

Haworth Swim Club is hiring a Pool Manager responsible for the daily operation, safety, and management of Haworth's municipal swimming pool. This includes overseeing staff, ensuring compliance with safety regulations, maintaining pool facilities, and providing an exceptional experience for community members. The Pool Manager will work closely with other Borough departments to ensure that the pool is well-maintained, clean, and a safe environment for all visitors.

Key Responsibilities:

- **Staff Management:**
 - Recruit, train, schedule, and supervise pool staff including lifeguards, swim instructors, and maintenance personnel.
 - Foster a positive and professional work environment that promotes teamwork and effective communication.

Facility Management:

- Conduct regular inspections of pool equipment and facilities, scheduling repairs and maintenance as necessary.
- Monitor pool water quality, and chemical levels, and adjust as needed to comply with local health department regulations.
- Ensure the pool, locker rooms, and surrounding areas are maintained and cleaned to meet health and safety standards.

Safety and Compliance:

- Enforce all safety policies, including lifeguard rotations, emergency response procedures, and appropriate staffing levels during operational hours.
- Oversee the development and implementation of safety protocols, risk management practices, and emergency procedures.
- Ensure the facility complies with local, state, and federal regulations, including health and safety codes.

Budget and Operations:

- Monitor pool revenue and expenses, ensuring proper billing and budget adherence.

Customer Service and Community Engagement:

- Provide excellent customer service to pool patrons, addressing concerns, and ensuring a welcoming atmosphere.

- Develop and promote recreational programming, such as swim lessons and swim teams and special events.
- Engage with the community through outreach and ensure the pool is accessible and inclusive to all residents.

Reporting and Documentation:

- Maintain records of pool usage, staff hours, safety incidents, and maintenance requests.
- Prepare and submit regular reports on pool operations, budgets, and performance metrics to the Parks and Recreation Director.

Qualifications:

- Must be a Certified Pool Operator or complete the training within a month of hire
- Previous aquatics leadership experience, teaching, or coaching a plus.
- Ability to react competently, calmly and effectively and guide staff in emergency situations.
- Ability to work as a leader in daily operations and emergency situations.
- Availability to work evenings, weekends, and holidays as needed.
- Ability to swim and demonstrate water safety skills when necessary.

Please contact Councilwoman Dina Siciliano at siciliano@haworthnj.org with any interest.