

17. Regular Meeting of the Mayor and Council of the Borough of Haworth held on January 15, 2013 at the Municipal Center

Present: Hon. John Dean DeRienzo, Mayor

Councilmembers: Stephen Chval
Vincent Iacobino
Glenn Poosikian
Mary Anne Groh
Andrew Rosenberg
Anthony Volpe

Borough Attorney: Peter J. Scandariato

Mayor DeRienzo called the meeting to order at 7:30 PM and upon roll call all members of the Council were present. The Mayor then read the following statement: "This is a Regular Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record and the Newark Star Ledger, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the Council."

Salute to Flag

Mayor DeRienzo led those present in the pledge of allegiance.

Administering the Oath of Office to Police Officer James Morgan

Mr. Iacobino congratulated Mr. Morgan on his appointment and welcomed him to the Department.

Police Chief Campbell noted there were many candidates applying for the police officer position, Mr. Morgan is a native of New Milford, a graduate of Rowan University and will be the third generation in law enforcement in his family.

Mayor DeRienzo then administered the Oath of Office to Mr. James Morgan.

Mr. Morgan thanked the Police Chief, the Mayor and Council and said he was grateful for the opportunity to serve the Borough.

The Council then took a short recess.

COMMITTEE REPORTS

Report of Councilman Chval

Finance

Mr. Chval explained the recent purging of various ordinances which will be further reviewed. He said at the upcoming special meeting there will be an initial 2013 budget presentation.

Insurance

Mr. Chval reported members of the Council will be attending a Joint Insurance Fund seminar next week for which the Borough will receive a \$250. deduction in the premium for each member attending.

Report of Councilwoman Groh

Board of Health

Mrs. Groh reported the Board met last Thursday with the two new members attending. Ms. Posen and Mr. Gordon; Dr. Davidson and Ms. Hayes will be co-presidents for the coming year; Mr. Apa has composed a letter to be sent to the facilities in town serving food to explain the new fees for licenses and an effort to curb the deer population was discussed.

Mrs. Groh further reported the board considered the 2013 contract with Bergen County for health services and the possibility of outsourcing animal control services is being considered. She noted the considerable savings in this year's contract with the County.

Library

Mrs. Groh reported the Library Board met last evening to name their officers for the year, discussed the beginning of fund raising efforts and the involvement with others for ideas in this respect and there will be a meeting on February 5th to which all council members are invited. She further reported the Mayor was present at last night's meeting, there was some confusion as to her role with the Board and it was concurred she would be the council liaison with the Board.

Haworth School

Mrs. Groh noted the Board of Education has met and sworn in their new members, Ms. DiIorgia and Ms. Brennan, Mr. Sutnick and Ms. Brennan will be the liaisons with the Council and new meeting dates were set.

COMMITTEE REPORTS

Report of Councilwoman Groh – cont'd.

Recycling

Mrs. Groh reported eight to nine sets of trash and recycling containers have been placed in certain areas of town with additional ones to be placed in the coming months. She said single stream recycling will be discussed later in the meeting.

Report of Councilman Iacobino

Police Department

Mr. Iacobino reported last month the Department coordinated traffic for the holiday caroling at Sacred Heart Church, assisted by the Auxiliary; Sgt. Ryan and Detective Fox attended the County Detectives group meeting to share information and intelligence regarding all criminal activity in the County.

Officers Fox and McGuire were commended for their actions during a motor vehicle stop at which time it was revealed that the operator had outstanding arrest warrants and a hidden gun in the vehicle. In a separate incident Officer McGuire conducted a motor vehicle stop where false information was given by the driver who had a suspended license and had outstanding arrest warrants; during questioning it was determined that the individuals involved in this stop were in Haworth to scout houses to burglarize. Mr. Iacobino noted both of these incidents are fine examples of police work.

Mr. Iacobino reported that on January 21st the narrow banding of all police, fire and ambulance radios will take place; this will be a one day event that will ensure that the Borough is compliant with the narrow banding mandate set forth by the FCC.

Recreation

Mr. Iacobino thanked the sponsors for the outstanding Songs for Sandy Concert held last week-end to benefit the hurricane victims.

Report of Councilman Volpe

Fire Department

Mr. Volpe reported the Department responded to 17 calls last month including activated fire alarms in Haworth, mutual aid alarms in Demarest, hazardous condition calls, CO alarms, a smoke condition and assisted with the Haworth EMS. He further reported the yearly testing of all fire hoses was conducted last month, the Department participated in caroling and Santa detail

COMMITTEE REPORTS

Report of Councilman Volpe – cont'd.

Fire Department – cont'd.

at the Sacred Heart Church and the annual Santa/Candy Cane event covering both sides of town, a blood drive was held at the Firehouse conducted by the Boy Scouts and later in the month members will be attending the annual Bloodborne recertification.

Parks and Playgrounds

Mr. Volpe reported Ms. Alicia Borek is a new member of the Committee and she is very involved in children's activities which will be an asset to the Committee.

Environmental Commission

Mr. Volpe reported a draft has been sent to all members for a suggested tree ordinance and Ms. Mary Beth Postman, a newly appointed member has much experience in the environmental field.

Report of Councilman Rosenberg

Zoning Board of Adjustment

Mr. Rosenberg reported this Board met last week to reorganize and swear in a new alternate member, Mr. Larry Weiss.

Planning Board

Mr. Rosenberg noted the Board will be meeting tomorrow evening.

Shade Tree Commission

Mr. Rosenberg reported the Commission met last week and is preparing a list of projects for the year.

Report of Councilman Poosikian

Ambulance Corps

Mr. Poosikian reported the Ambulance Corps responded to 29 calls last month, 22 daytime calls, 270 miles, assisted at two motor vehicle accidents, 270 miles, 1065 man hour duty nights and 93 man hour calls.

COMMITTEE REPORTS – cont'd.

Report of Councilman Poosikian – cont'd.

Department of Public Works

Mr. Poosikian noted the Department was busy with two recent storms, they have been placing some of the new recycling containers in town and an advertisement has been placed for an additional employee.

Report of Borough Administrator

Rabies Clinic

Ms. Fay reported this clinic was held last Saturday at which time 44 dogs and 13 cats were vaccinated.

Utility Work

Ms. Fay explained PSE&G has been working in various locations in the Borough replacing utility poles and new equipment on the poles.

Mayor's Report

Hurricane Sandy

Mayor DeRienzo reported FEMA is still conducting meetings regarding damages in town and authorization has been given for repairs, reimbursed now by insurance at various locations.

Joint Planning Board and Environmental Commission Meeting

Mayor DeRienzo noted this meeting will be held tomorrow evening for a presentation for a Wetlands and Riparian Mitigation Project Restoration to restore 14 acres of the wetland riparian zone surrounding the reservoir. This will replace various invasive vegetation growth in the area and representatives from United Water and the applicant will be present to explain the project.

Volunteers

Mayor DeRienzo noted 16 volunteers attended a CPR course recently which is an excellent example of the fine volunteer effort in the town.

Tree Trimming at Chestnut Bend Commuter Parking Lot

Mayor DeRienzo noted that on Monday, January 21st this work will be undertaken and the lot will be closed for that day.

2013 Temporary Municipal Budget

The following resolution was offered by Mr. Chval, seconded by Mrs. Groh and unanimously carried:

WHEREAS, N.J.S. 40A:4-19 provides that where contracts, commitments, payments are to be made prior to final adoption of the 2013 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2013, and

WHEREAS, the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2012 budget is the sum \$6,526,159.;

WHEREAS, 26.25% of the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2012 budget is the sum of \$1,713,117.;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haworth, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

CURRENT FUND

Operations

General Government

Municipal Clerk

Salaries and Wages	50,000
Other Expenses	7,000

Mayor and Council

Salaries and Wages	8,000
Other Expenses	2,000
Publications	200
Public Information	2,000

Elections

Salaries and Wages	800
Other Expenses	500

2013 Temporary Municipal Budget – cont'd.

Financial Administration	
Salaries and Wages	25,000
Other Expenses	12,000
Tax Assessment Administration	
Salaries and Wages	6,000
Other Expenses	5,000
Revenue Administration	
Salaries and Wages	15,000
Other Expenses	5,000
Legal Services and Costs	
Other Expenses	12,000
Engineering Services & Costs	
Other Expenses	8,000
Municipal Land Use Law	
Planning Board	
Salaries and Wages	700
Other Expenses	3,000
Board of Adjustment	
Salaries and Wages	700
Other Expenses	1,000
Insurance	
Group Insurance Plans for Employees	
200,000	
General Liability	60,000
Workers Compensation	50,000
Public Safety	
Fire Department	
Other Expenses	16,525
Fire Hydrant Service	
Other Expenses	25,000
Uniform Fire Prevention	
Salaries and Wages	1,300
Other Expenses	175
Aid to Volunteer Ambulance	
Other Expenses	9,750
Police	
Salaries and Wages	425,000
Other Expenses	9,500

2013 Temporary Municipal Budget – cont'd.

Police Dispatch/911	
Salaries and Wages	15,000
Contract	20,246
Emergency Management Services	
Other Expenses	371
Prosecutor's Office	
Salaries and Wages	1,020
Other Expenses	50
Department of Public Works	
Garage & Trash Removal	
Contractual	87,350
Recycling Program	
Contractual	13,575
Streets and Roads	
Salaries and Wages	250,000
Other Expenses	14,000
Snow Removal	
Salaries and Wages	6,500
Public Buildings & Grounds	
Other Expenses	5,000
Shade Tree Commission	
Other Expenses	15,000
Vehicle Maintenance	
Other Expenses	10,000
Water Pollution Control	
Salaries and Wages	600
Health and Human Services	
Public Health Services	
Salaries and Wages	5,000
Other Expenses	3,000
Environmental Health Services	
Other Expenses	350
Animal Control Services	
Other Expenses	1,500
Parks and Recreation Functions	
Parks Department	
Other Expenses	5,000
Parks/Playgrounds Committee	
Other Expenses	2,000

2013 Temporary Municipal Budget – cont'd.

Creative Playground	
Other Expenses	250
Senior Citizens Committee	
Salaries and Wages	500
Other Expenses	600
Senior Citizens Publications	
Other Expenses	400
Other Common Operating Functions	
Celebration of Public Events	
Other Expenses	2,000
Municipal Court Functions	
Municipal Court	
Salaries and Wages	20,000
Other Expenses	1,275
Public Defender	
Salaries and Wages	130
Uniform Construction Code	
Construction Code Official	
Salaries and Wages	12,000
Other Expenses	700
Plumbing Inspector	
Salaries and Wages	2,500
Fire Inspector	
Salaries and Wages	1,500
Electrical Inspector	
Salaries and Wages	2,500
Unclassified	
Utilities	
Street Lighting	15,000
Electricity	11,000
Telephone	9,000
Water	4,000
Gas (natural or propane)	5,000
Gasoline	14,000
Deferred Charges and Statutory Expenditures	
Statutory Charges	
Social Security	80,000

2013 Temporary Municipal Budget – cont'd.

OPERATIONS EXCLUDED FROM "CAPS"

Maintenance of Free Public Library		
Salaries & Wages		50,000
Other Expenses		32,000
 Sanitation		
Recycling Tax		1,000
 LOSAP - Fire/Ambulance		
Contribution/Other Expenses		24,800
 Interlocal Municipal Service Agreements		
Senior Citizen Van - Harrington Park		
Salaries & Wages		2,000
Other Expenses		500
 Grants		
Clean Communities		
Other Expenses		1,000
Municipal Alliance - local share		
Salaries & Wages		2,750
	Subtotal	<u>1,713,117</u>
 Municipal Debt Service		
Payment of Bond Principal		190,000
Interest on Bonds		59,067
Payment of Tax Anticipation Notes		2,413,200
Total Debt Service		<u>2,662,267</u>
 TOTAL 2013 TEMPORARY BUDGET		<u>4,375,384</u>

2013 Temporary Swim Pool Budget

The following resolution was offered by Mr. Iacobino, seconded by Mr. Chval and unanimously carried:

WHEREAS, N.J.S. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2013 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

2013 Temporary Swim Pool Budget

WHEREAS, the total appropriations in the 2012 Swim Pool Utility budget, exclusive of any appropriations made for interest and debt redemption charges or swim pool utility capital improvement fund in said 2012 budget is the sum \$146,950;

WHEREAS, 26.25% of the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges or swim pool utility capital improvement fund in said 2012 budget is the sum of \$38,575;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haworth, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

SWIM POOL UTILITY

Operating

Other Expenses	38,575
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<i>Total Swim Pool Utility Fund</i>	\$ 38,575
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Special Meeting

It was concurred that a Special Meeting of the Mayor and Council be held on January 28, 2013 at 7:00 PM.

Recycling

Mayor DeRienzo noted the Council has been discussing single stream recycling.

A motion was offered by Mrs. Groh, seconded by Mr. Iacobino and unanimously carried that the Borough collect single stream recycling effective February 6, 2013.

Mr. Volpe commended Mrs. Groh for her efforts in researching the single stream recycling collection and the Mayor for his negotiation with the firm receiving the recycling materials. Mrs. Groh noted that if the level of recycling stays the same with single stream recycling it will cost 60 cents per household each month of the added convenience, however if it increases as should be expected then it would cost less per household and if it increases by 40% as suggested by Waste Management, Haworth will end up making more money with single stream.

Open Meeting to Public

The meeting was opened to the period of public discussion. As there were no comments, the meeting was closed to public discussion.

28. Regular Meeting of January 15, 2013

Approval of Minutes

On discussion of the December 11, 2012 minutes, Page 237, Mrs. Groh referred to the discussion of the Storm funding which she said should read as follows: "Mrs. Groh requested detail of the amounts reflected in the resolution. Details of all the costs were not available. Mrs. Groh then questioned whether the amounts to be financed included any equipment depreciation. The mayor was not sure."

A motion was duly offered, seconded and carried to accept the minutes of the executive meeting of December 5 and the minutes of the regular meeting of December 11, 2012 as corrected.

Close Meeting to Public

The following resolution was duly, offered, seconded and carried at 8:20 PM:

BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, as follows:

1. That the Governing Body, pursuant to N.J.S.A. 10:4-12, shall exclude the public from the next portion of this meeting in order to discuss matters pertaining to legal matters.
2. That the items under discussion in the closed meeting will be disclosed to the public at the conclusion of the matter.

Reopen Meeting to Public

The meeting was reopened to the public at 8:40 PM and as there was no further business to come before the Council adjourned at 8:40 PM on motion duly offered, seconded and carried.

Ann E. Fay, RMC, CMC
Clerk-Administrator

