shown for this year's summer program.

Mr. Bain responded the trips were a loss and the lunches; there will be only one trip next year, no food will be provided and there were less campers this year.

Mrs. Groh suggested reevaluating the length of the program which Mr. Bain said he is working on with the school superintendent.

Report of Councilman Weiss

Mr. Weiss reported that neither the Board of Health nor the Environmental Commission held meetings last month.

Swim Club

Mr. Weiss noted bids are being sought for various repairs at the club.

Mrs. Groh noted her concern with the use of the Swim Club parking lot with a number of vehicles parking there including utility trucks which she has recently observed and which she said could be a liability issue.

Discussion was held regarding the area being Borough property.

COMMITTEE REPORTS – cont'd.

Report of Councilman Poosikian

Ambulance Corps

Mr. Poosikian reported the Ambulance Corps responded to 18 calls in November – 11 daytime, 246 miles, man hours on calls, 63 and man hours for duty nights, 1092; three members attended a four hour trauma symposium and the Ambulance Corps arranged a standby day shift crew for the Thanksgiving holiday.

Shade Tree Commission

Mr. Poosikian reported the Commission is formalizing the Winter Tree Program and Mr. Bill Comery, certified tree arborist conducted a continuing education seminar at the last meeting.

Department of Public Works

Mr. Poosikian noted the leaf collection continues as some areas and Borough property still need to be cleared.

Report of Councilman Volpe

Fire Department

Mr. Volpe reported the Department responded to 13 emergency calls in November including 5 mutual alarms in Demarest, held work nights and drills during the month and participated in the Santa detail and Sacred Heart Bonfire in December.

Parks and Playgrounds

Mr. Volpe reported the infield area at the Little League Field at Memorial Field has been expanded, new clay has been put down and the base lines widened. He said the expansion will result in the ability to host tournaments and that the Haworth Baseball Association has donated most of the funds for the project and the balance will be from the recent golf outing proceeds.

Mr. Volpe further reported the basketball lights have been installed and now the lightening detection system can be completed. He noted meetings are being scheduled regarding the plans for the improvements at the baseball building.

COMMITTEE REPORTS – cont'd.

Report of Councilwoman Groh

Recycling

Mrs. Groh noted the Council will be awarding a contract this evening for the collection of recyclables, a letter has been sent out to the residents, the material will be separated into two containers and shredded paper will now be picked up.

Finance

Mrs. Groh noted that all members have copies of capital requests and submitted budgets and she distributed books containing the listing of capital projects for the last several years.

Mayor's Report

New Solid Waste and Recycling Contracts

Mayor Smart reported he, Ms. Celotto and Ms. Fay met with the new contractor, Miele Sanitation regarding several changes in these collections and they are willing to work with the Borough to implement the changes, i.e., they will provide two trucks for the dual stream recycling collections.

Oil Pipeline

Mayor Smart said he met with Pilgrim Pipeline regarding their proposal for a two way pipe line to transport oil from Linden to Albany, the goal being to take the oil off trains and barges and they are looking for support for this endeavor.

Northern Valley Regional High School District

Mayor Smart noted the district will be holding a special election on March 8, 2016 for a referendum which has been scaled back from the one earlier this year.

UNFINISHED BUSINESS

Release of St. Gabriel Bond

Mayor Smart noted Mr. Rosenberg is following up on this matter and the Church's next application should include changes made in the first one.

UNFINISHED BUSINESS – cont'd.

Interboro Radio Agreement

Mayor Smart said that now all members have the amended version of this Agreement which contains most comments submitted by the Borough and explained the various changes which most were agreed to by the County.

NEW BUSINESS

Approval of Interboro Agreement

The following resolution was offered by Mr. Poosikian, seconded by Mrs. Groh and unanimously carried:

WHEREAS, the Borough of Haworth is a participant in the Interboro Regional Police Communications Network consisting of the Boroughs of Closter, Alpine, Harrington Park, Haworth, Northvale, Norwood and Rockleigh which has a contract with the County of Bergen for 9-1-1 Communication and Dispatch Services for Public Safety Access Points (“PSAP”); and

WHEREAS, the aforementioned Agreement shall expire on December 31, 2015; and

WHEREAS, the Governing Body has determined it is in the best interests of the residents of the Borough to enter into a new Agreement with the County of Bergen for a five (5) year term commencing on January 1, 2016 and ending on December 31, 2020; and

WHEREAS, the proposed Agreement with the County provides for the payment of \$295,000 annually by the local Interboro in installments payable on February 1, May 1, August 1 and November 1 of each year.

NOW THEREFORE BE IT RESOLVED by the Borough of Haworth that the Mayor and Municipal Clerk are hereby authorized to execute such Agreement.

Refund of Driveway Permit Deposit

The following resolution was offered by Mr. Poosikian, seconded by Mrs. Groh and unanimously carried:

WHEREAS, the Superintendent of the Department of Public Works has inspected and found that work has been satisfactorily completed on the following Driveway Permit,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the following refund be made:

Refund of Driveway Permit Deposit – cont'd.

<u>NAME AND ADDRESS</u>	<u>PERMIT #</u>	<u>AMOUNT</u>
John Alex 86 Pleasant Street Haworth, New Jersey 07641	1346	\$100.00

Award Solid Waste and Recycling Contract

The following resolution was offered by Mrs. Groh and seconded by Mr. Weiss:

WHEREAS, the Borough of Haworth advertised that bids would be received on December 4, 2015 for the providing of solid waste and/or recyclable collection and disposal services; and

WHEREAS, the Mayor and Council has reviewed in detail the bid submissions and has determined to award contracts for solid waste collection and recyclable collection as follows:

1. The Borough hereby awards a contract to Miele Sanitation Co., Inc. ("Miele") of Closter, New Jersey for solid waste collection and disposal services for a one (1) year period commencing on January 1, 2016 and ending on December 31, 2016, for the sum of \$284,508.00, with collections to be made twice weekly at curbside (Option #9 of Bid Specifications).

2. The Borough also awards a contract to Miele for recycling collection and disposal services for a three (3) year period commencing on January 1, 2016 and ending on December 31, 2018 for the annual sum of \$54,192.00, with collections to be made once a week (on Wednesdays), based on dual stream and curbside collection (Option #20 of Bid Specifications).

3. The Governing Body determines that Miele constitutes the lowest responsible bidder based upon the options selected, and that its bid submission has been reviewed and determined to be in accordance with the bid documents, Specifications and applicable statutory requirements.

NOW THEREFORE BE IT RESOLVED that Mayor John W. Smart and Borough Clerk Ann Fay be and are hereby authorized and directed to execute a contract with Miele for the aforesaid services.

Discussion was held to amend this resolution to award only the solid waste collection portion and do a separate resolution for the recycling award. Mr. Poosikian said he would be voting against this resolution understanding this choice is less than rear yard collection, however, he felt the seniors will be unhappy to have to bring their trash to the curb, also this will result with having containers at the curb four times a week.

Award Solid Waste and Recycling Contract – cont'd.

Mr. Volpe said he would have agreed with Mr. Poosikian, however recycling now has to go the curb and the residents have managed.

Mrs. Groh commented if this was the only cost increase in next year's budget she would feel differently, but there will be several other increases, contracts, etc.

The resolution was amended as follows with all members voting in the affirmative with the exception of Mr. Poosikian who voted no. Declared carried:

**WHEREAS**, the Borough of Haworth advertised that bids would be received on December 4, 2015 for the providing of solid waste and/or recyclable collection and disposal services; and

**WHEREAS**, the Mayor and Council has reviewed in detail the bid submissions and has determined to award a contract for solid waste collection as follows:

1. The Borough hereby awards a contract to Miele Sanitation Co., Inc. ("Miele") of Closter, New Jersey for solid waste collection and disposal services for a one (1) year period commencing on January 1, 2016 and ending on December 31, 2016, for the sum of \$284,508.00, with the collections to be made twice weekly at curbside (Option #9 of Bid specifications.)
2. The governing body determines that Miele constitutes the lowest responsible bidder based upon the options selected, and that its bid submission has been reviewed and determined to be in accordance with the bid documents, specifications and applicable statutory requirements.

**NOW THEREFORE BE IT RESOLVED** that Mayor John W. Smart and Borough Clerk Ann Fay be and are hereby authorized and directed to execute a contract with Miele for the aforesaid services.

Award of Recycling Contract

The following resolution was offered by Mrs. Groh, seconded by Mr. Weiss and unanimously carried:

**WHEREAS**, the Borough of Haworth advertised that bids would be received on December 4, 2015 for the providing of solid waste and/or recyclable collection and disposal services; and

**WHEREAS**, the Mayor and Council has reviewed in detail the bid submissions and has determined to award a contract for recyclable collection and disposal as follows:

Award of Recycling Contract – cont'd.

1. The Borough hereby awards a contract to Miele Sanitation Co., Inc. (“Miele”) of Closter, New Jersey for recycling collection and disposal services for a three (3) year period commencing on January 1, 2016 and ending on December 31, 2018, for the annual sum of \$54,192.00, with the collections to be made once a week (on Wednesdays), based on dual stream and curbside collection (Option #20 of bid specifications).

2. The governing body determines that Miele constitutes the lowest responsible bidder based upon the options selected, and that its bid submission has been reviewed and determined to be in accordance with the bid documents, specifications and applicable statutory requirements.

**NOW THEREFORE BE IT RESOLVED** that Mayor John W. Smart and Borough Clerk Ann Fay be and are hereby authorized and directed to execute a contract with Miele for the aforesaid services.

Award Payroll and Accounting Agreement

The following resolution was offered by Mrs. Groh, seconded by Mr. Bain and unanimously carried:

BE IT RESOLVED the Mayor and Council accept the proposal of Action Data Services, 17 Sherwood Lane, Fairfield, New Jersey 07004 to provide Payroll and Accounting Services for a two year period commencing on January 1, 2016 and ending on December 31, 2017 as outlined in their proposal dated December 10, 2015.

Transfer of 2015 Current Fund Budget Appropriations

The following resolution was offered by Mrs. Groh and seconded by Mr. Bain:

WHEREAS, Title 40A:4-58 provides that should it become necessary, during the last two months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haworth that the Chief Financial Officer be and is hereby authorized to make the following transfers in the 2015 Current Fund Budget Appropriations:

Transfer of 2015 Current Fund Budget Appropriations – cont'd.

CURRENT FUND	FROM	TO
Mayor & Council Public Information		
Other Expenses	256.00	
Mayor & Council		
Other Expenses	442.00	
Elections		
Other Expenses	336.00	
Financial Administration		
Other Expenses	1,000.00	
Tax Assessment		
Other Expenses		5,000.00
Revenue Administration		
Salaries & Wages	1,140.00	
Computers		
Other Expenses	1,000.00	
Legal		
Other Expenses	800.00	
Planning Board		
Other Expenses	1,245.00	
UFSC-Fire Prevention		
Salaries & Wages		149.00
Police Department		
Salaries & Wages		10,000.00
Other Expenses		185.00
Police Dispatcher		
Salaries & Wages		72.00
Prosecutor's Office		
Salaries & Wages	290.00	
Construction Code Official		
Other Expenses	3,170.00	
Streets & Roads		
Salaries & Wages	7,000.00	
Snow Removal		
Salaries & Wages	2,000.00	
Public Buildings & Grounds		
Other Expenses	500.00	
DPW Vehicle Repair		
Other Expenses	1,500.00	
Police Vehicle Repair		
Other Expenses	400.00	

Transfer of 2015 Current Fund Budget Appropriations – cont'd.

CURRENT FUND	FROM	TO
Public Health Services		
Salaries & Wages		93.00
Other Expenses	93.00	
Tennis Committee		
Other Expenses	270.00	
Senior Citizens Committee		
Salaries & Wages	1,000.00	
Other Expenses	1,500.00	
Celebration of Public Events		
Other Expenses	427.00	
Utility-Water		
Other Expenses		340.00
Recycling Tax		
Other Expenses		4,500.00
Municipal Court		
Salaries & Wages		4,745.00
Other Expenses	715.00	
TOTALS:	\$25,084.00	\$25,084.00

On discussion Mrs. Groh explained several items, however since there were questions involving some of the transfers a motion was offered by Mrs. Groh, seconded by Mr. Volpe and unanimously carried to table the resolution to the January recessed meeting.

Approval of Payment of Bills

The following resolution was offered by Mrs. Groh, seconded by Mr. Volpe and unanimously carried:

FOR COPY OF RESOLUTION AND BILL LIST  
SEE PERMANENT MINUTES  
PAGES 294A – 294L

Approval of Minutes

A motion was offered by Mrs. Groh, seconded by Mr. Poosikian and unanimously carried to approve the minutes of the executive meeting of November 10, the regular meeting of November 24, and the closed minutes of November 10 and 24, 2015.

January Meeting Dates

It was concurred that the executive meeting be held on January 12 and the regular meeting of January 26, 2016.

Mr. Poosikian suggested the meetings go back to 7:30 PM, particularly with the availability on residents attending at the earlier time. All members agreed the 2016 council meetings will start at 7:30 PM.

Open Meeting to Public

The meeting was opened to the period of public discussion.

Mr. S. Chval, Woodland Place asked when the swearing-in ceremony will be held and Mayor Smart responded on January 3<sup>rd</sup> at 1:00 PM.

Mr. Chval then commented in connection with changes in the trash and recycling collections that some seniors may have an issue with bringing cans to the curb and flattening the corrugated.

Mayor Smart responded this issue will be explored as calls will be recorded for those who have problems getting the containers to the street.

Mrs. B. Borghi, St. Nicholas Av., suggested seniors getting their neighbors to assist them.

As there were no further comments the meeting was closed to public discussion.

As there was no further business to come before the Council the meeting adjourned at 9:30 PM on motion duly offered, seconded and carried.

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Ann E. Fay, RMC, CMC  
Clerk-Administrator























