

57. Executive Meeting of the Mayor and Council of the Borough of Haworth held on March 8, 2016 at the Municipal Center

Present: Hon. John W. Smart Mayor

Councilmembers: Glenn Poosikian  
Andrew Rosenberg  
Anthony Volpe  
Michael Bain  
Lawrence Weiss  
Regina Duffy

Borough Attorney: Robert T. Regan

Mayor Smart called the meeting to order at 7:30 PM and upon roll call all members of the Council were present. The Mayor then read the following statement: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the same."

#### 2016 BUDGET PRESENTATIONS

##### Finance

Ms. Wheeler explained the following budget items: attendance at various conferences where both she and Mrs. Holden attend for continuing education units in their respective positions of tax collector, treasurer and CFO; finance software and capital requests which include computer and printer upgrades, some funds being available in prior capital ordinances.

##### Fire Department

Chief Green noted the following items in this budget: equipment maintenance to add \$7070 for emergency repairs to the ladder truck, preventative maintenance done on an annual basis including rescue equipment, generator, etc. An increase in the communications section is due to tablets for the command vehicles required in connection with cellular service which they have to have.

Chief Green further explained the testing and certification section which has to be done annually; the clothing allowance item is lower as they are down one officer and the capital budget includes the replacement of a command vehicle, the present one being 14 years old with costly repairs required; turn-out gear which has to be consistently upgraded and Scott air bottles.

2016 BUDGET PRESENTATIONS – cont'd.

Police Department

Chief Campbell, Lieutenants Ryan and Gracey were present.

Chief Campbell explained the following: over-time costs for the prior year were due to one officer injured while in the Police Academy which occurred during heavy vacation time, moving officers around, etc. will help control the over-time and the number of officers in the Department and its relation to over-time was noted.

Other expenses include academy expenses, training events, courses, etc. Further discussed was the leasing of police vehicles vs. purchasing; the contribution to the Police Reserves which pays for maintenance, etc. for their vehicle; in car video cameras (an unfunded mandate with some liabilities).

Further discussion by the Chief included portable radios, trunking which eliminates dead zones in communications which is a benefit regarding shared services as other towns can be monitored through trunking.

Proclamation Recognizing Carl Hubbell

Mayor Smart explained this proclamation is in recognition of a former resident, a renowned baseball player in whose memory the San Francisco Giants contributed funds to the recent library building fund.

Mayor Smart then issued the proclamation naming April 24<sup>th</sup> Carl Hubbell Day in the Borough of Haworth.

Library Budget

Mrs. Emily Lachman, representing the Friends of the Library said the new building addition has turned out more than what they expected, noting the services now being provided, various events, etc. and a widely used facility. A video of the library was then shown.

Mrs. Potter referred to a library staff of eight working many hours.

Library Director David Marks and Library Board Treasurer Alexis Sutura were present for their budget presentation.

Mr. Marks referred to the following: the 1/3 mil figure for the budget; increases including utility costs due to the increased space in the building; rising health benefit costs; other sources of funding; BCCLS participation; benefits for full time employees.

2016 BUDGET PRESENTATIONS – cont’d.

Library Budget – cont’d.

As to the capital budget request, Mr. Marks said there is an upgrade needed for the telephone system and in 2017-18 replacing the heating and air conditioning system will have to be considered.

Mr. Poosikian referred to the recent construction, commended the programs, etc. and the library has held true to becoming the cultural center of the town.

Swim Club

Mike Ives, pool manager noted there are very few changes in this year’s budget – the salary level is maintained and the law has been changed regarding the testing of well water resulting in an increase in cost.

Membership numbers for Haworth residents and non-residents were discussed with approximately 2/3 of the members being residents. Mr. Ives said this is one club that is really thriving.

Capital requests included a deck at the rear pool and a new roof on the rear pump house.

Budget

Mayor Smart noted various increases in areas of this year’s budget which is now preliminarily indicating a 6% increase.

Mr. Weiss said the Finance Committee will be meeting tomorrow evening to go through the entire budget.

Mayor Smart noted several improvements as follows: the improvement to Terrace Street will be scheduled for 2017 in connection with that grant; improvements to the Borough Hall are being considered including a new floor, painting, some outside work and noted concern for the long term. The engineer will be submitting an assessment for consideration – a significant renovation or a new Borough Hall, he said.

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
Bergen County Open Space	Notice of Public Hearing-Proposed Funding Allocations for 2015 Funding Round	All Council

Correspondence – cont’d.

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
BCUA	Forwarding Connection Fee Rebate Check	All Council

Open Meeting to Public

The meeting was opened to the period of public discussion.

Mt. Tom Barhe, Eagle Scout candidate from Oradell said he is proposing a project at St. Gabriel’s Church, an entrance sign built of brick, stucco, iron letters, solar lights and planting.

Mr. Poosikian noted this project would have to comply with the zoning regulations.

Mr. Regan said the Building Department will have to be consulted, perhaps the submission of an amended site plan will be required and a letter from the church approving the project.

Mr. Poosikian noted the need first of approval from the Boy Scout Council.

Ms. B. Borghi, St. Nicholas Av., referred to an e-mail she sent to the Council regarding the police pistol range. She said she hears the shooting from the range a lot, it is very disturbing in the Spring and Fall and asked why the range is outside. She further said the residents deserve a quality of life and the shooting from the range is heard in many areas in town.

Mr. Rosenberg said there would be a significant capital expenditure for an inside range, there is a scheduling issue regarding the Mahwah site and noted the timing of the range’s use and one time assisting other towns for officers’ qualifications.

Ms. Borghi commented that the situation has to be changed regarding scheduling, etc.

As there were no further comments, the meeting was closed to public discussion.

Close Meeting to Public

The following resolution was offered at 9:20 PM by Mr. Rosenberg, seconded by Mr. Poosikian and unanimously carried:

**WHEREAS**, *N.J.S.A. 10:4-12B* permits a public body to exclude the public from the portion of a meeting at which certain items are discussed; and

Close Meeting to Public – cont'd.

**WHEREAS**, the Governing Body deems it necessary to conduct a closed session and to exclude the public on March 8, 2016 at which time the following item will be discussed:

Motion - Declaratory Judgment

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council does hereby exclude the public from the portion of the meeting at which time the above item will be discussed; and

**BE IT FURTHER RESOLVED** that the discussion conducted in closed session will be disclosed to the public upon completion or conclusion of the foregoing item and when determined by the Governing Body that the Borough's interests will not be adversely affected.

Reopen Meeting to Public

The meeting was reopened to the public at 9:55PM.

Proclamation – Youth Art Month

Mayor Smart issued a proclamation for the month of March as Youth Art Month in the Borough.

Appointment to Environmental Commission

Mayor Smart appointed Ms. Mireille Bany a member of the Environmental Commission for a three year unexpired term to December 31, 2017.

Appointment to Shade Tree Commission

Mayor Smart appointed Mr. Orhan Akman a member of the Shade Tree Commission to a five year unexpired term to December 31, 2018.

Appointments to Summer Recreation Program

A motion was offered by Mr. Volpe, seconded by Mr. Poosikian and unanimously carried to appoint Emily Lamond as Director and Lara McGinley as Assistant Director to the 2016 Summer Recreation Program.

Endorsement of Submission of Recycling Tonnage Grant Application

The following resolution was offered by Mr. Volpe, seconded by Mr. Rosenberg and unanimously carried:

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants for 2015 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council of the Borough of Haworth to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth that the Borough of Haworth hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Eamonn Radburn of the Department of Public Works, as recycling coordinator to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED**, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Authorization to Sign GIS Data Exchange Agreement

The following resolution was offered by Mr. Rosenberg, seconded by Mr. Bain and unanimously carried:

**BE IT RESOLVED** the Mayor and Municipal Clerk are hereby authorized to sign an Agreement between the County of Bergen and the Borough of Haworth to exchange

Authorization to Sign GIS Data Exchange Agreement – cont'd.

Geographical Information System Data (GIS Data) to facilitate the development of geographic information systems for the mutual aid and public safety of all the Parties.

2016 Temporary Budget

The following resolution was offered by Mr. Weiss, seconded by Mr. Rosenberg and unanimously carried:

**WHEREAS**, an emergent condition has arisen with respect to various appropriations listed below, and no adequate provision has been made in the 2016 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

**WHEREAS**, the Borough of Haworth does not anticipate adopting its final budget for 2016 for several months;

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2016 including this resolution total \$66,788.00

**NOW, THEREFORE, BE IT RESOLVED** (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

**CURRENT FUND  
Operations**

*General Government*

Mayor and Council Public Info		
	Other Expenses	600
Financial Administration		
	Other Expenses	5,000

*Public  
Safety*

UFSC Fire Prevention		
	Other Expenses	100

2016 Temporary Budget – cont'd.

Aid to Volunteer Ambulance	Other Expenses	88
<i>Department of Public Works</i>		
Snow Removal	Salaries & Wages	3,000
Emergency Trees	Other Expenses	2,000
<i>Parks and Recreation</i>		
Tennis	Other Expenses	7,000
<b>Unclassified</b>		
Utilities	Street Lighting	10,000
	Electricity	5,000
	Telephone	9,000
	Gas (natural or propane)	8,000
<i>Sanitation</i>		
BCUA Flow Charges	Other Expenses	17,000
<b><u>TOTAL 2016 EMERGENCY TEMPORARY BUDGET</u></b>		<b>66,788</b>

Payment of Bills

The following resolution was offered by Mr. Weiss, seconded by Mr. Volpe and unanimously carried:

FOR COPY OF RESOLUTION AND BILL LIST  
SEE PERMANENT MINUTES  
PAGES 65A – 65L

Donation

The following resolution was offered by Mr. Rosenberg, seconded by Mr. Weiss and unanimously carried:

Donation – cont'd.

WHEREAS, N.J.S.A. 40:5-29 permits a local unit to accept gifts and bequests made to it; and

WHEREAS, Anthony Volpe has offered to donate to the Borough a mahogany desk.

NOW THEREFORE BE IT RESOLVED that the aforesaid bequest be and is hereby accepted; and

BE IT FURTHER RESOLVED that the Borough Clerk is directed to send a letter thanking the donor.

Adjournment

As there was no further business to come before the Council the meeting adjourned on motion duly offered, seconded and carried at 10:15 PM.

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Ann E. Fay, RMC, CMC  
Clerk-Administrtor

65A. Executive Meeting of March 8, 2016

65B. Executive Meeting of March 8, 2016



65D. Executive Meeting of March 8, 2016





65G. Executive Meeting of March 8, 2016



65I. Executive Meeting of March 8, 2016

65J. Executive Meeting of March 8, 2016

65K. Executive Meeting of March 8, 2016

65L. Executive Meeting of March 8, 2016