

276. Executive Meeting of the Mayor and Council of the Borough of Haworth held on December 8, 2015 at the Municipal Center

Present: Hon. John W. Smart, Mayor

Councilmembers: Glenn Poosikian
Mary Anne Groh
Andrew Rosenberg
Anthony Volpe
Michael Bain
Lawrence Weiss

Borough Attorney: Robert T. Regan

Mayor Smart called the meeting to order at 8:00 PM and upon roll call all members of the Council were present. The Mayor then read the following notice: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the same."

Presentation by Haworth 5-K Run Committee

Mayor Smart commented that today is the celebration of two days – one in the early Fall with the 5-K Run where all participants have fun in the race as they are cheered along and the second, the ability to share the fruit of those efforts with various organizations receiving donations who are all in service helping people in many ways. He thanked everyone present this evening and those who participate in these events.

Dr. J. Pavell, trustee of the organization said without all the support of the Mayor and Council, the Fire Department, Police Department, Ambulance Corps, etc. this event would never happen. He suggested that the Mayor and Council challenge another town in 2016 in a race. Dr. Pavell then introduced Committee members Mike Mullen, Meryl Schreiber, Wendy Weiss, Kari Heitzner, Jackie Guenego, Laura Sutnick, Steve Welish and Ed Koch.

Checks were then presented to the Haworth Fire Company, the Haworth Home and School Association, the Haworth Ambulance Corps, Friends of the Haworth Library who presented a scroll to the Committee, the Haworth Police Auxiliary, Hope with Heart, Carly's Kids, Haworth Boy Scout Troop No. 73, the French Academy and Mickey's Children's Fund.

Dr. Pavell noted the organization has donated \$120,000 in the last six years.

Ordinance No. 15-15 – Amending Ordinance No. 13-02

A motion was offered by Mrs. Groh, seconded by Mr. Rosenberg and unanimously carried that Ordinance No. 15-15 be offered for second reading.

Ordinance No. 15-15 which is as follows was then read by title only as copies had been provided for those present:

Ordinance No. 15-15 – Amending Ordinance No. 13-02 – cont’d.

The meeting was opened to the public on Ordinance No. 15-15. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mrs. Groh and seconded by Mr. Rosenberg that Ordinance No. 15-15 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Groh, Rosenberg, Volpe, Bain, Weiss. Nays – none. Declared carried.

A motion was offered by Mrs. Groh, seconded by Mr. Bain and unanimously carried that the passage of Ordinance No. 15-15 be advertised as required by law.

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
Mr. M. McGinley	Request to Display Creche	All Council
Cablevision	Notice of Filing Application to Renew System-Wide Franchise	All Council
Sacred Heart Church	Invitation to Annual Christmas Caroling- December 20 th	All Council
BCUA	Notice of Public Hearing for Proposed 2016 Charges	All Council

On discussion, Mayor Smart referred to the invitation from Sacred Heart and noted the church has invited several organizations such as the Bank of New Jersey, Haworth Apothecary and also borough employees as a group to lead singing at the caroling.

Municipal Alliance Grant

The following resolution was offered by Mr. Rosenberg, seconded by Mr. Bain and unanimously carried:

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

Municipal Alliance Grant – cont'd.

WHEREAS, the Borough Council of the Borough of Haworth, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and, therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED, the Borough of Haworth, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Haworth Municipal Alliance grant for fiscal year 2016-2017 in the amount of:

DEDR	\$9,520.00
Cash Match	\$2,380.00
In-Kind	\$7,140.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Permission to Place Creche

The following resolution was offered by Mr. Volpe, seconded by Mr. Poosikian and unanimously carried:

BE IT RESOLVED that permission is granted to the Haworth Crèche Committee to place a crèche on the front lawn of the Municipal Center for the period December 17 to December 31, 2015 in accordance with the requirements outlined in the Crèche Committee's request dated November 30, 2015.

January 2016 Meeting Dates

It was concurred that the recessed meeting be held on January 3 at 12:30 PM and the reorganization meeting at 1:00 PM on January 3, 2016.

Reorganization Planning

Mayor Smart reported RFQ's for various borough positions were submitted today. He said he has discussed portfolio assignments with the members of the Council, has consulted with an organization regarding reorganization plans and appointed a Reorganization Planning Committee of Councilmen Weiss, Rosenberg and Volpe.

St. Gabriel Bond Release

Mr. Rosenberg reported he has spoken with the Planning Board attorney who has contacted the Board engineer regarding the release of this bond and should have a recommendation by the next meeting.

Mr. Volpe questioned why this was being discussed with the engineer since he already sent a letter.

Mr. Regan commented the bond release is ultimately the function of the Mayor and Council.

Mayor Smart said the Planning Board attorney is seeking the reasons for the engineer's recommendation for the release of the bond.

New Payroll Processor Proposal for 2016

Mrs. Groh explained the Borough now uses ADP for its payroll processing, the Bank of New Jersey pays for this service and Mrs. Holden is proposing a switch to Action Data Services as ADP's customer service reps are not responsive, it takes many calls to resolve issues and municipalities are not their primary clients. Mrs. Holden has indicated Action Data Services primary clients are municipalities serving many nearby towns, specific representatives are assigned, the cost is comparable which the Bank of New Jersey will continue to pay. Mrs. Groh said she would support this move.

Mr. Poosikian asked if other proposals were sought.

Mrs. Groh said the Borough is not paying for this service, two proposals have been obtained and Mayor Smart said that Mrs. Holden talked to other firms.

Timing of the Agreement was discussed, an automatic renewal term which Mr. Regan indicated could not be done, approval for a two year term without the automatic renewal and approving a formal resolution at the next meeting.

A motion was offered by Mrs. Groh, seconded by Mr. Volpe and unanimously carried to accept the proposal of Action Data Services for the Borough's Payroll Processing for a two year contract effective January 2016.

Online Tax Payments

Mrs. Holden is proposing offering alternate methods of paying property taxes – credit card, debit card and e-checks fees which are borne by the taxpayer. Mrs. Groh said by these methods the Borough would be receiving the tax payment on the due date, not during the 10 day grace period.

It was concurred that Mrs. Holden make a presentation in the near future to the Mayor and Council on the alternate methods.

Interboro Contract

Mayor Smart reported the Borough received this new contract today. Mrs. Groh said she did not believe the Borough's comments were included in this document and Ms. Fay was requested to contact the Interboro attorney regarding the revised contract.

Payment of Bills

The following resolution was offered by Mrs. Groh, seconded by Mr. Weiss and unanimously carried:

FOR COPY OF RESOLUTION AND BILL LIST
SEE PERMANENT MINUTES
PAGES 283A – 283J

Open Meeting to Public

The meeting was opened to the period of public discussion.

Mr. T. Cusanelli, Schraalenburgh Road asked when the light poles on Terrace Street were going to be replaced.

Mayor Smart responded the Borough will be seeking grants in 2016 for improvements to this area which would include the poles.

As there were no further comments the meeting was closed to public discussion.

Close Meeting to Public

The following resolution was offered by Mrs. Groh, seconded by Mr. Rosenberg and unanimously carried at 8:50 PM:

WHEREAS, *N.J.S.A. 10:4-12B* permits a public body to exclude the public from the portion of a meeting at which certain items are discussed; and

Close Meeting to Public

WHEREAS, the Governing Body deems it necessary to conduct a closed session and to exclude the public on December 8, 2015 at which time the following items will be discussed:

Solid Waste and Recycling Bids
Contract – MetroPCS

NOW THEREFORE BE IT RESOLVED that the Mayor and Council does hereby exclude the public from the portion of the meeting at which time the above items will be discussed; and

BE IT FURTHER RESOLVED that the discussion conducted in closed session will be disclosed to the public upon completion or conclusion of the foregoing item and when determined by the Governing Body that the Borough's interests will not be adversely affected.

Reopen Meeting to Public

The meeting was reopened to the public at 9:40 PM.

Award of Trash Bid

It was the consensus of the Council to award these contracts by motion this evening with a formal resolution to be adopted at the next meeting.

A motion was offered by Mr. Weiss and seconded by Mrs. Groh to award a contract for the collection of solid waste to Miele Sanitation Company for curbside collection twice weekly for a one year contract in the amount of \$284,508.

On discussion Mr. Poosikian noted that saving dollars is important but also is providing services and said residents appreciate the rear yard collection.

Mrs. Groh suggested exploring charging a fee for assistance to seniors and other residents to bring the trash to curb.

On voice vote all members voted in the affirmative with the exception of Mr. Poosikian who voted no. Declared carried.

Award of Recycling Bid

A motion was offered by Mrs. Groh, seconded by Mr. Weiss and unanimously carried to award a contract to Miele Sanitation Company for the collection of dual stream recycling curbside once weekly on Wednesdays for a three year contract in the amount of \$54,192 each year.

283. Executive Meeting of December 8, 2015

As there was no further business to come before the Council the meeting adjourned at 9:45 PM on motion duly offered, seconded and carried.

Ann E. Fay, RMC, CMC
Clerk-Administrator

