

53. Executive Meeting of the Mayor and  
Council of the Borough of Haworth  
held on March 13, 2018 at the Municipal  
Center

Present: Hon. John W. Smart, Mayor

Councilmembers: Andrew Rosenberg  
Anthony Volpe  
Michael Bain  
Regina Duffy  
Jacqueline Guenego

Borough Attorney: Robert T. Regan

Mayor Smart called the meeting to order at 7:35 PM and upon roll call all members of the Council were present with the exception of Mr. Poosikian who had a scheduling conflict. The Mayor then read the following statement: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the same."

#### 2018 BUDGET PRESENTATIONS

##### Ambulance Corps

Mr. A. Reithmayr and Mr. N. Nakashian were present. Mr. Reithmayr noted their OE budget is the same as last year - \$40,000. He then referred to their submitted capital budget noting that pagers and radios were included in last year's budget and explained the possible purchase of a new ambulance, noting they have \$116,000. in their account and would be adding another \$10,000.00 from their fund drive this year and next year. Mr. Reithmayr said this vehicle would be diesel, will fit into the building and the \$250,000.00 purchase price includes all equipment, lights, etc.; the \$250,000.00 price would be less with their contribution and this vehicle would replace the 1999 model and could be purchased in 2019.

A discussion was held as to the proper time to replace the present vehicle and the lead time for its purchase.

Mr. Reithmayr responded it would be a year to a year and a half.

Further discussion included the down payment for the vehicle, the automatic CPR device the Police Department now has in one of their cars and that their defibrillators have all been re-programmed.

2018 BUDGET PRESENTATIONS – cont'd.Library Budget

Ms. S. Hyun, Library Director and Mr. C. Stratton, member of the Library Board were present. Ms. Hyun distributed an activity chart which indicated more users for the library computers, more materials in the library, 7,000 people attended programs, 5 wifi hotspots have been added and many new programs have been added.

Ms. Hyun referred to the library budget which includes more employees attending conferences and the need for more janitorial services in connection with more use of the building. She then discussed the submitted capital budget including the new HVAC system being purchased through a state contract for a total of \$132,000.00. She explained the request for security cameras in the building, noting issues of damage inside the building which they do not know how happens and that 14 of 16 libraries in the area have cameras now. She said a screen at the check-out counter could be monitored by the staff with three cameras at the doors and others at hidden areas in the building such as the stacks, the history room, the children's area, etc. for a total of 14 cameras.

Further discussion included the HVAC system, noting the grant has not yet been approved, the terms of payment were noted re. the receipt of the grant, it would take two to three months for state approval of the grant, more information being needed, moving forward with the funding in place and not committing to the project unless the grant is received.

It was concurred if the grant is approved to go ahead with the project.

CORRESPONDENCE

| <u>Letter From</u>            | <u>Subject</u>  | <u>Referred to</u>              |
|-------------------------------|---|---------------------------------|
| Loccke, Correi & Bukosky      | Notice of Retainage by PBA  | All Council<br>Borough Attorney |
| NJ Marijuana Retailers Assoc. | Offer to Meet re. NJ Legalizing<br>Marijuana for Recreational Use | All Council                     |
| Mr. R. Regan                  | Proposed Contract for Telephone<br>System                         | All Council                     |

Mr. Regan explained the prior issue regarding a new telephone system for the Borough which he has researched and this contract can be awarded to a firm whose principal is a member of the Zoning Board of Adjustment.

Award of Contract for VOIP Telephone System

The following resolution which had been tabled at the February 27<sup>th</sup> meeting after a motion to offer by Mr. Rosenberg and seconded by Mr. Volpe is as follows:

WHEREAS, quotations were sought for a new VOIP (Voice Over Internet Protocol) telephone system for the Borough of Haworth; and

WHEREAS, after review of the quotations, Citi-Tel is the most responsible quotation.

THEREFORE BE IT RESOLVED by the Mayor and Council that a contract be awarded to Citi-Tel Communications, 25 Willowdale Avenue, Port Washington, NY 11050 in the amount of \$15,118.00 to be provided for in the 2017 Capital Budget.

On voice vote all members voted in the affirmative with the exception of Mr. Bain who abstained as he was not present at the February 27<sup>th</sup> meeting when this discussion was held. Declared carried.

Amendment to 2018 Temporary Budget

The following resolution was offered by Mr. Bain, seconded by Mr. Rosenberg and unanimously carried:

WHEREAS, conditions have arisen with respect to various appropriations listed below, and no adequate provision has been made in the 2018 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of a temporary appropriation for the purpose above mentioned, and

WHEREAS, the Borough of Haworth does not anticipate adopting its final budget for 2018 for several months;

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

**CURRENT FUND**

| Operations                            | From        | To          |
|---------------------------------------|-------------|-------------|
| <b>Utility Expenses-Gas (Natural)</b> |             |             |
| 8-01-31-265-300                       | \$4,278.00  | \$8,000.00  |
| <b>Streets &amp; Roads O/E</b>        |             |             |
| 8-01-26-150-300                       | \$16,590.00 | \$18,590.00 |

Amendment to 2018 Temporary Budget – cont'd.

|                                  |             |  |             |
|----------------------------------|-------------|--|-------------|
| <b>Police Department O/E</b>     |             |  |             |
| 8-01-25-120-300                  | \$17,065.39 |  | \$25,065.39 |
| <b>Shade Tree Commission O/E</b> |             |  |             |
| 8-01-26-161-300                  | \$5,748.75  |  | \$22,950.00 |

Amended Dedication by Rider for Community Police Unit Program to a Correct Statute Reference

The following resolution was offered by Mr. Rosenberg, seconded by Mr. Bain and unanimously carried:

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county or municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:5-29 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider.

NOW THEREFORE BE IT RESOLVED by the Borough of Haworth, County of Bergen, New Jersey as follows:

1. The Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures under the provisions of N.J.S.A.40A:5-29 as amended by P.L. 1999, c.292, for the exclusive purpose of depositing and expending funds paid by individuals to offset the costs of operating the Haworth Community Policing Unit program
2. The Municipal Clerk is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Payment of Bills

The following resolution was offered by Mr. Bain, seconded by Mr. Volpe and unanimously carried.

FOR COPY OF RESOLUTION AND BILL LIST  
SEE PERMANENT MINUTES  
PAGES 59A – 59F

Riverside Cooperative 2018 Road Improvement Program

Mayor Smart explained that although the Borough will not be receiving a DOT grant for Lake Shore Drive the road needs work done now, an updated estimate has been received from the Borough engineer for \$120,000.00 with \$200,000.00 presently budgeted for the whole road program.

Ms. Fay explained the bids for this work will be received on April 4<sup>th</sup> in Northvale, the lead agency for the Cooperative.

Mr. Volpe noted several roads that the County will be paving in town and that DOT funding for Terrace Street has been approved.

Discussion was held regarding contacting Suez and the Haworth Golf Club for a voluntary contribution to the Lake Shore Drive project.

OPA Update

Mayor Smart explained the function of a Quality Purchasing Agent as to certifying purchases otherwise the council authorizes purchases, the Borough's CFO is a QPA and if he were to assume that role it would be an increase to his salary of \$5,000 to \$10,000, however he is not sure he wants to take this on and it is felt it is better for the Council to authorize the purchasing. It was concurred that for the time being for the Council would continue the process as usual.

2018 Budget

Mr. Bain reported the Finance Committee will review the capital requests and the introduction of the budget is scheduled for March 27<sup>th</sup>.

Municipal Buildings Closings

Mayor Smart explained that when the Borough Hall is closed for a snow emergency or other emergency part time employees who are paid by the hour do not get paid. He said they should be paid on those days when there is a closing and a resolution will be on the agenda for the next meeting in this regard.

Walk-Out at Haworth School

Mayor Smart noted that many schools are having a ten minute walk-out in remembrance of the victims of the recent school shooting in Florida which the Haworth School is doing at 10:00 AM tomorrow for the upper grades.

Open Meeting to Public

The meeting was opened to the period of public discussion.

Ms. B. Potter, Haworth Av. and volunteer at the library referred to the earlier discussion concerning the installation of cameras in the library and said that more than 50% of the library is invisible, noted the vulnerability of the children's room and several other areas. She said they have experienced graffiti on the walls and other issues and if this can be seen, they can act. Also, she noted the workers are uncomfortable at night in the library.

Mr. J. Zagelmeyer, Herkimer Avenue referred to the road paving issue on Lake Shore Drive and suggested getting the property owners on that road to commit funds for the paving. He then said cars drive in this area from out of town, let their dogs off their leashes, more money should not be invested for this road and the police have to get out of their cars in this area in order to patrol.

Mr. Zagelmeyer then said the town trees need a lot of work, they are in a hazardous condition, trees have a tremendous value to the town, noted the proposed tree ordinance and more money should be spent on the Borough's resources. He then noted the budget for the Shade Tree Commission, the town should allocate time and thought to its resources and not spend \$120,000 for road paving for out of town people.

Mayor Smart commented the Borough just completed the Winter Tree Program.

Mr. Tom Duffy, Lake Shore Drive said he thought Lake Shore Drive is owned by Suez.

Mayor Smart responded it is not – there is an easement Suez granted to the Haworth Golf Club going in to the club.

Ms. B. Colonna, West View Terrace noted the problem she has had in the past with cars parking on her street for sledding at White Beeches and putting traffic cones in the area has worked well. She then asked about the status of the matter of the curb cut on Schraalenburgh Road.

Mr. Regan responded the Borough's insurance carrier provided settlement funds.

Ms. Colonna then noted she has been attending Assembly sessions regarding gun laws.

As there were no further comments the meeting was closed to public discussion.

Close Meeting to Public

The following resolution was offered at 9:15 PM by Mrs. Duffy, seconded by Mr. Volpe and unanimously carried:

Close Meeting to Public – cont'd.

**WHEREAS**, *N.J.S.A. 10:4-12B* permits a public body to exclude the public from the portion of a meeting at which certain items are discussed; and

**WHEREAS**, the Governing Body deems it necessary to conduct a closed session and to exclude the public on March 13, 2018 at which time the following items will be discussed:

Affordable Housing – DJ Action  
Police Grievance

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council does hereby exclude the public from the portion of the meeting at which time the above items will be discussed; and

**BE IT FURTHER RESOLVED** that the discussion conducted in closed session will be disclosed to the public upon completion or conclusion of the foregoing items and when determined by the Governing Body that the Borough's interests will not be adversely affected.

Reopen Meeting to Public

The meeting was reopened to the public at 10:20 PM and as there was no further business to come before the Council adjourned on motion duly offered, second and carried.

  
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Ann E. Fay, RMC, CMC  
Clerk-Administrator