

114. Executive Meeting of the Mayor and Council of the Borough of Haworth held on June 4, 2014 at the Municipal Center

Present: Hon. John Dean DeRienzo, Mayor

Councilmembers: Vincent Iacobino
Glenn Poosikian
Mary Anne Groh
Andrew Rosenberg
Anthony Volpe
Michael Bain

Borough Attorney: Robert T. Regan

Mayor DeRienzo called the meeting to order at 7:30 PM and upon roll call all members of the Council were present. The Mayor then read the following notice: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the same."

Public Hearing on Amendment to the 2014 Municipal Budget

Mayor DeRienzo opened the meeting to the public on the Amendment to the 2014 Municipal Budget, which resolution was approved on May 19, 2014. As there were no comments the meeting was closed to the public on this amendment.

Ordinance No. 14-07 – 2014 School Guard Salaries

A motion was offered by Mrs. Groh, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 14-07 be offered for second reading.

Ordinance No. 14-07, which is as follow was then read by title only as copies had been provided for those present:

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Ordinance No. 14-07 – 2014 School Guard Salaries – cont'd.

The meeting was opened to the public on Ordinance No. 14-07. As there were no comments, the meeting was closed to the public on this ordinance.

A motion as offered by Mrs. Groh and seconded by Mr. Poosikian that Ordinance No. 14-07 be passed on second and final reading.

Ordinance No. 14-07 – 2014 School Guard Salaries – cont'd.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

A motion was offered by Mr. Iacobino, seconded by Mr. Bain and unanimously carried that the passage of Ordinance No. 14-07 be advertised as required by law.

Ordinance No. 14-08 – Swim Pool Capital Ordinance

A motion was offered by Mr. Iacobino, seconded by Mrs. Groh and unanimously carried that Ordinance No. 14-08 be offered for second reading.

Ordinance No. 14-08 which is as follows was then read by title only as copies had been provided to those present:

Ordinance No. 14-08 – Swim Pool Capital Ordinance – cont'd.

The meeting was opened to the public on Ordinance No. 14-08. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mr. Iacobino and seconded by Mr. Poosikian that Ordinance No. 14-08 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

A motion was offered by Mr. Iacobino, seconded by Mr. Poosikian and unanimously carried that the passage of Ordinance No. 14-08 be advertised as required by law.

Ordinance No. 14-09 – 2014 Multi-Purpose Ordinance

A motion was offered by Mrs. Groh, seconded by Mr. Bain and unanimously carried that Ordinance No. 14-09 be offered for second reading.

Ordinance No. 14-09 which is as follows was then read by title only as copies had been provided for those present:

Ordinance No. 14-09 – 2014 Multi-Purpose Ordinance – cont'd.

The meeting was opened to the public on Ordinance No. 14-09.

Ms. B. Colonna, West View Terrace questioned the portion of the ordinance dealing with library acquisitions and if this was a new item.

Mayor DeRienzo responded it was new.

Ms. Colonna then said she thought there would be no more appropriations for the library project.

Ordinance No. 14-09 – 2014 Multi-Purpose Ordinance – cont’d.

Mrs. Groh responded that earlier appropriations were for funding for the construction of the addition.

Mayor DeRienzo said the amount in this ordinance for the library is a small amount compared to what is being donated.

Mrs. Groh explained the expenditures are for \$6,000 for furniture; audio visual equipment for \$4500 and \$2600 for replacement of window treatments.

Ms. Colonna then asked what was the “hook lift body” in the ordinance.

Mr. Poosikian responded it is for the replacement of the upper body portion of existing equipment as opposed to buying a new truck; it is basically refurbishing, he said.

Ms. Colonna then asked why the Ambulance Corps turn out gear and pagers were under one heading and pagers for the Fire Department grouped separately.

Mrs. Groh responded it is because they are based on a useful life.

As there were no further comments, the meeting was closed to the public on this ordinance.

A motion was offered by Mr. Poosikian and seconded by Mr. Iacobino that Ordinance No. 14-09 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

A motion was offered by Mr. Iacobino, seconded by Mr. Poosikian and unanimously carried that the passage of Ordinance No. 14-09 be advertised as required by law.

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
Dept. Public Works	Maintenance at School Grounds	All Council
Mr. H. Kraus	Demolitions of Existing Residences	All Council
NJ League Municipalities	State Budget Revisions	All Council
PO M. McGuire	Letter of Resignation	All Council
Mayor DeRienzo	Demolition & New Building Sites	All Council

Correspondence – cont’d.

In connection with Mr. Kraus’s letter, Mrs. Groh said it was good to read his information regarding demolitions, etc. which is a great improvement. She said she has received complaints regarding debris being left on job sites which the Borough should try to keep under control. Mr. Volpe commented in connection with a form included in Mr. Kraus’s communication that it is required to have a certification regarding asbestos submitted by a licensed individual and not the property owner.

Refund of Driveway Permit Deposit

The following resolution was offered by Mr. Poosikian, seconded by Mrs. Groh and unanimously carried:

WHEREAS, the Superintendent of the Department of Public Works has inspected and found that work has been satisfactorily completed on the following Driveway Permits,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the following refund be made:

<u>NAME AND ADDRESS</u>	<u>PERMIT #</u>	<u>AMOUNT</u>
A. Macchione Brothers 71 S. Newman Street Hackensack, New Jersey 07601	1318	\$100.00
James Luethke 281 Lake Shore Drive Haworth, New Jersey 07641	1319	\$100.00

Inclusion in Bergen County Community Development Program

The following resolution was offered by Mr. Volpe, seconded by Mrs. Groh and unanimously carried:

WHEREAS, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended and HOME Investment Partnership Act of 1990, as amended; and

WHEREAS, the Grantee or a unit of general local government that directly or indirectly receives Community Development Block Grant (CDBG) funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

Inclusion in Bergen County Community Development Program – cont'd.

WHEREAS, the current Interlocal Services Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and

WHEREAS, by June 20, 2014 each municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above; and

WHEREAS, it is in the best interest of the Borough of Haworth and its residents to participate in said programs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Haworth that it hereby notifies the Bergen County Division of Community Development of its decision to be included as a participant municipality in the Urban County entitlement programs being the Community Development Block Grant Program and Home Investment Partnership Act Program for the Program Years 2015, 2016 and 2017 (July 1, 2015- June 30, 2018); and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Bergen County Division of Community Development no later than June 20, 2014.

Authorization to Execute Snow Plowing Agreement

The following resolution was offered by Mr. Poosikian, seconded by Mrs. Groh and unanimously carried:

BE IT RESOLVED, the Mayor and Municipal Clerk are hereby authorized to execute a Municipal Snow Plowing Agreement with the County of Bergen for a period of two snow seasons (2014-2016) at the compensation rate to the Borough of \$90.00 per hour.

Authorization to Submit DOT Grant Agreement – Safe Routes to School Program

The following resolution was offered by Mr. Volpe and seconded by Mrs. Groh:

WHEREAS, the federally funded Safe Routes to School (SRTS) Program strives to empower communities to make walking and bicycling to school a safe and routine activity by making funding available for a wide variety of projects and activities that support and encourage students to walk and bicycle to school; and

WHEREAS, in New Jersey, these funds are available through and administered by the New Jersey Department of Transportation (NJDOT) and can be used to fund a variety of both infrastructure and non-infrastructure projects that benefit elementary and middle school children in grades K-8, both public and private schools; and

Authorization to Submit DOT Grant Agreement – Safe Routes to School Program – cont'd.

WHEREAS, the government of the Borough of Haworth has worked closely with the Haworth School District on making safety improvements along the routes to the Haworth School; and

WHEREAS, in partnership with the Haworth School District, the Borough of Haworth intends to apply to the New Jersey Safe Routes to School Program for funding to support infrastructure and non-infrastructure projects in accordance with the program requirements and as detailed in said application;

WHEREAS, the Borough of Haworth desires to receive \$219,160 in funds from the New Jersey Department of Transportation SRTS Program for the purpose of making pedestrian/biking safety improvements along Haworth Avenue and Valley Road; and

BE IT RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application SRS-I-2014-Haworth Borough-0114 to the New Jersey Department of Transportation on behalf of the Borough of Haworth.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Haworth and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

BE IT FURTHER RESOLVED that the Borough of Haworth commits to the future maintenance of the proposed improvements along Haworth Avenue and Valley Road.

On discussion, Mrs. Groh said she has read the application and the Borough Engineer has done a fantastic job in its preparation, particularly by bringing a grant opportunity to the Mayor and Council. She said the application includes replacement of sidewalks, crossing walk with a timer and noted some statistics need to be reviewed particularly with the number of students indicated in the application who walk to school, this has to be monitored for three years and suggested checking with the Police Department in this connection.

On voice vote all members voted in the affirmative. Declared carried.

Authorization to Submit DOT Grant Agreement – Downtown Improvements

The following resolution was offered by Mr. Rosenberg and seconded by Mrs. Groh:

WHEREAS, the federally funded Transportation Alternatives Program (TAP) strives to strengthen the cultural, aesthetic, and environmental aspects of the nation's intermodal system; and

Authorization to Submit DOT Grant Agreement – Downtown Improvements – cont'd.

WHEREAS, in New Jersey, these funds are available through and administered by the New Jersey Department of Transportation (NJDOT) and can be used to fund a variety of projects; and

WHEREAS, the Borough of Haworth desires to receive \$367,350 in funds from the New Jersey Department of Transportation TAP Program for the purpose of making pedestrian/biking safety improvements along Stevens Place and the Borough Downtown; and

BE IT RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application TA-2014-Haworth Borough-0118 to the New Jersey Department of Transportation on behalf of the Borough of Haworth.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Haworth and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

BE IT FURTHER RESOLVED that the Borough of Haworth commits to the future maintenance of the proposed improvements along Stevens Place and the Borough Downtown.

On discussion, Mrs. Groh commended the Engineer for his efforts on this application and explained part of the application includes sidewalks on Stevens Place which would result in better access to the library and borough hall and also bike racks are included.

On voice vote all members voted in the affirmative. Declared carried.

Adoption of the 2014 Municipal Budget

The following resolution was offered by Mrs. Groh and seconded by Mr. Rosenberg:

FOR COPY OF RESOLUTION
SEE PERMANENT MINUTES
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On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Declared carried.

Basketball Project at Memorial Field

Mr. Volpe explained that he has received two quotations for resurfacing of the basketball court including applying white playing lines and suggested the preparation of written guidelines for such projects.

Basketball Project at Memorial Field – cont'd.

A motion was offered by Mr. Volpe, seconded by Mrs. Groh and unanimously carried that a contract be awarded to Tennis Court People, Closter, NJ in the amount of \$7,000 for the resurfacing and line painting at the basketball courts as outlined in their proposal dated May 17, 2014.

A motion was offered by Mr. Volpe, seconded by Mrs. Groh and unanimously carried that a contract be awarded to EIG Sports, Hasbrouck Heights, NJ in the amount of \$8,881.30 to furnish 3 row bleachers for spectators, player benches, indoor/outdoor table top scoreboard and backboard systems as outlined in their proposal dated May 27, 2014.

Mr. Volpe then reported that Haworth Baseball has offered to pay \$4,250 for the installation of the equipment.

Mrs. Groh then asked when a ceremony will be held at the courts.

Mr. Volpe noted various dates.

2014 Road Program

Mayor DeRienzo noted that all members of the Council have received an adjusted program submitted by the Borough Engineer.

Mrs. Groh discussed reduced engineering fees for this program.

2013 Audit

Mayor DeRienzo noted all members have received this report and requested they review it.

Mrs. Groh noted comments in the report, that she will develop a Corrective Action Plan with Ms. Wheeler and that she has met with her regarding various comments.

Open Meeting to Public

The meeting was opened to the period of public discussion.

Ms. Colonna referred to the correspondence from the New Jersey League of Municipalities.

Mayor DeRienzo explained it includes information regarding the 2% arbitration cap and its expiration, also the State budget shortfall is noted.

Open Meeting to Public – cont'd.

Ms. Colonna then questioned if there will be a replacement for the police officer who has resigned.

Mr. Rosenberg explained the Borough is accepting applications for two candidates.

Ms. Colonna asked why the officer is leaving.

Mr. Rosenberg responded, for a better opportunity.

Ms. Colonna then asked if the grants discussed earlier this evening were matching grants.

Mayor DeRienzo said they were not; they are 100% funded.

Ms. Colonna asked what was the municipal portion increase in the 2014 budget.

Mrs. Groh responded it is 1.99% tax levy, the rate is 0.714, the previous rate being 0.697, a 2.44% increase and an increase of \$103 per home on the average assessment.

As there were no further comments, the meeting was closed to public discussion.

Close Meeting to Public

The following resolution was duly offered, seconded and carried at 8:20 PM:

Close Meeting to Public

The following resolution was offered by Mr. Iacobino, seconded by Mr. Berman and unanimously carried:

BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, as follows:

1. That the Governing Body, pursuant to N.J.S.A. 10:4-12, shall exclude the public from the next portion of this meeting in order to discuss matters pertaining to personnel.

2. That the items under discussion in the closed meeting will be disclosed to the public at the conclusion of the matter.

Reopen Meeting to Public

The meeting was reopened to the public at 8:30 PM and as there was no further business to come before the Council adjourned on motion duly offered, seconded and carried.

Ann E. Fay, RMC, CMC
Clerk-Administrator

125A. Executive Meeting of June 4, 2014