

12. Regular Meeting of the Mayor and Council
of the Borough of Haworth held on January
24, 2023 at the Municipal Center

Present: Hon. Heather Wasser, Mayor

Councilmembers: Glenn Poosikian
Andrew Rosenberg
Dina Siciliano
Jacqueline Guenego
Lisa Dhamija
Howard Lau

Borough Attorney: Robert T. Regan

Mayor Wasser called the meeting to order at 7:30 PM and upon roll call all members of the council were present. The mayor then read the following statement: "This is the Regular Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the municipal center, by filing a copy of the notice in the office of the municipal clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the council."

Salute to Flag

Mayor Wasser led those present in the pledge of allegiance.

Presentation to Yaman Cagler, Haworth 7th Grader, Winner of App Challenge

Mayor Wasser explained Yaman, a seventh grader at the Haworth School has been presented with an award from Rep. Gottheimer for developing an app for coding language, he is a leader in the classroom, active and dedicated. She then presented a commendation to Yaman.

Selection of Council Replacement

Mayor Wasser noted the Haworth Democratic Committee has submitted three names to fill her unexpired term on the council.

A motion was offered by Mr. Poosikian and seconded by Ms. Guenego to appoint Howard Lau to fill the two-year unexpired council term of Mayor Wasser.

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Rosenberg, Siciliano, Guenego, Dhamija. Nays – none. Declared carried.

Mayor Wasser then administered the oath of office to Howard Lau.

Selection of Council Replacement – cont'd.

Mr. Lau thanked the mayor and council for his appointment and said all of the members of the governing body are very dedicated. He then took his seat at the council table.

COMMITTEE REPORTS

Report of Councilwoman Dhamija

Library Board

Mrs. Dhamija noted the Library Board held their January reorganization meeting.

Ambulance Corps

Mrs. Dhamija reported the Ambulance Corps has received a former police car and they would like to know about their previous request for a stipend. Mr. Rosenberg responded the stipend will be part of the upcoming budget discussions.

Board of Health

Mrs. Dhamija said the board has reorganized with one or two vacancies needing to be filled and they will be participating in this year's fitness challenge.

Report of Councilman Rosenberg

Zoning and Planning Boards

Mr. Rosenberg reported the Zoning Board did not meet in January; the Planning Board has reorganized with Mr. Troy remaining the chairman and most likely will be hearing the Massachusetts Avenue subdivision in a few months.

Police Department

Mr. Rosenberg reported the following from the November and December report: officers attended a ceremony honoring people who have died as a result of DWI accidents; completed firearm training; participated in the PBA Toy Drive with the Girl Scouts; gave the Cub Scouts a tour of headquarters; completed fire arms training, etc.

Police Auxiliary

Mr. Rosenberg reported the auxiliary held twelve meetings last year, underwent various types of training, participated in many town events and said they are very dedicated.

COMMITTEE REPORTS – cont'd.

Report of Councilman Poosikian

Fire Department

Mr. Poosikian reported the members are requesting a stipend again which will be noted in upcoming budget discussions; they responded to 35 calls in December – 299 calls for the year; participated in work night activities; provided mutual aid for several towns and participated in the Santa escort throughout the borough during the holidays.

Department of Public Works

Mr. Poosikian reported the department has completed leaf-pickup, have been clearing borough lots, had two salting events during recent storms and resolved a drainage easement issue on Anstatt Way.

Report of Councilwoman Siciliano

Shade Tree

Ms. Siciliano reported the commission has its full five members and the bid is out for the winter tree program due on Jan. 31.

Web-site

Ms. Siciliano noted the three-year contract has been settled with the provider.

Senior Service at the Swim Club

Ms. Siciliano said the high school seniors are a great help readying the club each season; three projects are underway at the club – women's room, the picnic area and the pickle ball courts, it is desired to have a snack stand this year and she would like the bid for this project to go out earlier than in the past.

Report of Councilwoman Guenego

Seniors

Ms. Guenego reported the seniors will be holding programs this year starting with a St. Patrick's Day party at the Congregational Church and a holiday party will also be held.

COMMITTEE REPORTS – cont’d.

Report of Councilwoman Guenego – cont’d.

Parks and Playgrounds

Ms. Guenego noted there are potential candidates for this committee, the Terrace Street Park improvements are being finalized with the borough engineer and the Phase 3 Memorial Field improvements are nearing completion.

Finance

Ms. Guenego reported Mr. Lau will be a member of the finance committee and the committee will be working with Mr. Monaco on this year’s budget.

Grants

Ms. Guenego suggested Mr. Statile come to a meeting to explain grants which are available.

Mayor’s Report

Mayor Wasser reported that she has received several questions regarding the condition of Lake Shore Drive which will be paved in the early spring. She further reported a flashing stop sign has been ordered for the intersection of Haworth Avenue and Maple Street and noted that a hollow stump left from a tree is being used for disposal of certain items. Ms. Siciliano responded this will hopefully be addressed as part of the winter shade tree program.

Appointments to Planning Board

Mayor Wasser appointed Noah Adler as a regular member of the Planning Board for a four-year term to December 31, 2026 and Jeff Pavel as Alternate No. 1 for a two-year term to December 31, 2024.

NEW BUSINESS

St. Nicholas Avenue Bridge

Mr. Poosikian explained this structure has become unstable and dangerous and has been shut down, the borough engineer has suggested replacing it with an aluminum bridge which Mr. Poosikian indicated it could be put in the budget as a capital request

Mayor Wasser questioned if the bridge has to be replaced and Mr. Poosikian responded that many people rely on it.

CONSENT AGENDA

A motion was offered by Ms. Guenego and seconded by Ms. Siciliano to approve the following. On roll call the vote was as follows: Ayes; Messrs. Poosikian, Rosenberg, Siciliano, Guenego, Dhamija. Abstain – Mr. Lau. Motion carried.

Cash Management Plan

WHEREAS, N.J.S. 40A:5-14, Local Fiscal Affairs Law, requires that each municipality adopt a Cash Management Plan designed to assure the deposit, investment and proper disbursement of local funds;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Haworth does hereby adopt the following Cash Management Plan:

A. DESIGNATION OF OFFICIAL DEPOSITORIES:

The following financial institutions are designated as official depositories:

Connect One Bank

State of New Jersey Cash Management Fund

All depositories must conform to the Governmental Unit Deposit Protection Act (“GUDPA”), and shall provide Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. Said notices must be available for annual audit. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Borough funds on deposit.

B. DEPOSIT OF FUNDS:

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S. 40A:5-15, into appropriate fund operating accounts.

Where compensating balances are required by any designated depository to offset the cost of services provided, an agreement between the Borough and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge. Said agreement shall be reviewed on an annual basis.

Operating funds shall be deposited into interest bearing accounts to maximize interest earnings. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment. Capital and Debt service funds may be deposited into interest bearing accounts. Trust funds, payroll, Developer’s Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the Borough, shall be deposited into interest

CONSENT AGENDA – cont’d.

Cash Management Plan – cont’d.

bearing accounts, in accordance with State and Federal statutes regulating such funds, unless applicable State statutes direct otherwise.

C. INVESTMENT INSTRUMENTS AND PROCEDURES:

The Borough may purchase those investments permitted in N.J.S. 40A:5-15.1 which include:

- United States Treasury Bonds, Notes and Bills
- United States Government Agency and Instrumentality Obligations
- Bonds and other obligations of the Northern Valley Regional School District
- Commercial Bank Deposits and Certificates of Deposit
- Savings Bank Deposits and Certificates of Deposit
- Repurchase Agreements
- State of New Jersey Cash Management Fund

Investments shall be limited to a maturity of not more than one year unless a longer term is permitted by applicable Federal or State regulations. Allowable investments with maturities which extend beyond the end of the Borough’s fiscal year shall be permitted only if interest accrued on the investment is credited to the Borough at the end of the fiscal year for the purpose of realizing budgetary revenue.

The purchase of Certificates of Deposit shall be made based on the availability of funds for investment and the analysis of projected cash flows. Bids for certificates of deposit will be solicited of at least three designated depositories only if the amount available for investment is \$100,000 or greater. Telephone bids will be solicited by the Chief Financial Officer, or designated staff member. Bidders shall specify the principal amount, interest rate and maturity of the investment. A check or wire transfer will be made available to the winning bidder on the same business day the bid is awarded.

Interest paid shall be from the date the bid was awarded to the day of maturity.

All bidders may request the results of the bid after the bid is formally awarded. Each quotation shall be documented to record the date, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.

When the return on a proposed investment does not exceed the cost of making such investment, the Chief Financial Officer will not make the

CONSENT AGENDA – cont’d.

Cash Management Plan – cont’d.

investment. The Chief Financial Officer shall have the discretion to award an investment to the depository wherein the funds reside, should that institution’s quoted interest rate be less than other quoted rates, and the differential in interest rates is not more than twenty-five (25) basis points (0.25%), providing that the term of the investment is thirty (30) days or less. The Chief Financial Officer shall have the discretion to reject all bids.

D. DISBURSMENT OF FUNDS:

All funds shall be disbursed as authorized and directed by the Borough Council.

The Chief Financial Officer shall, at the beginning of the fiscal year, present to the Borough Council a schedule of debt service principal and interest payments and, when available, a schedule of School Tax payments for the upcoming fiscal year. Upon approval of the schedules of payments by the Borough Council, the Chief Financial Officer shall then have the authority to make the following disbursements:

School Taxes, County Taxes, Interfunds, Purchase of Investments Debt Service Salary and Wages, Postage, Insurance

Disbursements shall be executed via electronic wire transfer by the Chief Financial Officer, or designated staff member, when that method of payment will result in a financial benefit to the Borough in the form of increased investment income.

Standard electronic funds transfer technologies; internal controls and conditions for use per N.J.A.C. 5:30-9A.4

(a) Local units shall only initiate and approve electronic funds in accordance with this subchapter. Standard electronic funds transfer technologies shall incorporate, at minimum, the following features and safeguards:

1. The ability to designate specific individuals able to initiate disbursements, barring those not authorized to initiate disbursements from doing so;
2. The ability to designate individuals who may authorize disbursement, and segregate initiation and authorization functions. Password or other security controls shall be in place to restrict access based on an individual’s authorized role;
3. The ability to confirm receipt of payment by vendor;
4. The ability to bar automatic debits from local unit accounts;
5. The ability for appropriate officials to view transaction history, generate activity reports, and conduct supervisory reviews of all transactions;
6. The ability to backup transaction data and store such data offline;
7. Measures to mitigate risk of duplicate payment;

CONSENT AGENDA – cont’d.

Cash Management Plan – cont’d.

8. The creation and maintenance of an audit trail, such that transaction history, including demands for payment and payment initiation, authorization, and confirmation, can be independently tracked and detailed through the use of an electronic data interchange or functional equivalent;

9. Financial institution providers of standard electronic funds transfer technologies shall provide annual evidence of satisfactory internal control to the chief financial officer.

10. ACH payments shall follow rules set forth by the National Automated Clearing House Association (NACHA) or an equivalent successor banking industry standard. In addition, the following safeguards shall be instituted:

i. All electronic funds transfers through the ACH must utilize electronic data exchange (EDI) technology and be subject to an Electronic Funds Transfer and Indemnification Agreement;

ii. A user that can generate an ACH file shall neither have upload rights nor access that permits editing of a vendor routing number or vendor account number;

iii. Each edit to vendor ACH information shall be approved by a separate individual and be logged showing the user editing the data, date stamp, IP address, and the approval of the edit;

iv. Any ACH file that is in plain text format shall not be stored on a local computer past the time transmitted to a bank; and

v. If supported by the financial institution of a local unit, said entities shall avail themselves of the ability to recall ACH payments via NACHA file;

11. A charge account or charge card issued by a specific vendor, which can only be utilized for goods and services provided by said vendor, may be utilized by local units, but must incorporate the following safeguards:

i. Outstanding balances shall be required to be paid in full each month. No local unit shall utilize revolving charge cards;

ii. Allows the local unit, to designate specific employees authorized to utilize the charge account or card and track purchases by individual user;

iii. Allows dollar amount limits to be placed on each single purchase; and

iv. Provides the ability to receive itemized statements and pay by invoice; and

12. No charge account or charge card issued by a specific vendor may be utilized for travel or dining expenses.

(b) The governing body of a local unit may only utilize standard electronic funds transfer technologies upon instituting, at a minimum, the following fiscal and operational controls:

1. The appropriate administrative ordinance or resolution shall be adopted authorizing the policies and procedures governing the use of standard electronic funds transfer technologies consistent with this subchapter;

CONSENT AGENDA – cont’d.

Cash Management Plan – cont’d.

2. The CFO shall ensure that the minimum internal controls set forth in this chapter, along with those internal controls set forth in the policies and procedures of the local unit, are in place and being adhered to;

3. Initiation and authorization roles shall be segregated, and password-restricted. The CFO shall be responsible for authorization of all electronic funds transfers, unless the transfer was initiated by the CFO. If the CFO initiates an electronic funds transfer, another officer designated by the governing body that is not under the supervision of the CFO shall be responsible for authorization of the transfer. A backup officer may be designated in the event the CFO or chief administrative officer are unavailable. All payment of claims ordinances or resolutions enacted pursuant to N.J.S.A. 40A:5-17.b shall, at a minimum, comply with the provisions of this section. This section shall not be interpreted to prevent a local unit from requiring more than one officer to authorize an electronic funds transfer.

i. Unless otherwise set forth in an ordinance adopted pursuant to N.J.S.A. 40A:5-17.b that provides a method of disbursing moneys or payment of claims, any electronic funds transfer by a municipality shall be initiated by the mayor or other chief executive officer, and authorized by the municipal clerk in addition to the chief finance officer.

4. No local unit, shall disburse funds unless the goods and services are certified as having been provided pursuant to N.J.S.A. 40A:5-16.b, unless otherwise permitted pursuant to N.J.S.A. 40A:5-16.c(1) and this subchapter;

5. Each bill list approved or ratified by the governing body shall indicate the type of standard electronic funds transfer technology that has been or will be utilized in paying the claim, along with a reference that permits tracking;

6. On no less than a weekly basis, activity reports on all transactions utilizing standard electronic funds transfer technologies shall be reviewed by the CFO or another individual under the supervision of the CFO. Reconciliation shall be performed on a regular basis. Any activity reports generated by the CFO shall be monitored by another officer, designated by the governing body, who is not under the supervision of the CFO;

7. A user that uploads an ACH file shall check the amounts and recipients against a register displaying ACH payments; and

8. For a charge account or card issued by a specific vendor, a local unit, shall:

- i. Issue a monthly purchase order for each individual charge account or card authorizing a maximum amount that can be expended each month;
- ii. Designate specific employees able to utilize the account or card;
- iii. Require billing by invoice;
- iv. Pay the outstanding balance in full each month; and
- v. Establish policies and procedures for use, such as are required for procurement card usage pursuant to N.J.A.C. 5:30-9A.7, except that the designation of a program manager shall not be required.

CONSENT AGENDA – cont’d.

Cash Management Plan – cont’d.

E. PETTY CASH FUND:

The petty cash fund shall be maintained in accordance with N.J.S. 40A:5-21. The petty cash fund shall be maintained by the Treasurer’s Office in the amount of \$500. Reimbursements for expenditures through the petty cash fund shall not exceed \$75 per occurrence.

F. BONDING:

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer/Tax Collector/Treasurer

All staff members of other Borough offices shall be covered by the JIF blanket crime coverage bond.

G. COMPLIANCE:

The Cash Management Plan of the Borough of Haworth shall be subject to the approval of the Borough’s Legal Counsel, and shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

As stated in N.J.S. 40A:5-14, the official(s) charged with the custody of Borough funds shall deposit them as instructed by this Cash Management Plan, and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

H. REPORTING PROCEDURES:

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Haworth the following investment reports:

Quarterly Reporting: A detailed summary analysis of all investments by fund specifying the quarterly interest rate earned, quarterly interest earned on checking and savings accounts and Year-to-date total interest earnings. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times as required by the auditors.

The Municipal Tax Assessor shall notify the Chief Financial Officer and the Governing Body of all tax appeals upon filing no later than June 1st each year.

CONSENT AGENDA – cont’d.

Cash Management Plan – cont’d.

I. DIVERSIFICATION REQUIREMENTS:

II.

The Chief Financial Officer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.

J. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review each day’s activity.

If, at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

Fire Department Interboro Mutual Aid

WHEREAS, the undersigned municipalities, its Fire Departments and respective Fire Companies have entered into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:7A-2.2; and

WHEREAS, this agreement is and shall be by and between the following Municipalities, Fire Departments and Fire Companies and the parties who agree to be bound thereby:

- | | | |
|-------------|-----------------|------------|
| Alpine | Dumont | Emerson |
| Bergenfield | Harrington Park | Old Tappan |
| Closter | Haworth | Rockleigh |
| Cresskill | New Milford | Tenafly |
| Demarest | Northvale | Norwood |

CONSENT AGENDA – cont’d.

Fire Department Interboro Mutual Aid – cont’d.

WHEREAS, the Borough of Haworth wishes to continue to participate in said program.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth that they hereby affirm their intent to continue as participants in the Interboro Mutual Aid Group Agreement, the details of which are in the possession of the respective Fire Chiefs of the Fire Departments included in the Interboro Mutual Aid and as detailed by this resolution.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Mayor and Council of the aforementioned municipalities.

Mutual Aid Plan and Rapid Deployment Force

WHEREAS, the Police Departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief s Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Haworth Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

CONSENT AGENDA – cont’d.

Mutual Aid Plan and Rapid Deployment Force – cont’d.

WHEREAS, it is the desire of the Mayor and Council of the Borough of Haworth to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief s Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Haworth that the Police Department of the Borough of Haworth, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief s Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Commissioners, the County Prosecutor and all municipalities in the County of Bergen.

Redemption of Tax Title Lien

WHEREAS, the Tax Collector has received payment in certified funds from United Land Title Agency (Reference: 173 Schraalenburgh Rd) for redemption of Tax Title Lien No. 20-00004, on Block 1700 Lot 8, assessed to Ellen & Nihat Timur, and,

WHEREAS, reimbursement is now required to be made to the following lienholder:

US Bank Cust/Pro Cap 8/Pro Cap
US Bank Global Corp Trust Svcs
50 South 16th St Suite 2050
Philadelphia, PA 19102

From Current Fund Account: Lien, Penalty & Costs:

Tax Title Lien #20-00004	
(Certificate/Subsequent Princ/Int/Cost)	\$58,051.24
6% Redemption penalty	847.32
Recording/Search Fees	65.00
Foreclosure Fees	<u>1,641.02</u>
TOTAL	\$60,604.58

CONSENT AGENDA – cont’d.

Redemption of Tax Title Lien – cont’d.

From Trust Fund Account: Return of premium

Premium	TOTAL	\$60,000.00
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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, that the Chief Financial Officer be authorized to prepare checks in the amounts of \$60,604.58 (from Current Account) and \$60,000.00 (from Trust Account), made payable to US Bank Cust/Pro Cap 8/Pro Cap.

Shared Services Agreement with Northwest Bergen County Utilities

BE IT RESOLVED that Mayor Heather Wasser is hereby authorized to sign a Shared Services Agreement with the Northwest Bergen County Utility Authority for Sanitary Sewer Cleaning for the Years 2023 and 2024.

BE IT RESOLVED that Mayor Heather Wasser is hereby authorized to sign a Shared Services Agreement with the Northwest Bergen County Utility Authority for TV Inspections for the Years 2023 and 2024.

Alcohol and Drug Testing Services

BE IT RESOLVED the Municipal Clerk is hereby authorized to execute an Agreement with Valley Health Systems to provide alcohol and drug testing services for \$68.00 per driver for DOT drug test and DOT alcohol tests for the year 2023.

Shared Service Agreement with Bergen County Health Department

BE IT RESOLVED the Mayor and Municipal Clerk are hereby authorized to execute a Shared Service Agreement with the Bergen County Department of Health Services in the amount of \$24,582.56 for the year 2023 and \$25,197.13 for the year 2024 which includes Health Officer, Registered Environmental Specialist and Animal Control Services.

Bloodborne Pathogen Program

BE IT RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to execute an Agreement with the Bergen County Department of Health Services for the Bloodborne Pathogen Program for the Year 2023 in the amount of \$15.00 per each trained employee and \$10.00 per each trained employee for the Bloodborne Pathogens Administrative Services.

CONSENT AGENDA – cont’d.

Transfer of Police Department Vehicle to Ambulance Corps

WHEREAS, the Borough of Haworth Police Department is in possession of a 2008 four-door automobile, VIN #2FAHP71V68X160856, which has been offered for the use of the Haworth Volunteer Ambulance Corps.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Haworth does hereby authorize transfer of the aforesaid vehicle to the Haworth Volunteer Ambulance Corps; and

BE IT FURTHER RESOLVED that notification shall be provided to the Borough’s insurance carrier and the New Jersey Division of Motor Vehicles.

Transfer of 2022 Appropriations

WHEREAS, Title 40A:4-58 provides that should it become necessary, during the last two months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haworth that the Chief Financial Officer be and is hereby authorized to make the following transfers in the 2022 Operating Budget Appropriations:

CURRENT FUND

FROM:

2-01-20-005-100	Municipal Clerk Salaries	\$2,000
2-01-20-007-100	Mayor & Council Salaries	\$1,500
2-01-20-007-300	Mayor & Council Other Expenses	\$1,500
2-01-20-035-300	Financial Administration	\$1,000
2-01-20-040-300	Tax Assessment Other Expenses	\$1,000
2-01-20-045-300	Tax Collector Other Expenses	\$1,000
2-01-26-150-100	DPW Salaries	\$13,450
	Total	\$21,450

CONSENT AGENDA – cont’d.

Transfer of 2022 Appropriations – cont’d.

TO:

2-01-20-037-300	Audit Services	\$2,000
2-01-20-055-300	Legal Expenses	\$3,700
2-01-25-110-300	Fire Prevention Other Expenses	\$50
2-01-23-098-300	JIF Insurance	\$7,350
2-01-25-120-300	Police Other Expenses	\$300
2-01-31-266-300	Gasoline	\$8,050
	Total	\$21,450

Payment of Bills

FOR COPY OF RESOLUTION AND BILL LIST

SEE PERMANENT MINUTES

PAGES 29A – 29G

Approval of Minutes

Recessed Meeting of January 8, 2023
Reorganization Meeting of January 8, 2023

Open Meeting to Public

The meeting was opened to the period of public discussion.

Fire Chief Robert Hennion explained a situation with the location of the pickle ball courts at the Swim Club and an issue particularly with the location of the second court causing a narrowing of access on the service road involving many vehicles, also a tree and fence post are involved. He said DOT regulations are 20’ wide at a minimum, it was measured at 12 feet prohibiting access of fire trucks and other service vehicles noting the pipe cannot be moved, but removal of the tree and the stump is necessary.

Mr. Poosikian agreed the tree has to be taken down noting fire equipment access is necessary.

Open Meeting to Public – cont'd.

Ms. Siciliano said she wanted to see an estimate for the tree removal and Mr. Poosikian said there should be no parking in that area, only in the parking lot by the swim club.

Ms. J. Gordon, Pleasant St. referred to the swim club noting the pathway to the back pool is not good.

Ms. Siciliano responded and noted other issues at the club, however they will look at the pathway and try to keep it clear.

Mr. A. Reithmayr, captain of the Ambulance Corps referred to the budget and that they need discussion particularly on the timing of their checks from the borough.

Ms. B. Borghi, St. Nicholas Avenue referred to the parks and playgrounds budget and discussed the hoops at the basketball court in the Terrace Street parking lot.

As there were no further comments the meeting was closed to public discussion.

Close Meeting to Public

The following resolution was offered by Ms. Guenego, seconded by Mr. Rosenberg and unanimously carried.

WHEREAS, *N.J.S.A. 10:4-12B* permits a public body to exclude the public from the portion of a meeting at which certain items are discussed; and

WHEREAS, the Governing Body deems it necessary to conduct a closed session and to exclude the public on January 24, 2023 at which time the following items will be discussed:

Real Estate Matter

Anticipated Litigation

NOW THEREFORE BE IT RESOLVED that the Mayor and Council does hereby exclude the public from the portion of the meeting at which time the above items will be discussed; and

BE IT FURTHER RESOLVED that the discussion conducted in closed session will be disclosed to the public upon completion or conclusion of the foregoing items and when determined by the Governing Body that the Borough's interests will not be adversely affected.

29. Regular Meeting of January 24, 2023

Reopen Meeting to Public

The meeting was reopened to the public at 9:10 PM and as there was no further business to come before the council a motion was offered by Ms. Guenego, seconded by Ms. Siciliano and unanimously carried to adjourn.

Ann E. Fay, RMC, CMC
Clerk-Administrator

