

89. Executive Meeting of the Mayor and Council of the Borough of Haworth held on May 7, 2014 at the Municipal Center

Present: Hon. John Dean DeRienzo, Mayor

Councilmembers: Vincent Iacobino  
Glenn Poosikian  
Mary Anne Groh  
Andrew Rosenberg  
Anthony Volpe  
Michael Bain

Borough Attorney: Robert T. Regan

Borough Auditor: Jeffrey C. Bliss

Mayor DeRienzo called the meeting to order at 7:30 PM and upon roll call all members of the Council were present. The Mayor then read the following notice: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the Council.

Public Hearing on the 2014 Municipal Budget

Mayor DeRienzo explained that there will be an amendment to this budget.

Mrs. Groh commented that it is expected the amendment will be introduced at next week's regular meeting and adoption of the budget at first or second meeting in June.

Mayor DeRienzo opened the meeting to the public on the 2014 Municipal Budget. As there were no comments, the meeting was closed to the public on the hearing on the budget.

Ordinance No. 14-06 – Establishing a CAP Bank, 2<sup>nd</sup> Reading, Public Hearing

A motion was offered by Mrs. Groh, seconded by Mr. Iacobino and unanimously carried that Ordinance No. 14-06 be offered for second reading.

Ordinance No. 14-06 is as follows:

90. Executive Meeting of May 7, 2014

Ordinance No. 14-06 – Establishing a CAP Bank, 2<sup>nd</sup> Reading, Public Hearing – cont'd.

The meeting was opened to the public on Ordinance No. 14-06. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mr. Poosikian, seconded by Mr. Rosenberg and unanimously carried that Ordinance No. 14-06 be passed on second and final reading.

Ordinance No. 14-06 – Establishing a CAP Bank, 2<sup>nd</sup> Reading, Public Hearing – cont’d.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

A motion was offered by Mr. Iacobino, seconded by Mr. Rosenberg and unanimously carried that the passage of Ordinance No. 14-06 be advertised as required by law.

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
Zoning Bd. Of Adjustment	Annual Report of 2013 Variances	All Council Planning Bd.
NJ League of Municipalities	Information re. State Revenue Shortfall	All Council
“ “	Proposed New COAH Regulations	All Council
Green Sky Industries	Dec. 2013, Jan & Feb. 2014 Payments	All Council
US Post Office	Modifications in Delivery Operations	All Council

Refund of Driveway Permit Deposit

The following resolution was offered by Mr. Poosikian, seconded by Mrs. Groh and unanimously carried:

WHEREAS, the Superintendent of the Department of Public Works has inspected and found that work has been satisfactorily completed on the following Driveway Permit,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the following refund be made:

<u>NAME AND ADDRESS</u>	<u>PERMIT #</u>	<u>AMOUNT</u>
John Stoeckel 63 Myrtle Street Haworth, New Jersey 07641	1323	\$100.00

Authorization to Submit Recycling Grant

The following resolution was offered by Mrs. Groh, seconded by Mr. Bain and unanimously carried:

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants for 2013 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council of the Borough of Haworth to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth that the Borough of Haworth hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Eamonn Radburn of the Department of Public Works, as recycling coordinator to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED**, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Award Bid for Operation of Swim Pool Snack Stand

The following resolution was offered by Mr. Iacobino, seconded by Mr. Poosikian and unanimously carried:

Award Bid for Operation of Swim Pool Snack Stand – cont'd.

WHEREAS, following public advertisement, sealed bids for Request for Proposals for a Food Service Concession (Snack Bar) at the Haworth Swim Club for the 2014 Pool Season were received by the Municipal Clerk on April 29, 2014 and;

WHEREAS, one bid was received at that time.

NOW THEREFORE BE IT RESOLVED that the bid received be awarded to Michael Dawson, 77 Pleasant Street, Haworth, NJ 07641 in the amount of \$2,000.00.

Authorization to Execute School Crossing Guard Agreement

The following resolution was offered by Mr. Rosenberg, seconded by Mrs. Groh and unanimously carried:

BE IT RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to execute an Agreement between the Borough of Haworth and the School Crossing Guards for the period May 1, 2014 through December 31, 2014.

Authorization to Pay 2013 LOSAP

The following resolution was offered by Mr. Volpe, seconded by Mrs. Groh and unanimously carried:

**WHEREAS**, by Ordinance No. 872, adopted August 2, 2000, the governing body established a Length of Service Awards Program (“LOSAP”) in and for the Borough of Haworth, in accordance with Chapter 388 of the Laws of 1997 (N.J.S.A. 40A:14-183, et seq.), to reward volunteer firefighters and ambulance corps members for their service to the residents; and

**WHEREAS**, each year, emergency service organizations participating in a LOSAP must certify to the governing body an annual list of all volunteer members who have qualified for credit under the LOSAP program for the previous year; and,

**WHEREAS**, the Haworth Fire Department and the Haworth Ambulance Corps have provided the Mayor and Council with lists of all members and the number of LOSAP credits as earned by them during the year 2013, said lists being annexed hereto and incorporated by reference herein; and,

**WHEREAS**, in accordance with the provisions of the ordinance establishing the LOSAP program, each member with 100 points or more of LOSAP credits (40% and above participation in the Fire Department equaling 100 points) qualifies for a LOSAP contribution;

Authorization to Pay 2013 LOSAP – cont'd.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth, County of Bergen, and State of New Jersey, that the LOSAP lists annexed hereto are hereby approved, and that a copy of this Resolution be forwarded to the Haworth Fire Department, Haworth Ambulance Corps and the Borough Treasurer.

Ordinance No. 14-07 – 2014 School Crossing Guard Salaries

A motion was offered by Mr. Rosenberg, seconded by Mrs. Groh and unanimously carried that Ordinance No. 14-07 be offered for first reading.

Ordinance No. 14-07 was then read by title only, as follows:

**AN ORDINANCE TO FIX THE SALARIES, WAGES, COMPENSATION, BENEFITS  
AND WORKING CONDITIONS FOR SCHOOL CROSSING GUARDS OF THE  
BOROUGH OF HAWORTH, COUNTY OF BERGEN, NEW JERSEY**

A motion was offered by Mrs. Groh and seconded by Mr. Poosikian that Ordinance No. 14-07 be passed on first reading.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

A motion was offered by Mrs. Groh, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 14-07 be advertised as required by law and a date set for public hearing on June 4, 2014 at 7:30 PM at the Municipal Center.

Proclamation for Municipal Clerks Week

Mayor DeRienzo issued a proclamation that May 1 through 12 be declared Municipal Clerks Week.

Appointments to Recreation Commission and Committee

A motion was offered by Mr. Bain, seconded by Mr. Poosikian and unanimously carried that Virginia Lewis be appointed a member of the Recreation Commission to a two year unexpired term to December 31, 2015 and Alexandra Tombrakos be appointed a member of the Recreation Committee to a one year term to December 31, 2014.

Appointment to Tennis Committee

A motion was offered by Mrs. Groh, seconded by Mr. Iacobino and unanimously carried that Stephen Chval be appointed a member of the Tennis Committee to a one year term to December 31, 2014.

2014 Municipal Budget

Mayor DeRienzo requested councilmembers review capital items for introduction of the 2014 Multi-Purpose Ordinance.

Mrs. Groh reviewed the summary of tentative amendments to the budget that she and the Mayor have discussed and also with the Finance Committee resulting in a net reduction in the budget of \$10,940 which she will check with the Auditor and that also there will be required an amendment to the Swim Club Budget.

Mr. Bliss explained that in 2013 the Council approved a Chapter 159 resolution to add additional revenue to the Swim Club Budget which Trenton denied so it has to be removed and the money has to be raised in the 2014 Budget, however, those funds fell into surplus so it will be a wash.

Mrs. Groh then explained the following increases for the tentative budget amendments as follows:

\$4,000 for sand and chemicals for the DPW; \$2500 for 2013 Planner invoices for the Planning Board; \$2,000 for preventative maintenance for Fire Department; \$6,000 for BCUA based on rate increase received after budget introduction; \$500 for Municipal Court for potential pay for overtime call-outs; \$8,958 for Crossing Guard salaries, however, that number is down from last year; \$3300 for a Fixed Asset Inventory which has been recommended by the Auditor in past years; \$1500 for Environmental Commission to fund the matching part of a recent grant application.

Mrs. Groh then explained the following decreases:

\$2,000 for Street Lighting; \$4,000 for Electricity; \$1,000 for Natural Gas; \$2,000 for Telephone; \$1,000 for Water; \$5,482 in DPW Salary; \$10,000 in Snow Removal; \$7,689 for Recycling Tonnage Grant as no separate expense and use that money to defray Recycling Program line item; \$6,527 increased revenue from Farmers Market Trust Funds.

Mayor DeRienzo requested council members go back to their departments regarding these proposed changes. He then noted a proposal for remediation work by Boswell at the DPW facility.

Mrs. Groh commented that last year Boswell was authorized to finish a job at the site in connection with a report of contamination which, she said should be filed with the insurance carrier.

2014 Municipal Budget – cont'd.

Mayor DeRienzo explained this situation with underground storage tanks in 2000, the DEP pulled the records on this job indicating there was no final report issued by the contractor which happened in many towns. He said he will ask Boswell to come into a meeting to discuss this matter.

Mrs. Groh said the Borough has to make sure their work has been done.

Open Meeting to Public

The meeting was opened to the period of public discussion.

Mr. S. Chval, Woodland Place, referred to the correspondence regarding changes at the local post office.

Mayor DeRienzo responded this information is on the Borough's website and involves carriers now will be based at the Closter Post Office.

Ms. Melissa Piccinich from the Eastern Bergen County Board of Realtors noted that Mayor DeRienzo will be participating in their Mayoral Panel on May 29<sup>th</sup> and extended an invitation to all councilmembers to attend this event. She noted possible funding from her organization for various Borough projects.

As there were no further comments the meeting was closed to public discussion.

Close Meeting to Public

The following resolution was offered by Mrs. Groh, seconded by Mr. Volpe and unanimously carried at 8:15PM:

BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, as follows:

1. That the Governing Body, pursuant to N.J.S.A. 10:4-12, shall exclude the public from the next portion of this meeting in order to discuss matters pertaining to litigation and personnel.

2. That the items under discussion in the closed meeting will be disclosed to the public at the conclusion of the matter.

Reopen Meeting to Public

The meeting was reopened to the public at 9:00 PM.

Appointment of Special Counsel

A motion was duly offered, seconded and carried to retain Peter Scandariato as special counsel at his regular hourly rate in in a matter pertaining to the NJDEP and the Borough's DPW.

As there was no further business to come before the Council the meeting adjourned at 9:05PM on motion duly offered, seconded and carried.

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Ann E. Fay, RMC, CMC  
Clerk-Administrator