

Regular meeting of Haworth Board of Health on February 14, 2013, at the Haworth Library.

Present: Melissa Davidson, M.D., Co-President
Denise Hayes, RPh, Co-President
Barry Cohen, PhD
Jennie Li, M.D.
Barbara Paller, EMT
Ilise Posen

Lou Apa, Sanitarian
Mary Anne Groh, Council Liaison

Absent: Karl Bednarek, M.D.
Michael Gordon
Nancy Wise, R.N.

Mrs. Hayes called the meeting to order and upon roll call, the above members were present. Mrs. Wise and Dr. Bednarek called to say that they were not able to attend because of other commitments.

Due notice was given in accordance with the New Jersey Open Public Meetings Act.

Mrs. Posen was welcomed to the Board. She introduced herself and went over her background and experience.

ACCEPTANCE OF THE MINUTES

The minutes of the January meeting were reviewed.

Dr. Davidson asked that page 4, third paragraph under CORRESPONDENCE be changed to read, "Memo from Mrs. Celotto relating to distributing the Harvard Health Newsletter electronically."

Dr. Cohen moved to accept the minutes as amended subject to the rights of absent members for statements directly attributed to them.

Seconded by Dr. Li and unanimously carried.

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CORRESPONDENCE

Mrs. Paller reviewed the correspondence.

- Bill for the Harvard Health Newsletter.

It was noted that there will be a fee for accessing it online.

- Copy of a letter addressed to Mrs. Fay from a resident expressing her interest to be a member of the Board of Health.

Mrs. Fay advised that a letter was sent in response stating that membership was complete this year.

- Brochures from the Bergen County Department of Health;
- Application for membership from the New Jersey Local Boards of Health;
- Annual report from the Vantage Health System.

SANITARIAN'S REPORT

Mr. Apa reported on the following:

- There was a discussion with the owner of Allesandro's relating to the Bergen County Food Handlers' Course;
- There was a dog bite and he met with the dog owner;
- Tom Yum's Restaurant was inspected;
- There are plans for a bagel store in the downtown area;

There wasn't anything going on in that store at the present time but Mr. Apa said that he is going to meet with the store owner because he has to check the grease trap, seating arrangements, etc., and he will report back to the Board in February.

Mr. Apa went over the License Fee Schedule for food establishments.

There was discussion about reviewing the services he provides and also making the fees comparable to those in surrounding towns.

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A question was raised about inspecting commercial pools. Mr. Apa explained that there are pool codes which have to be met including those relating to life guards and their certification.

There was a question about whether public pools did a background check on their life guards. It was agreed that this was beyond the jurisdiction of the Board of Health, however it was a good point to raise.

It was noted that at some pools, many of the lifeguards are teenagers who are part of a swim team but the White Beeches Country Club contracts out for lifeguards.

Mr. Apa said that he will contact the State wild life authority to address Mr. Gordon's suggestion about having the deer sterilized.

There was discussion about whose responsibility it is to do away with rodents on the outside of food establishments.

COUNCIL REPORT

Health Fair

Councilwoman Groh reported that questions had been raised about whether there would be insurance implications about how vaccinations would be handled and administered to residents. She said that she was advised that licensed and trained pharmacists would be taking care of the vaccinations. These people would be covered by the pharmacy's insurance policy and would not be covered by the Borough. Councilman Groh noted that Mrs. Hayes would also have to provide an indemnification letter. She advised that the Board would have to vote on whether or not to have the Haworth Apothecary be in charge of ordering and administering the vaccinations.

Councilwoman Groh stated that she had a conversation with Councilman Cheval, who was in charge of insurance. He raised a question about whether there would be a conflict of interest in the decision making process since Mrs. Hayes is a member of the Board of Health.

It was decided that Mrs. Hayes would not participate in the vote.

Upon being questioned about what was done in other towns, Mr. Apa said that in Closter, the Borough works in cooperation with the pharmacy to purchase and administer the vaccinations -- and it works out better in many ways.

There was discussion.

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Councilwoman Groh said that it would probably be better this way because there wouldn't be any charge for unused vaccinations. Right now, the Borough is losing money.

She said that they will need a rider on their insurance policy.

Safety of Sidewalks

Councilwoman Groh reported that the Borough is going to proceed for applying for an Open Space Grant to repair and provide safe sidewalks.

A question was raised about sidewalks and lighting in the downtown area and Councilwoman Groh said that she got a price on lighting.

Mrs. Hayes stated that they didn't have any lights on the street at night and it was very dark. She said there were light poles but the lights were not lit. Mrs. Hayes stated that she maintains the light in front of the Haworth Apothecary.

Councilwoman Groh said she heard that kids shake the posts and break them. She said that she will continue to look into this problem.

Budget

They Mayor and Council are developing a budget for the Borough. She said that many line items are set by the County's contracts. Councilwoman Groh said that she is investigating animal control companies because the one she contacted is not taking on any new customers this year.

Expenditures for the Board were reviewed and Councilwoman Groh noted that she will have to change some line items since a few were mis-applied.

Mr. Apa asked that \$100 be allowed for him to take health education classes.

Councilwoman Groh noted that the Board asked that they be able to keep the amount allowed in their 2012 budget because they will be having additional programs this year.

The Mayor and Council are in the process of putting together budgets for capital improvements and discussing whether to amend budgets for employees in order to bring down taxes.

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Salaries

Salary increases for the Borough have been set at 2% for part-time employees and 2 ½% for full-time employees.

Ethics Board

Councilwoman Groh reported that the Mayor and Council have empanelled an Ethics Board, who will put a code together. She said that disclosure forms will be kept in a central location and reviewed. Further, minutes of all Boards and Commissions will be reviewed. There will also be a code of ethics governing employees and boards.

Farmer's Market

Councilwoman Groh said she was working on putting together the Farmer's Market for this year and she needs a committee in order to go forward. The problem is that most of the surrounding towns also have farmer's markets because of Green Sustainability and they are each taking away from the others' business.

There was discussion on how to possibly solve the problem. Councilwoman Groh asked for suggestions.

HEALTH FAIR

Mrs. Hayes recused herself from this discussion due to a potential conflict of interest.

It was noted that the Health Fair would be held on Saturday, October 5th, 2013 but they were not yet sure whether it should be at the Borough Hall or the Haworth School this year.

Mrs. Paller suggested that it be at the Municipal Center again so they could wait and see if administering the vaccinations earlier would attract more people.

Everyone was asked for suggestions on what services to provide since taking blood tests was no longer allowed and they want to attract more people in addition to the seniors.

One suggestion was to have a tent set up outside the Municipal center to have kid-friendly activities.

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Inconsideration of what had been discussed, Mrs. Posen made a motion to allow the Board of Health and Borough to work in conjunction with the Haworth Apothecary to purchase and administer vaccinations and that the Haworth Apothecary provide an indemnification letter.

Seconded by Mrs. Paller and upon roll call, the vote went as follows: Yes - Mrs. Posen, Mrs. Paller, Dr. Cohen, Dr. Li, and Dr. Davidson; No - none. Motion carried.

NEW BUSINESS

Suggestions were made for new programs, they included:

- A local dermatologist do a quick analysis one Saturday at the Swim Club.
- Sponsor a healthy-cooking contest.
- A program on bicycle safety program including information on wearing helmets;
- A program at the school during lunch time;
- A career day at the school;
- Resuming the poster contest at the Health Fair;
- Putting in a walking path around the pool;
- Getting the fire truck from St. Barnabas Hospital to present their program;
- Stress release and relaxation program;
- Pulmonary testing by Dr. Minikes;
- Having a role in the 5K Run, e.g., have a table, promote the Health Fair.

There was discussion on how to get funds for these programs.

Discussion on these suggestions were tabled for further discussion.

Mrs. Hayes asked that the members continue to look for exciting new health-related initiatives.

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BOARD OF HEALTH NEWSLETTER

There was discussion on how to get the newsletter out electronically.

Mrs. Posen suggested that the newsletter talk about emergency preparedness in light of what has been going on.

There was discussion on how to communicate with residents as to what to do in case of an emergency.

Councilwoman Groh said that she would have a discussion with the OEM director and report back to the Board.

It was decided that the newsletter should go out in the Spring.

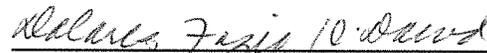
ADMINISTRATIVE

It was noted that the next meeting would be held on Thursday, March 14th.

There being no further business, Dr. Cohen moved to adjourn.

Seconded by Mrs. Posen and unanimously carried.

Respectfully submitted,



Dolores Fazio O'Dowd