

228. Executive Meeting of the Mayor and Council of the Borough of Haworth held on December 3, 2014 at the Municipal Center

Present: Hon. John Dean DeRienzo, Mayor

Councilmembers: Vincent Iacobino  
Glenn Poosikian  
Mary Anne Groh  
Andrew Rosenberg  
Anthony Volpe  
Michael Bain

Borough Attorney: Robert T. Regan

Mayor DeRienzo called the meeting to order at 7:30 PM and upon roll call all members of the Council were present. The Mayor then read the following notice: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the same."

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
Menorah Committee	Request to Display Menorah	All Council
Creche Committee	Request to Display Creche	All Council

Presentation by Ambulance Corps – Automatic CPR Machine

Mr. A. Reithmayr, Captain of the Ambulance Corps conducted a demonstration of this machine. He explained this device is for the Police Department as they are the first on the scene for an aid call and is being acquired through Ambulance Corps donations and Borough funds.

Police Officer Alex Yanuzzi explained that the machine will be moved from police car to police car so it will always be available for emergency calls. He said this is an excellent machine and speeds up the process for CPR. Officer Yanuzzi stated that Mr. Reithmayr has done an excellent job in obtaining the machine, it is user friendly and will be added into the curriculum when he teaches the CPR classes.

Mr. Poosikian explained that the bulk of the costs for the apparatus is being paid by the Ambulance Corps and he would request the balance be from Borough trust funds.

A motion was then offered by Mr. Poosikian, seconded by Mr. Iacobino and unanimously carried to authorize \$3600 be paid for the CPR machine through the municipal donation fund.

Request to Display Menorah

A motion was offered by Mr. Bain, seconded by Mrs. Groh and unanimously carried to grant permission to the Haworth Menorah Committee to place a menorah on the front lawn of the Municipal Center for the period December 16 to December 31, 2014 in accordance with the requirements outlined in the Menorah Committee's request dated November 17, 2014.

Request to Display Creche

A motion was offered by Mr. Volpe, seconded by Mr. Iacobino and unanimously carried to grant permission to the Haworth Creche Committee to place a crèche on the front lawn of the Municipal Center for the period December 17 to December 31, 2014 in accordance with the requirements outlined in the Creche Committee's request dated November 30, 2014.

Endorsement of Community Development Application – Senior Van Drivers

The following resolution was offered by Mrs. Groh, seconded by Mr. Poosikian and unanimously carried:

**WHEREAS**, a Bergen County Community Development grant of \$5,500.00 has been proposed by the Borough of Haworth for Senior Van Drivers in the municipality of Haworth, and

**WHEREAS**, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

**WHEREAS**, the aforesaid project is in the best interest of the people of Haworth, and

**WHEREAS**, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Haworth hereby confirms endorsement of the aforesaid project, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Endorsement of Community Development Application – Senior Citizen Activities

The following resolution was offered by Mrs. Groh, seconded by Mr. Volpe and unanimously carried:

Endorsement of Community Development Application – Senior Citizen Activities – cont'd.

**WHEREAS**, a Bergen County Community Development grant of \$8,000.00 has been proposed by the Borough of Haworth for Senior Citizen Activities in the municipality of Haworth, and

**WHEREAS**, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

**WHEREAS**, the aforesaid project is in the best interest of the people of Haworth, and

**WHEREAS**, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Haworth hereby confirms endorsement of the aforesaid project, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Endorsement of Community Development Applications – Handicapped Restrooms

The following resolution was offered by Mr. Volpe, seconded by Mrs. Groh and unanimously carried:

**WHEREAS**, a Bergen County Community Development grant of \$50,000 has been proposed by the Borough of Haworth for ADA compliant improvements to the Memorial Park restrooms in the Borough of Haworth and;

**WHEREAS**, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and;

**WHEREAS**, the aforesaid project is in the best interest of the people of the Borough of Haworth, and;

**WHEREAS**, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Haworth hereby confirms endorsement of the aforesaid project, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Cancellation of Tax Delinquencies

The following resolution was offered by Mrs. Groh, seconded by Mr. Poosikian and unanimously carried:

WHEREAS, N.J.S.A. 40A: 5-17.1 provides that a municipality may authorize the cancellation of Tax Delinquencies of less than Ten (\$10.00) Dollars.

WHEREAS, the Mayor and Council of the Borough of Haworth have adopted a resolution authorizing the cancellation of property tax delinquencies under \$10.00;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, that the Tax Collector is hereby authorized to process, without any further action on the part of the Governing Body, the cancellation of any property tax delinquency of less than (\$10.00); and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be provided by the Municipal Clerk to the Tax Collector and the Chief Financial Officer.

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>
1306	8	1.00
1510	8	.10
1604	11	<u>1.00</u>
		Total \$ 2.10

Refund of Building Department Permit Fee

The following resolution was offered by Mrs. Groh, seconded by Mr. Rosenberg and unanimously carried:

BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, that the Building Department be authorized to cancel an outstanding electric permit issued March 20, 2014 (owner used generator for power instead of temporary electric for new construction) and Finance Department be authorized to refund same:

<u>BLOCK</u>	<u>LOT</u>	<u>REFUND TO:</u>	<u>PERMIT FEE</u>
1009	4	Jack Henawi 28 Grunaur Ave Saddle Brook, NJ 07663	\$ 40.00

Refund of Driveway Permit and Street Opening Deposits

The following resolution was offered by Mr. Poosikian, seconded by Mrs. Groh and unanimously carried:

WHEREAS, the Superintendent of the Department of Public Works has inspected and found that work has been satisfactorily completed on the following Street Opening Permit and Driveway Permit,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the following refunds be made:

<u>NAME AND ADDRESS</u>	<u>PERMIT #</u>	<u>AMOUNT</u>
Run Enterprizes 242 Oradell Avenue, Fl. 2 Paramus, New Jersey 07652	194	\$200.00
Jill Perks 339 Hennessy Street Haworth, New Jersey 07641	1330	\$100.00

Authorization to Advertise for Request for Qualifications for Borough Professionals

The following resolution was offered by Mrs. Groh, seconded by Mr. Poosikian and unanimously carried:

BE IT RESOLVED that the Municipal Clerk is hereby authorized to advertise for 2015 Requests for Qualifications for professional services.

It was agreed the responses be received on December 19, 2014.

Shared Service Agreement – Dumont Municipal Court

Mr. Rosenberg noted items in this Agreement that need to be revised before it can be signed and suggested this matter be discussed at next week's regular meeting.

Discussion Ordinance of Revisions – Borough Administrator, Longevity Policy

Mrs. Groh referred to the Best Practices procedures, particularly personnel, noting that the Borough's existing ordinance provides that the Borough Administrator has to also be the Borough Clerk. She said other people should be considered for this position.

Discussion Ordinance of Revisions – Borough Administrator, Longevity Policy – cont'd.

Mr. Poosikian commented if those positions were separated there would be other costs.

Mrs. Groh said if this was changed it enables consideration of other people and gives more freedom of choice. She said it would be her recommendation for a change effective January 1<sup>st</sup> of next year.

Mr. Poosikian commented that the make-up of the Council will change in January and suggested the matter be discussed then for the new governing body to consider.

Mr. Iacobino said the new Council should be involved.

Mrs. Groh then referred to the longevity policy which she said was an antiquated concept.

Mayor DeRienzo explained the history of longevity and said he had no problem eliminating it for new hires.

Mr. Rosenberg said that further accrual for existing employees is the question.

Mrs. Groh said longevity payments should not be given just for showing up.

Mayor DeRienzo then said it was inappropriate at this meeting to discuss the administrator's position and the longevity issue and left the meeting.

Mr. Iacobino said he did not think he should participate in the discussion in the administrator position and in connection with the longevity matter said it is part of the package when someone is hired.

Mr. Bain said he did not know enough yet about these matters, he would like to learn more and was uncomfortable making a decision at this time.

Mr. Rosenberg commented that in connection with the longevity issue he would support freezing percentages for new employees, however there are valuable employees and he did not want to hurt anyone.

Mr. Volpe said he saw no harm in separating the clerk and administrator positions.

Mr. Poosikian said freezing longevity for new employees was acceptable to him, but he would have a hard time freezing what has been promised for existing employees.

Mrs. Groh said her motivation is purely financial.

Mayor DeRienzo then returned to the meeting.

Open Meeting to Public

The meeting was opened to the period of public discussion.

Ms. C. Soroka, Whitman Street, referred to the town's Deer Committee and that she had been told at last month's meeting this was not an official Borough Committee, however Mr. Albarella who arranged last month's meeting of this group has sent an e-mail reinstating the committee. In the e-mail, she said he referred to managing the deer overpopulation with non-lethal and lethal remedies. She said there is no hunting with guns permitted in Bergen County however, she has been told there are sharpshooters with silencers in the woods and that the Police Chief is okay with it.

Mayor DeRienzo responded there is no committee and Mr. Albarella does not have the authority to form one. He said he will contact him regarding this matter.

Mr. Rosenberg commented the Chief is not in favor of sharpshooters.

Mr. Chval, Woodland Place, said he has asked that the Borough's capital ordinances be posted on the web-site, however they have not been.

Mr. Chval then referred to the discussion earlier regarding the separation of the administrator and clerk position and consideration should be given to what are the reasons and that two people in these positions would be more costly.

As there were no further comments, the meeting was closed to public discussion.

Close Meeting to Public

The following resolution was duly offered, seconded and carried at 8:30 PM:

BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth, as follows:

1. That the Governing Body, pursuant to N.J.S.A. 10:4-12, shall exclude the public from the next portion of this meeting in order to discuss matters pertaining to pending litigation and negotiations.

2. That the items under discussion in the closed meeting will be disclosed to the public at the conclusion of the matter.

Re-Open Meeting to Public

The meeting was reopened to the public at 9:00 PM and as there was no further business to come before the Council adjourned on motion duly offered, seconded and carried.

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Ann E. Fay, RMC, CMC  
Clerk-Administrator