

**BOROUGH OF HAWORTH  
BERGEN COUNTY, NEW JERSEY**

**BID NOTICE, UNIFORM BID SPECIFICATIONS,  
INSTRUCTIONS AND BID PROPOSAL FORMS**

**FOR**

**SOLID WASTE AND/OR RECYCLABLE MATERIAL  
COLLECTION AND DISPOSAL SERVICES**

**May 5, 2026**

**Borough of Haworth  
300 Haworth Avenue  
Haworth, New Jersey 07641**

New Jersey Department of Environmental Protection  
Division of Solid and Hazardous Waste  
Uniform Bid Specifications

## **1. INSTRUCTIONS TO BIDDERS**

**1.1 THE BID** The Borough of Haworth is soliciting bid proposals from solid waste collectors interested in providing solid waste and/or recyclable material collection and disposal services for a period of one (1) and/or three (3) years, with two one (1) year options to commence on **January 1, 2027**, in accordance with the terms of these Bid Specifications and N.J.A.C. 7:26H-6 et seq. The Borough shall have the sole and exclusive discretion to extend the Contract for the option periods.

**1.2 CHANGES TO THE BID SPECIFICATIONS** Notice of revisions or addenda to advertisements or bid documents relating to bids will, no later than seven days, Saturdays, Sundays and holidays excepted, prior to the date for acceptance of bids, be published pursuant to P.L. 2025, c. 72 on the Borough of Haworth's official website at [www.haworthnj.org](http://www.haworthnj.org) and on the NJ Secretary of State's statewide legal notices portal at [www.nj.gov/state/statewide-legal-notices-list.shtml](http://www.nj.gov/state/statewide-legal-notices-list.shtml).

**1.3 BID OPENING** All bid proposals will be publicly opened and read by the Haworth Borough Clerk at the Haworth Borough Hall, 300 Haworth Avenue, Haworth, New Jersey, on **July 8, 2026, at 10:00 A.M.** Bids must be delivered by hand or by mail to the Borough Clerk no later than **July 8, 2026 at 10:00 A.M.** All bid proposals will be date and time stamped upon receipt. Bidder is solely responsible for the timely delivery of the bid proposal and no bids shall be considered which are presented after the public call for receiving bids. Any Bid Proposal received after the date and time specified will be returned, unopened, to the bidder.

**1.4 DOCUMENTS TO BE SUBMITTED** The following documents shall be submitted by every bidder at the time and date specified in the public notice to prospective bidders:

1. A photocopy of the bidder's certificate of public convenience and necessity and an approval letter issued in conformance with N.J.S.A. 13:1E-126;
2. Questionnaire setting forth experience and qualifications;
3. Bid Guarantee in the form of a bid bond, certified check or cashier's check in the amount of ten (10%) percent of the total amount of the bid proposal, not to exceed Twenty

Thousand Dollars (\$20,000); payable to the Borough of Haworth;

4. Non-collusion affidavit;
5. Stockholder statement of ownership;
6. Certificate of surety;
7. Bid Proposal; and
8. A Business Registration Certificate.

All of the foregoing shall be submitted in accordance with the instructions hereinafter contained. The division of the Bid Specifications into parts is merely for convenience and ready reference; all parts of the Bid Specifications constitute a single document.

## **2. DEFINITIONS**

"Bid proposal" means all documents, proposal forms, affidavits, certificates, statements required to be submitted by the bidder at the time of the bid opening.

"Bid guarantee" means the bid bond, cashier's check or certified check submitted as part of the bid proposal, payable to the contracting unit, ensuring that the successful bidder will enter into a contract.

"Bid specifications" means all documents requesting bid proposals for municipal solid waste and/or recyclable collection and disposal services contained herein.

"Certificate of insurance" means a document showing that an insurance policy has been written and includes a statement of the coverage of the policy.

"Collection site" means the location of waste containers on collection day.

"Collection source" means a generator of designated collected solid waste to whom service will be provided under the contract.

"Consent of surety" means a promissory note guaranteeing that if the contract is awarded, the surety will provide a performance bond.

"Contract" means the written agreement executed by and between the successful bidder and the governing body and shall include the bid proposal, and the bid specifications.

"Contract administrator" means the Haworth Borough Administrator or such other person authorized by the contracting unit to administer contracts for solid waste and/or recyclable

collection and disposal services.

"Contracting unit" means a municipality or any board, commission, committee, authority or agency, and which has administrative jurisdiction over any district other than a school district, project, or facility, included or operating in whole or in part, within the territorial boundaries of any county or municipality which exercise functions where are appropriate for the exercise by one or more units of local government, and which has statutory power to make purchases and enter into contracts or agreements for the performance of any work of the furnishing or hiring of any materials or supplies usually required, the costs or contract price of which is to be paid with or out of public funds. The contracting unit for this contract means the Borough of Haworth.

"Contractor" means the lowest responsible bidder to whom award of the contract shall be made.

"Curbside collection" means collection by the Contractor at the curblineline of the property owner.

"Designated collected recyclable material" includes the following items that may be claimed on the Borough's Recycling Tonnage Report in accordance with State law. (Note: the number in parenthesis corresponds to the numbers assigned by the NJDEP for that Report). Corrugated Paper/Cardboard (01); Computer Printout, High Grade White Paper, & Mixed Office Paper (02); Newspaper (03); Magazines, Junk Mail & Other Paper (04); Glass Containers (05); Aluminum Cans (06); Steel Cans (07); Plastic Containers (08); Other Aluminum Scrap (10); and Other Plastic (26).

"Designated collected solid waste" means solid waste type 10 "municipal" solid waste, type 13 "bulky waste", limited to white goods only, and type 23 "vegetative waste", limited to residential grass clippings and yard debris. Designated collected solid waste shall not consist of recyclable materials, hazardous waste, or solid animal and vegetable wastes collected by swine producers licensed by the State Department of Agriculture to collect, prepare and feed such waste to swine on their own farms.

"Disposal facility" means those sites designated in the Bergen County Solid Waste Management Plan for use by the Borough of Haworth.

"Governing body" means the governing body of the municipality, when the contract or agreement is to be entered into by, or on behalf of a, municipality as further defined at N.J.A.C. 40A:11-2. The governing body for this contract means the Mayor and Council of the Borough of Haworth.

"Holiday" means a regularly scheduled collection day on which the authorized Disposal Facilities are closed, including: January 1 (New Year's Day), Presidents' Day, Memorial Day,

Fourth of July, Labor Day, Thanksgiving Day and Christmas.

"Legal notice publication" means publication pursuant to P.L. 2025, c. 72 on the Borough of Haworth's official website at [www.haworthnj.org](http://www.haworthnj.org) and on the NJ Secretary of State's statewide legal notices portal at [www.nj.gov/state/statewide-legal-notices-list.shtml](http://www.nj.gov/state/statewide-legal-notices-list.shtml).

"Proposal forms" mean those forms that must be used by all bidders to set forth the prices for services to be provided under the contract.

"Rear yard collection" means collection by the Contractor at the rear or side yard of the property owners (i.e., where that property owner customarily stores his or her receptacle.)

"Service area" means the geographic area located within the Borough of Haworth, Bergen County, New Jersey.

"Single stream" means a system where all paper, cardboard, plastics, glass and metal recyclables are mixed together in one bin.

"Surety" means a company that is duly certified to do business in the State of New Jersey and that is qualified to issue bonds in the amount and of the type and character required by these specifications.

"White goods" means washing machines, refrigerators, stoves, dishwashers, freezers, air-conditioners, dryers and hot water heaters.

### **3. BID SUBMISSION REQUIREMENTS**

#### **3.1. BID PROPOSAL**

A. Each document in the bid proposal must be properly completed in accordance with N.J.A.C. 7:26H-6.5. No bidder shall submit the requested information on any form other than those provided in these bid specifications.

B. Bid Proposals shall be hand delivered or mailed in a sealed envelope, and the name and address of the bidder and the name of the bid as set forth in the Public Advertisement for Bids must be written clearly on the outside of the sealed envelope. No bid proposal will be accepted past the date and time specified by the Borough of Haworth in the advertisement for bids.

C. Each bidder shall sign, where applicable, all bid submissions as follows:

1. For a corporation, by a principal executive officer;
2. For a partnership or sole proprietorship, by a general partner or the

proprietor respectively; or

3. A duly authorized representative if:

a. The authorization is made in writing by a person described in sections 1 and 2 above; and

b. The authorization specifies either an individual or a position having responsibility for the overall operation of the business.

D. The bid proposal contains option bids. The Borough of Haworth may, at its discretion, award the contract to the bidder whose aggregate bid price for the chosen option, or any combination of options is the lowest responsible bidder; provided, however, that the Borough of Haworth shall not award the contract based on the bid price for separate options.

E. Any Bid Proposal that does not comply with the requirements of the bid specifications and N.J.A.C. 7:26H-6.1 et seq., shall be rejected as non-responsive.

**3.2. BID GUARANTEES** A Bid Guarantee in the form of a Bid Bond, Cashier's Check or Certified Check, made payable to the Borough of Haworth in the amount of ten (10%) percent of the highest aggregate five (5) year bid submitted, not to exceed Twenty Thousand Dollars (\$20,000) must accompany each Bid Proposal. In the event that the bidder to whom the Contract is awarded fails to enter into the Contract in the manner and within the time required, the award to the bidder shall be rescinded and the bid guaranty shall become the property of the Borough of Haworth.

**3.3. EXCEPTIONS TO THE BID SPECIFICATIONS** Any conditions, limitations, provisos, amendments, or other changes attached or added by the bidder to any of the provisions of these Bid Specifications or any changes made by the bidder on the Proposal Forms shall result in the rejection of the Bid Proposal by the Borough of Haworth.

**3.4. "BRAND NAME OR EQUIVALENT"** Whenever the Work Specifications identify a brand name, trade name or a manufacturer's name, this designation is used for classification or descriptive purposes only, and the bidder may substitute an equal product, subject to the approval of the Borough of Haworth.

**3.5. COMPLIANCE** The bidder shall be familiar with and comply with all applicable local, state and federal laws and regulations in the submission of the Bid Proposal and, if the bidder is awarded the contract, in the performance of the contract.

**3.6. CONFLICT OF INTEREST AND NON-COLLUSION** Each bidder must execute and submit as part of the Bid Proposal a "Non-Collusion Affidavit" which at a minimum

shall attest that:

A. The bidder has not entered into any agreement or participated in any collusion with any other person, corporate entity or government entity, or competitive bidding either alone or with any other person, corporate entity or government entity in connection with the above named project;

B. All statements made in the bid proposal are true and correct and made with the full knowledge that the contracting unit relies upon the truth of those statements in awarding the contract; and

C. No person or business is employed to solicit or secure the contract in exchange for a commission, percentage brokerage agreement or contingency fee unless such person possesses a Certificate of Public Convenience and Necessity and a License issued pursuant to N.J.A.C. 7:26-16 et seq.

**3.7. NO ASSIGNMENT OF BID** The bidder may not assign, sell, transfer or otherwise dispose of the Bid or any portion thereof or any right or interest therein. This section is not intended to limit the ability of the successful bidder to assign or otherwise dispose of its duties and obligations under the contract provided that the Borough of Haworth agrees to the assignment or other disposition. No such assignment of disposition shall become effective without the written approval of the New Jersey Department of Environmental Protection.

#### **4. AWARD OF CONTRACT**

##### **4.1. GENERALLY**

A. The Borough of Haworth shall award the contract or reject all bids within the time specified in the invitation to bid, but in no case more than sixty (60) days, except that the bids of any bidders who consent thereto may, at the request of the contracting unit, be held for consideration for such longer period as may be agreed. All bidders will be notified of the Borough of Haworth's decision, in writing, by certified mail.

B. The contract will be awarded to the bidder whose aggregate bid price for the selected option or options is the lowest responsible bid.

C. The Borough of Haworth reserves the right to reject any bid not prepared and submitted in accordance with the provisions hereof, and to reject any or all bids. In the event that the Borough of Haworth rejects all bids, the Borough of Haworth shall publish a notice of re-bid no later than ten days, Saturdays, Sundays and holidays excepted, prior to the date for

acceptance of bids.

**4.2. NOTICE OF AWARD AND EXECUTION OF CONTRACT** Within fourteen (14) calendar days of the award of the contract, the Borough of Haworth shall notify the successful bidder in writing, at the address set forth in the Bid Proposal and such notice shall specify the place and time for delivery of the executed contract, the performance bond, the vehicle dedication affidavit and the appropriate affirmative action documentation. Failure to deliver the aforementioned documents as specified in the notice of award shall be cause for the Borough of Haworth to declare the contractor non-responsive and to award the contract to the next lowest bidder.

**4.3. RESPONSIBLE BIDDER** The Borough of Haworth shall determine whether a bidder is "responsible" in accordance with N.J.S.A. 40A:11-2 and N.J.A.C. 7:26H-6.8. The Bid Proposal of any bidder that is deemed not to be "responsible" shall be rejected.

**4.4. PERFORMANCE BOND**

A. For a one (1) year contract, the successful bidder shall provide a one (1) year performance bond issued by a Surety in an amount equal to no more than one hundred (100%) percent of the award price. The successful bidder shall provide said performance bond to the Haworth Borough Clerk prior to or concurrent with the delivery of the executed contract.

B. Failure to provide the required one (1) year performance bond at the time and place specified by the Borough of Haworth shall be cause for assessment of damages as a result thereof in accordance with Section D below. In the event that the successful bidder fails to provide said performance bond, the Borough of Haworth may award the contract to the next lowest responsible bidder or terminate the bid process and re-bid the collection services in accordance with N.J.A.C. 7:26H-6.7(d) and Section 4.1 above.

C. For a multi-year contract the successful bidder shall provide a performance bond issued by a Surety in an amount equal to no more than 100% of the annual value of the contract. The successful bidder shall provide said performance bond to the Haworth Borough Clerk prior to or concurrent with the delivery of the executed contract. The Performance Bond for each succeeding year shall be delivered to the Borough of Haworth with proof of full payment of the premium one hundred twenty (120) days prior to the expiration of the current bond.

D. Failure to deliver a performance bond for any year of a multi-year, contract one hundred twenty (120) days prior to the termination of the current bond will constitute a breach of contract and will entitle the Borough of Haworth to terminate the contract upon the expiration of the current bond. Notwithstanding termination pursuant to this section, the contractor is obligated to fully perform through the date of termination of the contract and damages shall be

assessed in an amount to the costs incurred by the Borough of Haworth in re-bidding the contract.

#### **4.5. AFFIRMATIVE ACTION REQUIREMENTS**

A. If awarded a contract, the successful bidder will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

**4.6. VEHICLE DEDICATION AFFIDAVIT** The Contractor shall execute and submit at the time and place specified in the award notice a vehicle dedication affidavit which at a minimum shall attest that: The successful bidder will dedicate a fixed number of vehicles, reasonably calculated to meet the requirements of these bid specifications; or to the extent that dedication of a fixed number of vehicles is not feasible, the Contractor shall covenant that the Borough of Haworth will only be accountable for its proportional share of the waste contained in the collection vehicle and shall be assessed charges based only on its share of the waste at the time of disposal.

**4.7. ERRORS IN PRICE CALCULATION** Any discrepancy between a numerical price and a price written in words shall be resolved in favor of the price as written in words. Any discrepancy between the unit price multiplied by the quantity and a corresponding total price figure set forth in the Proposal Forms(s) shall be resolved in favor of a total price reached by multiplying the unit price by the quantity. The corrected total shall be used to determine the award of the contract. After all Bid Proposals have been read, the bids will be tabulated and adjusted, if necessary, in accordance with this paragraph. If any mathematical corrections must be made on any bid proposal, then the Borough of Haworth may not award a contract until all tabulations are complete.

### **5. WORK SPECIFICATIONS**

**5.1.** The Contractor shall provide service for each Option awarded by the Borough of Haworth. The Borough of Haworth shall select one (1) collection Option for solid waste collection services and/or one (1) collection Option for recyclable material collection for the contract period of either one (1) or three (3) years, with two one (1) year options, in accordance with the Option Proposals submitted.

**5.2.** The Contractor shall provide collection, removal and disposal from within the territorial and geographical boundaries of the Borough of Haworth.

**5.3. COLLECTION OPTIONS:** The Borough of Haworth is soliciting bids for the following Options, in accordance with the collection schedule set forth in section 5.4:

#### **Collection and Disposal of Solid Waste**

1. Rear Yard Collection – 104 times per year; twice weekly – One (1) Year

Term (January 1, 2027 to December 31, 2027). Disposal fees included.

2. Rear Yard Collection – 104 times per year; twice weekly – Three (3) Year Term (January 1, 2027 to December 31, 2029) with two one (1) year options for 2030 and 2031. Disposal fees included.

3. Curbside Collection – 104 times per year; twice weekly – One (1) Year Term (January 1, 2027 to December 31, 2027). Disposal fees included.

4. Curbside Collection – 104 times per year; twice weekly – Three (3) Year Term (January 1, 2027 to December 31, 2029) with two one (1) year options for 2030 and 2031. Disposal fees included.

5. Collection of Type 23 Vegetative Waste – Vegetative waste, placed curbside by the resident, shall be picked up on Mondays, between April 15 and October 15. The cost for this collection shall be included in the bid price for solid waste collection and disposal.

**Collection and Disposal of Recyclable Materials:**

6. Curbside Collection of Recyclable Materials in Single Stream – 52 times per year; once weekly (Wednesdays) – One (1) Year Term (January 1, 2027 to December 31, 2027). The Contractor retains any fee derived from the sale of the recyclable materials.

7. Curbside Collection of Recyclable Materials in Single Stream – 26 times per year; every other week (Wednesdays) – One (1) Year Term (January 1, 2027 to December 31, 2027). The Contractor retains any fee derived from the sale of the recyclable materials.

8. Curbside Collection of Recyclable Materials in Single Stream – 52 times per year; once weekly (Wednesdays) – Three (3) Year Term (January 1, 2027 to December 31, 2029), with two one (1) year options for 2030 and 2031. The Contractor retains any fee derived from the sale of the recyclable materials.

9. Curbside Collection of Recyclable Materials in Single Stream – 26 times per year; every other week (Wednesdays) – Three (3) Year Term (January 1, 2027 to December 31, 2029), with two one (1) year options for 2030 and 2031. The Contractor retains any fee derived from the sale of the recyclable materials.

10. Curbside Collection of Recyclable Materials in Dual Stream – 52 times per year. Paper items will be collected on alternate weeks, 26 times per year. Glass, plastic and aluminum items will be collected 26 times per year on the weeks that paper is not collected. Under this option, there will be 52 collections per year on Wednesdays. One year term (January 1, 2027

to December 31, 2027). The Contractor retains any fees derived from the sale of recyclable materials.

11. Curbside Collection of Recyclable Materials in Dual Stream – 52 times per year. Paper items will be collected on alternate weeks 26 times per year. Glass, plastic and aluminum items will be collected 26 times per year on the weeks that paper is not collected. Under this option, there will be 52 collections per year on Wednesdays. Three year term (January 1, 2027 to December 31, 2029), with two one (1) year options for 2030 and 2031. The Contractor retains any fees derived from the sale of recyclable materials.

**5.4. CONTAINERS:** The Contractor shall, at no additional cost to the Borough, supply various size dumpsters for trash, as follows:

<u>Location</u>	<u>Amount</u>
Haworth DPW Yard	One (1) ten (10) cubic yard
Haworth Public School	Two (2) five (5) cubic yards
Haworth Swim Club	One (1) two (2) cubic yard
Haworth Fire Department	One (1) three (3) cubic yard
Sacred Heart Church & School	One (1) eight (8) cubic yard

**5.5 COLLECTION SCHEDULE** The collections referenced in this Article 5.5 are in addition to the collections being bid pursuant to Article 5.3 above but the cost to the Borough of Haworth for these collections are to be included in the bidder's Bid Proposal.

A. Solid Waste Collection:

1. Type 10 municipal waste shall be collected 104 times per year (two days per week) on days to be designated by the Borough.
2. Type 13 bulky waste, limited to white goods, shall be collected on a day to be designated by the Borough, by appointment only. All appointments for collection of white goods shall be made by the resident through the Haworth Borough Clerk's Office and relayed to the Contractor.
3. Type 23 vegetative waste, limited to residential grass clippings and yard debris, shall be collected from individual waste containers placed at curbside by the resident, one day each week, on Mondays, between April 15 and October 15 of each year of the Contract.

B. Collection of Recyclable materials in single stream as designated in §17-1.4 of the Revised General Ordinances of the Borough of Haworth shall be collected at curbside on Wednesday of each week or every other week, depending on the option selected by the Borough during the term of the

Contract. Recycling materials shall not be required to be source separated. This means glass, plastic, paper, and aluminum cans may be co-mingled.

C. Collection of recyclable materials in dual stream on Wednesdays. Paper items will be collected on alternate weeks, and glass, plastic and aluminum items on weeks that paper is not collected. Glass, plastic and aluminum cans may be comingled.

D. All collection services, as described in these specifications, shall be performed on all designated days between 7:00 A.M. and 4:00 P.M., provided, however, that such hours of collection services may be changed upon the order of the Borough.

E. The following legal holidays are exempted from the collection schedule: January 1 (New Year's Day), Presidents' Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas. If a holiday falls on a week where there is twice weekly collection, there will be no substituting day of collection. If the holiday falls on a day where there is once weekly collection, collection shall be made on the next business day following the holiday.

#### **5.6. SOLID WASTE DISPOSAL**

A. All solid waste collected within the Borough of Haworth shall be disposed of in accordance with the Bergen County Solid Waste Management Plan. For the term of this contract, all waste pursuant to the terms of the contract shall be disposed of at those sites designated by the Bergen County Solid Waste Management Plan for use by the Borough of Haworth.

B. The Borough of Haworth reserves the right to designate another Disposal Facility in in accordance with the Bergen County Solid Waste Management Plan. And/or any waste flow orders or in the event that the designated Disposal Facility is unable to accept waste. The Borough of Haworth will assume all additional costs or benefits that are associated with such designation.

#### **5.7. VEHICLES AND EQUIPMENT**

A. All vehicles shall be registered with, and conform to the requirements of the New Jersey Department of Environmental Protection, in accordance with N.J.A.C. 7:26-3.1 et seq.

B. All collection trucks shall be compaction types, completely enclosed and water tight. Subject to the prior approval of the Contract Administrator, the Contractor may employ equipment other than compaction type vehicles on streets whose width precludes the use of such vehicles. The Contractor shall specify whether the vehicles are side, front or rear loading.

C. All vehicles shall be maintained in good working order and shall be constructed, used and maintained so as to reduce unnecessary noise, spillage and odor. The

Contract Administrator shall have the right to inspect all vehicles, at any time, during the term of this contract, and the Contractor shall comply with all reasonable requests relative to the maintenance and repair of said vehicles and other equipment used in the execution of the Contract. All vehicles shall be equipped with a broom and shovel.

D. The Contract Administrator may order any of the Contractor's vehicles used in performance of the contract out of service if the vehicle is not maintained in accordance with the requirements of these Work Specifications. In such event, the Contractor shall replace such vehicle, at its sole cost and expense, with a conforming vehicle satisfactory to the Contract Administrator.

**5.8. NAME ON VEHICLES** The name, address and service phone number of the Contractor shall be placed clearly and distinctly on both sides of all vehicles used in connection with the collection services.

**5.9. TELEPHONE FACILITIES AND EQUIPMENT**

A. The Contractor must provide and maintain an office within reasonable proximity of the Borough of Haworth with sufficient telephone lines to receive complaints or inquiries. The Contractor shall ensure that phone service is activated prior to the commencement of service.

B. Telephone service shall be maintained on all collection days, between the hours of 8:00 A.M. and 4:00 P.M. The Borough of Haworth shall list the Contractor's telephone number in the Telephone directory along with other listings for the Borough of Haworth.

**5.10. FAILURE TO COLLECT**

A. The Contractor shall report to the Contract Administrator, within one (1) hour of the start of the Collection Day, in all cases in which severe weather conditions preclude collection. In the event of severe weather, the Contractor shall collect solid waste on the next business day.

B. In the event the Contractor fails to make a required collection, Contractor will not be paid for that collection and for any additional failure to make a required collection beyond the first event, the Contractor shall pay the Borough of Haworth One Thousand Dollars (\$1,000.00) per missed collection as liquidated damages.

**5.11. COMPLAINTS**

A. The Contractor shall promptly and properly attend to all complaints of customers and all notices, directives and orders of the Contract Administrator within twenty-four (24) hours of the receipt of same. The Contractor shall be required to maintain a log of all

complaints received and the action taken to remedy the complaints. The Complaint log shall be available for inspection by the Borough of Haworth.

B. The Contractor shall submit a copy of all complaints received and the action taken to the Borough of Haworth

**5.12. SOLICITATION OF GRATUITIES** The Contractor shall ensure that no agent or employee shall solicit or receive gratuities of any kind for any of the work or services provided in connection with the contract.

**5.13. INVOICE AND PAYMENT PROCEDURE**

A. The Contractor shall submit all invoices for collection and disposal services in accordance with the requirements of this section.

B. Within thirty (30) days after the end of each calendar month during the term of the contract during which the Contractor provided services as provided in these Bid Specifications, the Contractor will submit an invoice to the Borough of Haworth for the preceding calendar month based on the number of days on which services were actually provided (the "Billing Month").

C. The Borough of Haworth shall pay all invoices within thirty (30) days of receipt. The Borough of Haworth will not be obligated to pay a defective invoice until the defect is cured by the Contractor. The Borough of Haworth shall have thirty (30) days from the date of receipt of the corrected invoice to make payment. Interest shall not be paid on any overdue invoices.

**5.14. COMPETENCE OF EMPLOYEES** The Contractor's employees must be competent in their work, and if any person employed shall appear incompetent or disorderly, the Borough of Haworth shall notify the Contractor and specify how the employee is incompetent or disorderly and the Contractor shall take steps to correct and remedy the situation, including disciplinary action if necessary. Any employee who drives or will drive a vehicle in the course of the employee's employment pursuant to the contract must possess a valid New Jersey driver's license for the type of vehicle operated.

**5.15. SUPERVISION OF EMPLOYEES** The Contractor shall employ a Superintendent or Foreman who shall have full authority to act for the Contractor. The Contractor shall notify the Contract Administrator, in writing, that a supervisor has been appointed. Such notification shall be given prior to beginning performance of the contract. The Contractor shall promptly notify the Contract Administrator, in writing, of any changes.

**5.16. INSURANCE REQUIREMENTS** The Contractor shall take out and maintain in full force and effect at all times during the life of this Contract insurance in conformance with the

requirements of N.J.A.C. 7:26H-6.17. The insurance policy shall name the Borough of Haworth as an Additional Named Insured indemnifying the Borough of Haworth with respect to the Contractor's actions pursuant to the Contract.

**5.17. CERTIFICATES** Upon notification by the Borough of Haworth, the lowest responsible bidder shall supply to the Contract Administrator, within five (5) days of notification, a certificate of insurance as proof that the insurance policies required by these specifications are in full force and effect.

**5.18. INDEMNIFICATION** The Contractor shall indemnify and hold harmless the Borough of Haworth from and against all claims, damages, losses, and expenses including all reasonable expenses incurred by the Borough of Haworth, its officials, employees and professionals, on any of the aforesaid claims that may result or arise directly or indirectly, from or by reason of the performance of the contract or from any act or omission by the Contractor, its agents, servants, employees or subcontractors and that results in any loss of life or property or in any injury or damage to persons or property.

**5.19. STREET SWEEPINGS DISPOSAL** The Contractor shall provide disposal services for street sweepings collected by the Borough of Haworth Department of Public Works. The Borough estimates disposal of up to one hundred twenty (120) tons of street sweepings per year, which is approximately five (5) truck loads. All street sweepings shall be disposed of in accordance with the Bergen County Solid Waste Management Plan and all applicable federal, state, and local laws and regulations. The Contractor's price for street sweepings disposal shall be submitted as a separate annual lump sum on the Bid Proposal Form for Option #11. The Borough makes no guarantee as to the actual quantity of street sweepings generated in any year, and the 120-ton

estimate is provided for bidding purposes only.

**6. BIDDING DOCUMENTS**

**6.1 BIDDING DOCUMENTS CHECKLIST**

- (a) \_\_\_ Photocopies of bidder's certificate of public convenience and necessity and an approval letter issued in conformance with N.J.S.A. 13:1E-126.
- (b) \_\_\_ Statement of bidder's qualifications, experience and financial ability.
- (c) \_\_\_ A bid guarantee in the form of a bid bond, certified check or cashier's check in the proper amount made payable to the Borough of Haworth.
- (d) \_\_\_ Stockholder statement of ownership.
- (e) \_\_\_ Non-collusion affidavit.
- (f) \_\_\_ Consent of surety.
- (g) \_\_\_ Proposal.
- (h) \_\_\_ Business Registration Certificate (BRC) issued by the New Jersey Division of Revenue.

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**6.2 CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY/A-901 APPROVAL LETTER**

**Name:** \_\_\_\_\_

**Complete Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

\_\_\_\_\_  
**Certificate Number**

**Date:** \_\_\_\_\_

**ATTACH AN ORIGINAL COPY OF CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY TOGETHER WITH AN ORIGINAL COPY OF A-901 APPROVAL LETTER**

**6.3 STATEMENT OF BIDDER'S QUALIFICATIONS, EXPERIENCE AND FINANCIAL ABILITY**

**AFFIDAVIT**

**STATE OF NEW JERSEY** :  
: **SS: Haworth Solid Waste And/Or Recyclable**  
: **Material Collection and Disposal Services**  
**COUNTY OF \_\_\_\_\_** :

I, \_\_\_\_\_, am the \_\_\_\_\_  
(Name of Affiant) (Relationship to Bidder: Owner, Partner,  
President or other Corporate Officer)

of \_\_\_\_\_, and being duly sworn, I depose and say:  
(Name of Bidder)

1. All of the answers set forth in the Questionnaire are true and each question is answered on the basis of my personal knowledge.
2. All of the answers given in the Questionnaire are given by me for the express purpose of inducing the Borough of Haworth to award to \_\_\_\_\_(Name of Bidder) the contract for solid waste collection and recycling services in the event said bidder is the lowest responsible bidder on the basis of the bid proposal which is submitted herewith.
3. I understand and agree that the Borough of Haworth will rely upon the information provided in the Questionnaire in determining the lowest, responsible bidder to be awarded the contract.
4. I also understand and agree that the Borough of Haworth may reject the bid proposal in the event that the answer to any of the foregoing questions is false.
5. I do hereby authorize the Borough of Haworth, or any duly authorized

New Jersey Department of Environmental Protection  
Division of Solid and Hazardous Waste  
Uniform Bid Specifications

representative thereof, to inquire about or to investigate the answer to any question provided in the Questionnaire, and I further authorize any person or organization that has knowledge of the facts supplied in such statement to furnish the Borough of Haworth with any information necessary to verify the answers given.

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Subscribed and sworn to before me this**  
**\_\_\_\_\_ day of \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**Notary Public of \_\_\_\_\_**  
**My Commission expires \_\_\_\_\_**

Note: A partnership must give firm name and signature of all partners. A corporation must give full corporate name and signature of official, and the corporate seal affixed.

## QUESTIONNAIRE

This questionnaire must be filled out and submitted as part of the Bid Proposal for solid waste and/or recyclable material collection and disposal for the Borough of Haworth. **Failure to complete this form or to provide any of the information required herein shall result in rejection of the Bid Proposal.**

Answers should be typewritten or printed neatly in black or blue ink. Answers must be legible. **Any answer that is illegible or unreadable will be considered incomplete.** If additional space is required, the bidder shall add additional sheets and identify clearly the question being answered.

1. How many years has the bidder been in business as a contractor under the bidder's present name?

2. List any other names under which the bidder, its partners or officers have conducted business in the past five (5) years.

3. Has the bidder failed to perform any contract awarded to it by the Borough of Haworth under its current or any past name in the past five (5) years? If the answer is "Yes", state when,

where and why. A complete explanation is required.

4. Has any officer or partner of the bidder's business ever failed to perform any contract that was awarded to him/her as an individual by the Borough of Haworth in the past five (5) years? If the answer is "Yes", state when, where and why. A complete explanation is required.

5. List all public entity contracts which the bidder or its partners is now performing or for which contracts have been signed, but work not begun. Give the name of the municipality or owner, the amount of the contract and the number of years the contract covers.

6. List the government solid waste and/or recyclable material collection and disposal services contract that the bidder has completed within the last five (5) years. Give detailed answers to

questions below relating to this subject.

(a) Name of contracting unit;

(b) Approximate population of contracting unit;

(c) Term of contract from \_\_\_\_\_ to \_\_\_\_\_;

(d) How were materials collected?

(e) Give location of disposal site or sites and methods used in the disposal of solid waste and/or recyclable material;

(f) Name and telephone number of Contract Administrator or some other official in charge of collection and disposal.

7. State all equipment owned by and/or available to the bidder for use in collection of the

waste described in the work specifications. Include the make of each vehicle, the year of manufacture, the capacity, years of service, present condition and the type and size of the truck bodies.

8. Where can this equipment described above be inspected?

9. Identify all equipment that is not presently owned or leased by the bidder that will be necessary to perform the services in accordance with the work specifications.

10. Describe how you will obtain such equipment if you are awarded the contract. If such equipment is to be leased, provide the name, address and phone number of the lessor. If the

equipment is to be purchased, provide the name, address and phone number of the seller.

11. If the equipment to be leased or purchased is not located at the address(s) given above in answer 9, identify where the equipment can be inspected.

12. List the name and address of three credit or bank references.

13. Supply the most recent annual Report, as required to be filed with the Department of Environmental Protection, and a financial statement for the most recent two year period (calendar or fiscal).

14. Additional remarks.

**6.4 BID GUARANTY**

**If the Bidder's Bid Guaranty shall be in the form of a Bid Bond, it shall be in a form substantially similar to the following:**

**BID BOND**

**KNOW ALL MEN BY THESE PRESENTS,** that we, the undersigned \_\_\_\_\_, as principal, and \_\_\_\_\_, as surety, a corporation organized and existing under the laws of the State of \_\_\_\_\_, and duly authorized to do business in the State of new Jersey, are held and firmly bound unto the Borough of Haworth in the penal sum of ten (10%) percent of the amount bid, not to exceed Twenty Thousand Dollars (\$20,000.00), for the payment of which well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed, Sealed and Delivered, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

The condition of the above obligation is such, that whereas the above named principal has submitted to the Borough of Haworth a certain bid, attached hereto and made a part hereof, to enter into a contract for collection and disposal of (solid waste/recyclable materials);

Now, Therefore:

(a) If said bid shall be rejected, or in the alternate,

(b) If said bid shall be accepted and the principal shall execute and deliver a contract in the form of Contract attached hereto, properly completed in accordance with said bid, and shall furnish a bond for the faithful performance of said Contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid;

Then, this obligation shall be void; otherwise the same shall remain in full force and effect, it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall in no event the penal amount of this obligation as herein stated.

The said surety, for value received, hereby stipulates and agrees that the obligations of said surety and its bond shall be in no way impaired or affected by any extension of time within which the said bid may be accepted; and said surety does hereby waive notice of any such extension.

In Witness Whereof, the principal and the surety have hereto set their hands and seals, and

New Jersey Department of Environmental Protection  
Division of Solid and Hazardous Waste  
Uniform Bid Specifications

such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

**Attest:**

\_\_\_\_\_  
**(Name of Principal)**

\_\_\_\_\_

\_\_\_\_\_  
**By:**

**Attest:**

\_\_\_\_\_  
**(Name of Corporate Surety)**

\_\_\_\_\_

\_\_\_\_\_  
**By:**

**6.5 STOCKHOLDER OR PARTNERSHIP DISCLOSURE STATEMENT**

STATE OF NEW JERSEY :  
 : SS: **Haworth Solid Waste And/Or Recyclable**  
 : **Material Collection and Disposal Services**  
 COUNTY OF \_\_\_\_\_:

In compliance with Chapter 33, Public Laws of 1977, every corporation and/or partnership submitting a Bid shall, prior to receipt of the Bid by the Borough, or accompanying said Bid, submit a statement setting forth the names and addresses of all stockholders in the corporation or partners in the partnership who own ten (10%) percent or greater interest therein, as the case may be. If one or more such stockholders or partners is itself a corporation or partnership, the stockholders holding ten (10%) percent or more of the corporation's stock, or the individual partners owning ten (10%) percent or greater interest in that partnership, as the case may be, shall be listed. This disclosure shall be continued until the names and addresses of every non-corporate stockholder and individual partner exceeding the ten (10%) percent ownership criteria established by this Notice, shall have been listed.

In accordance with the Information For Bidders and the provisions of P.L. 1977, Chapter 33, Section 1 (N.J.S.A. 52:25-24.2), the undersigned, being duly sworn according to law, deposes and says that the following is a list of the names and addresses of all stockholders in the corporation who own ten (10%) percent or more of its stock or of all individual partners in the partnership who own a ten (10%) percent or greater interest therein.

**(Use other side if additional room is needed.)**

<u>STOCKHOLDER OR PARTNER'S NAME INTEREST</u>	<u>ADDRESS</u>	<u>% OF STOCK OR OWNERSHIP</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_ **Check here if no individual stockholders or partners own ten (10%) percent or**

**more interest in the bidding corporation or partnership.**

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Subscribed and sworn to before me this**  
**\_\_\_\_\_ day of \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**Notary Public of \_\_\_\_\_**  
**My Commission expires \_\_\_\_\_**

**6.6 NON-COLLUSION AFFIDAVIT**

**STATE OF NEW JERSEY** :  
: **SS: Haworth Solid Waste And/Or Recyable**  
: **Material Collection and Disposal Services**  
**COUNTY OF \_\_\_\_\_** :

I, (Name of Affiant) \_\_\_\_\_, of the City of \_\_\_\_\_  
\_\_\_\_\_, in the State of \_\_\_\_\_, being of full age and duly  
sworn according to law, on my oath depose and say that:

I am employed by the firm of (Name of Bidder) \_\_\_\_\_, the  
bidder submitting the Bid Proposal for the above named project, in the capacity of  
(Title of Affiant) \_\_\_\_\_, and I have executed the Bid Proposal with  
full authority to do so. Further, the bidder has not, directly or indirectly, entered into any  
agreement, participated in any collusion, or otherwise taken any action in restraint of free,  
competitive bidding in connection with the above named project. All statements contained in said  
Bid Proposal and in this affidavit are true and correct and made with full knowledge that the State  
of New Jersey and the Borough of Haworth rely upon the truth of the statements contained in this  
affidavit and in said bid Proposal in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit  
or secure such contract upon an agreement or understanding for a commission, percentage  
brokerage or contingent fee, except bona fide employees or bona fide established commercial or  
selling agencies maintained by (Name of Bidder) \_\_\_\_\_.

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Subscribed and sworn to before me this**  
**\_\_\_\_\_ day of \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**Notary Public of \_\_\_\_\_**  
**My Commission expires \_\_\_\_\_**

**6.7 CONSENT OF SURETY**

**The Consent of Surety submitted by the Bidder shall be in a form substantially similar to the following:**

**CONSENT OF SURETY**

\_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_ and duly authorized to do business in the State of New Jersey, hereby guarantees the proposal of \_\_\_\_\_ to the Borough of Haworth for the collection and disposal of (solid waste and/or recyclable materials), and further guarantees that, if the contract is awarded to \_\_\_\_\_ that the said \_\_\_\_\_ will execute said contract within the period of time required after its delivery for that purpose; and further guarantees that if the contract is so awarded to the said \_\_\_\_\_, that it will become surety on bond guaranteeing the faithful performance of said contract.

**In Witness Whereof**, the said \_\_\_\_\_ has caused this agreement to be signed by proper officers and its corporate seal to be hereunto affixed, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**Attest:**

\_\_\_\_\_  
**(Name of Corporate Surety)**

\_\_\_\_\_  
**By:**

**6.8 PROPOSAL**

Proposal for Solid Waste and/or Recyclable Material Collection beginning January 1, 2027.

Borough of Haworth:

I or We, \_\_\_\_\_

of \_\_\_\_\_  
(Name of Bidder)

\_\_\_\_\_  
(Complete Address)

\_\_\_\_\_  
(City, State, Zip)

hereby agree to provide complete performance in accordance with the Contract and Specifications for the Prices listed on the Proposal Sheets.

NOTE:

**Bidders are required to sign all Option Proposal sheets.**

**Bidders are invited to bid on all or any Option Proposal.**

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**6.8.1 OPTION #1**

The undersigned will contract to do all the work and furnish all the materials, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option:

**PROPOSED OPTION #1 - COLLECTION AND DISPOSAL OF SOLID WASTE AND DISPOSAL SERVICES - REAR YARD – 104 TIMES PER YEAR; TWICE WEEKLY – ONE (1) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2027) DISPOSAL FEES INCLUDED:**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
<b>Total</b>	_____	\$ _____

\_\_\_\_\_  
Name of Firm or Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**6.82 OPTION #2**

The undersigned will contract to do all the work and furnish all the materials,, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option(s):

**PROPOSED OPTION #2 - COLLECTION AND DISPOSAL OF SOLID WASTE AND DISPOSAL SERVICES - REAR YARD – 104 TIMES PER YEAR; TWICE WEEKLY – THREE (3) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2029), WITH TWO ONE (1) YEAR OPTIONS FOR 2030 AND 2031. DISPOSAL FEES INCLUDED:**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
2028	_____	\$ _____
2029	_____	\$ _____
2030 (Option)	_____	\$ _____
2031 (Option)	_____	\$ _____
<b>Total</b>	_____	<b>\$ _____</b>

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**6.83 OPTION #3**

The undersigned will contract to do all the work and furnish all the materials,, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option(s):

**PROPOSED OPTION #3 - COLLECTION AND DISPOSAL OF SOLID WASTE AND DISPOSAL SERVICES – CURBSIDE COLLECTION – 104 TIMES PER YEAR; TWICE WEEKLY – ONE (1) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2027). DISPOSAL FEES INCLUDED:**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
<b>Total</b>	_____	\$ _____

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**6.8.4 OPTION #4**

The undersigned will contract to do all the work and furnish all the materials, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option:

**PROPOSED OPTION #4 - COLLECTION AND DISPOSAL OF SOLID WASTE AND DISPOSAL SERVICES – CURBSIDE COLLECTION – 104 TIMES PER YEAR; TWICE WEEKLY – THREE (3) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2029), WITH TWO ONE (1) YEAR OPTIONS FOR 2030 AND 2031.DISPOSAL FEEINCLUDED:**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
2028	_____	\$ _____
2029	_____	\$ _____
2030 (Option)	_____	\$ _____
2031 (Option)	_____	\$ _____
<b>Total</b>	_____	\$ _____

\_\_\_\_\_  
Name of Firm or Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**6.8.5 OPTION #5**

The undersigned will contract to do all the work and furnish all the materials,, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option:

**PROPOSED OPTION #5 - COLLECTION AND DISPOSAL OF RECYCLABLE MATERIAL AND DISPOSAL SERVICES IN SINGLE STREAM – CURBSIDE COLLECTION – 52 TIMES PER YEAR; ONCE WEEKLY ON WEDNESDAY – ONE (1) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2027). THE CONTRACTOR RETAINS ANY FEE DERIVED FROM THE SALE OF RECYCLABLE MATERIALS.**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
<b>Total</b>	_____	\$ _____

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**6.8.6 OPTION #6**

The undersigned will contract to do all the work and furnish all the materials,, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option:

**PROPOSED OPTION #6 - COLLECTION AND DISPOSAL OF RECYCLABLE MATERIAL AND DISPOSAL SERVICES IN SINGLE STREAM – CURBSIDE COLLECTION – 26 TIMES PER YEAR; EVERY OTHER WEEK ON WEDNESDAYS – ONE (1) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2027). THE CONTRACTOR RETAINS ANY FEE DERIVED FROM THE SALE OF RECYCLABLE MATERIALS.**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
<b>Total</b>	_____	\$ _____

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**6.8.7 OPTION #7**

The undersigned will contract to do all the work and furnish all the materials,, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option(s):

**PROPOSED OPTION #7 - COLLECTION AND DISPOSAL OF RECYCLABLE MATERIAL AND DISPOSAL SERVICES IN SINGLE STREAM – CURBSIDE COLLECTION– 52 TIMES PER YEAR; ONCE WEEKLY ON WEDNESDAYS - THREE (3) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2029) WITH TWO ONE (1) YEAR OPTIONS FOR 2030 AND 2031. THE CONTRACTOR RETAINS ANY FEES DERIVED FROM THE SALE OF RECYCLABLE MATERIALS.**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
2028	_____	\$ _____
2029	_____	\$ _____
2030 (Option)	_____	\$ _____
2031 (Option)	_____	\$ _____
<b>Total</b>	_____	<b>\$ _____</b>

\_\_\_\_\_  
Name of Firm or Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**6.8.8 OPTION #8**

The undersigned will contract to do all the work and furnish all the materials,, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option:

**PROPOSED OPTION #8 - COLLECTION AND DISPOSAL OF RECYCLABLE MATERIAL AND DISPOSAL SERVICES IN SINGLE STREAM – CURBSIDE COLLECTION– 52 TIMES PER YEAR; COLLECTION ON WEDNESDAYS. PAPER ITEMS WILL BE COLLECTED ON ALTERNATE WEEKS 26 TIMES PER YEAR. GLASS, PLASTIC AND ALUMINUM ITEMS WILL BE COLLECTED 26 TIMES PER YEAR IN THE WEEKS THAT PAPER IS NOT COLLECTED. UNDER THIS OPTION, THERE WILL BE 52 COLLECTIONS PER YEAR ON WEDNESDAYS. THREE (3) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2029) WITH TWO ONE (1) YEAR OPTIONS FOR 2030 AND 2031. THE CONTRACTOR RETAINS ANY FEES DERIVED FROM THE SALE OF RECYCLABLE MATERIALS.**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
2028	_____	\$ _____
2029	_____	\$ _____
2030 (Option)	_____	\$ _____
2031 (Option)	_____	\$ _____
<b>Total</b>	_____	\$ _____

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**6.8.9 OPTION #9**

The undersigned will contract to do all the work and furnish all the materials,, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option:

**PROPOSED OPTION #9 - COLLECTION AND DISPOSAL OF RECYCLABLE MATERIAL AND DISPOSAL SERVICES IN DUAL STREAM – CURBSIDE COLLECTION– 52 TIMES PER YEAR; ONCE WEEKLY ON WEDNESDAYS. PAPER ITEMS WILL BE COLLECTED ON ALTERNATE WEEKS 26 TIMES PER YEAR. GLASS, PLASTIC AND ALUMINUM ITEMS WILL BE COLLECTED 26 TIMES PER YEAR IN THE WEEKS THAT PAPER IS NOT COLLECTED. UNDER THIS OPTION, THERE WILL BE 52 COLLECTIONS PER YEAR ON WEDNESDAYS. ONE (1) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2027). THE CONTRACTOR RETAINS ANY FEES DERIVED FROM THE SALE OF RECYCLABLE MATERIALS.**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
<b>Total</b>	_____	<b>\$ _____</b>

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**6.8.10 OPTION #10**

The undersigned will contract to do all the work and furnish all the materials,, labor, equipment, etc. necessary to carry out the intent of these specifications with collections in each and every week as described in Section 5 for the respective period(s) **commencing January 1, 2027** for the following Option:

**PROPOSED OPTION #10 - COLLECTION AND DISPOSAL OF RECYCLABLE MATERIAL AND DISPOSAL SERVICES IN DUAL STREAM – CURBSIDE – 52 TIMES PER YEAR – EVERY OTHER WEEK ON WEDNESDAYS. PAPER ITEMS WILL BE COLLECTED ON ALTERNATE WEEKS 26 TIMES PER YEAR. GLASS, PLASTIC AND ALUMINUM ITEMS WILL BE COLLECTED 26 TIMES PER YEAR ON THE WEEKS THAT PAPER IS NOT COLLECTED. UNDER THIS OPTION, THERE WILL BE 52 COLLECTIONS PER YEAR ON WEDNESDAYS. THREE (3) YEAR TERM (JANUARY 1, 2027 TO DECEMBER 31, 2029), WITH TWO ONE (1) YEAR OPTIONS**

**FOR 2030 AND 2031. THE CONTRACTOR RETAINS ANY FEES DERIVED FROM THE SALE OF RECYCLABLE MATERIALS.**

<u>Year</u>	<u>Amount in Words</u>	<u>Amount in Numbers</u>
2027	_____	\$ _____
2028	_____	\$ _____
2029	_____	\$ _____
2030 (Option)	_____	\$ _____
2031 (Option)	_____	\$ _____
<b>Total</b>	_____	\$ _____

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



hereinafter mentioned covenant and agree as follows:

**SECTION 1.** The Contractor shall furnish, provide and supply all personnel, vehicles, materials, labor, equipment, tools and appliances necessary and proper for the collection of (solid waste and/or recyclable materials) in the Borough of Haworth, Bergen County, New Jersey (Option(s) # \_\_\_\_\_), for the \_\_\_\_\_ (\_\_\_\_\_) year period commencing January 1, 2027 and ending December 31, \_\_\_\_\_, in a substantial and workmanlike manner in strict accordance with the Specifications prepared therefore by the Borough of Haworth which, together with the Notice to Bidders and the Contractor's Bid are incorporated herein by reference and expressly made a part of this Contract, including all modifications and interpretations thereof incorporated therein prior to execution of this Contract.

**SECTION 2.** The Contractor shall commence said work on January 1, 2027 and shall perform same to the satisfaction of the Borough. The Contractor shall not commence work unless and until the executed Contract, together with the required performance bond, insurance certificate and any other documents required by the Specifications have been provided to the Borough. The Contractor shall collect (solid waste and/or recyclable materials) from all residential, commercial, institutional and municipal sources in the Borough of Haworth in strict conformance with the Specifications and shall dispose of same in accordance with all applicable federal, state and local statutes, laws, ordinances, rules and regulations.

**SECTION 3.** The Specifications for solid waste and/or recyclable material collection and disposal services, Notice to Bidders, Instructions to Bidders, Bidders' Questionnaire, Bid Proposal, Bidder's Affidavits and all other documents submitted by the Bidder in connection with the bid for this Contract, copies of which are on file at the Haworth Borough Hall, are hereby expressly made a part of this Contract, all with the same force and effect as if herein set forth at length.

**SECTION 4.** The Contractor shall make payment of all proper charges for materials and labor required in the aforementioned work and indemnify and save harmless the Borough, its officers, agents and servants and each and every one of them, against and from all suits and costs of every nature and description and from all damages to which the Borough or any of its officers, agents or servants may be put, by reason of injury to the person or property of others resulting through the negligence of the Contractor or through any improper or defective machinery, implements or appliances used by the Contractor in the aforesaid work or through any act or omission on the part of the said Contractor, its agent or agents, or by reason of any claim or demand for patent fees, royalties or the like, or for any other claim arising out of the performance of this Contract.

**SECTION 5.** The Borough shall, in consideration of the performance of said work, pay the Contractor the sum of \_\_\_\_\_ (\$\_\_\_\_\_), in accordance with the Specifications, and subject to the terms of the Resolution of the governing body of the Borough of Haworth awarding the Contract for this work, dated \_\_\_\_\_, a copy of which is annexed hereto and, by reference, made a part hereof. Payment shall

be made within thirty (30) days after the end of each calendar month during the term of the Contract as provided in Section 5.12 of the Bid Specifications, after receipt of a fully executed Contract. No interest or late charges shall be paid on any payments.

**SECTION 6.** If the Contractor fails to perform the work in accordance with this Contract, or if the Contractor performs the work in an unsatisfactory manner after having been given a written notice from the Contract Administrator, then in that event, the Governing Body of the Borough of Haworth may declare the Contractor in default of this Contract, and may proceed either to perform the work required under this Contract at Borough expense and charge the cost thereof against the monies to which the Contractor would have been entitled for the faithful performance of this Contract, or the Borough may proceed to contract with another firm for the performance of this work and charge the cost and expense thereof against the Contractor and/or the company that furnished the Performance Bond for the Contractor. In addition to the actual cost incurred, the Borough may charge, and the Contractor shall pay, the sum of One Thousand Dollars (\$1,000.00) per day in liquidated damages for each collection day in default, and not as a penalty.

**SECTION 7.** Pursuant to the requirements of N.J.S.A. 40A:11-15, this Contract is specifically subject to and contingent upon the availability and appropriation annually of sufficient funds as may be required to meet the obligations of the Borough hereunder. In the event the governing body of the Borough of Haworth shall fail to appropriate funds in any annual budget to meet the obligations of the Borough under this Contract, the Borough may, on not less than one hundred eighty (180) days written notice to the Contractor, terminate and cancel this Contract, in which event the Contractor shall be entitled to payment to the date of termination.

**SECTION 8.** Notwithstanding any payment or payments hereunder, the Contractor shall be liable for, and shall indemnify and hold harmless the Borough, its officials, employees, agents and consultants from and against, all claims, damages, losses and expenses, including all reasonable expenses incurred by the Borough, its officials, employees, agents and/or consultants on any of the aforesaid claims that may result arise directly or indirectly from or by reason of the performance of the Contract or from any act or omission by the Contractors, its agents, servants, employees or subcontractors and that results in any loss of life or property or in any injury or damage to persons or property.

**SECTION 9.** No changes from the Bid Specifications shall be made and no extra work shall be performed unless a separate agreement in writing, signed by both parties, shall have been made before the commencement of such work or the furnishing of such materials. The Borough will not recognize orders for changes or extras given by employees or representatives of the Borough on the job.

**SECTION 10.**

A. The Contractor shall purchase and maintain during the life of the Contract,

comprehensive general and contractual liability insurance, comprehensive automobile liability insurance and workers' compensation insurance with limits of not less than the following:

1. For workers' compensation, unlimited coverage and in accordance with New Jersey statutes for employer's liability;

2. For comprehensive general and contractual liability insurance coverage, the policies to include personal liability, property, contractual liability, explosion, collapse and underground hazard coverage, and completed operations coverage for the term of the contract, bodily injury liability limits of \$1,000,000 each person and property damage liability limits of \$3,000,000 each occurrence; and

3. For comprehensive automobile liability insurance coverage, bodily injury liability limits of \$500,000 each person and \$1,000,000 each occurrence, and property damage liability limits of \$1,000,000 each occurrence.

B. The insurance certificate shall list the governing body as additional insured on the comprehensive general contractual liability, automobile liability, and umbrella policies.

C. Each insurance policy shall contain a provision stating that neither the insured, nor the insurer may cancel, materially change, or refuse renewal without thirty (30) days prior written notice to the contract administrator. All insurance required pursuant to A above shall remain in full force and effect until the final contract payment.

D. Each insurance policy shall provide that neither the Contractor, nor its insurer, shall have any right to subrogation against the governing body. Each insurance policy shall provide primary coverage for any and all losses and shall be drafted so as to protect all of the parties.

E. Certificates of insurance shall be delivered to the contract administrator after the contract is awarded and prior to the commencement of performance under the Contract. During the term of this Contract:

**Section 11.** During the term of this Contract, the Contractor shall:

A. Pay all Social Security, unemployment compensation sales or other taxes or charges assessed against the wages or salary of the Contractor's employees or officers or against any materials used in the performance of this contract.

B. Furnish to the Borough, upon request, the names and addresses of all subcontractors and materialmen, together with amounts due or to become due them, and to furnish and cause subcontractors to furnish, upon request of the Borough such reports concerning wage scales, payrolls and otherwise as the Borough may require, and in form requested by the Borough.

The Borough may require that all subcontractors and workmen be paid before any payment is made to the Contractor.

C. Indemnify, defend and save the Borough harmless from and against any claim or demand of any persons for personal injuries or property damage caused hereunder, or any claim or demand for patent fee or royalties for any invention, machine, article or arrangement that may be used by the Contractor in the performance of this Contract and agrees to defend any and all actions arising out of any of the foregoing claims; to notify the Borough of all such claims; to defend it, and pay counsel fees and expenses of all kinds whatsoever in connection therewith; and the Contractor further agrees that in event of any injunction or legal action, serving to stop the work, the Borough shall have the privilege of substituting such other article of similar kind in order to enable the Contractor to complete the work, and all costs and expenses occasioned thereby shall be borne by the Contractor.

D. Indemnify the Borough against the claim of all subcontractors, materialmen and employees of the Contractor including court costs and attorney's fees incurred in the defense of any litigation instituted by any officer, employee, laborer or materialmen of the Contractor to which the Borough is made a party.

E. Obtain all releases, discharges or other instruments that may be required to release the Borough from any and all claims, demands, suits of whatsoever kind or nature arising out of the performance of this contract.

**SECTION 12.** Should the Contractor: (a) become insolvent; (b) fail to comply promptly with any applicable requirement of the federal, state or local governments, or of any departments, officials or bureaus thereof having jurisdiction; or (c) fail to comply in any respect with the terms of the Contract; or (d) if proceedings shall be instituted by or against the Contractor under any bankruptcy or insolvency law, or law for the benefit of creditors or relief of debtors then the Borough may, by three days written notice mailed to the Contractor at its last known place of business, terminate and cancel this Contract, take over the work and prosecute the same to completion by contract or otherwise, and to make such payment as the Borough deems necessary for the discharge in whole or in part of the claims, liens, or claims for liens, of any person in privity with the Contractor on account of this contract; and the Contractor agrees that the expense of such notice and of the completion of such work and the amount paid for the discharge or payment on account of claims, liens, or claims for liens and the expense thereof, shall be deducted from the amount due or to become due to the Contractor and if more than the amount due, then the Contractor shall be liable to the Borough for the difference; all without prejudice to any other remedy the Borough may have. If the Contractor shall abandon the work, the Borough shall be under no obligation whatsoever to give notice prior to the taking over of the work.

**SECTION 13.** The Contractor shall conduct the work with the least possible obstruction to vehicular and pedestrian traffic. The convenience of the public and of the residents of Haworth and the protection of persons or property are of first importance and shall be provided by the

Contractor in an adequate and satisfactory manner.

**SECTION 14.** The Contractor shall comply with all applicable statutory provisions to which it is subject respecting minimum wages, maximum hours of employment and limitation as to age of employees and otherwise, and further agrees that if subsequent legislation shall require observance of minimum wages or maximum hours of employment or limitation as to the age of employees, this Contract shall, upon request of the Borough, be subject to modification to accord with such statutory requirements to the extent authorized or required by law, but without additional cost to the Borough. In case any dispute arises as to what are the prevailing rates of wages for work of a similar nature applicable to this Contract which cannot be adjusted by the Borough, the matter shall be referred to the Commissioner of Labor for determination and his decision shall be conclusive on all parties to the contract.

**SECTION 15.** The Contractor shall pay all workers engaged in the performance of the Contract the prevailing rate of wages as ascertained from the Commissioner of Labor in the locality in which the public work is to be performed for each craft or trade or classification of all workers needed to perform the Contract during the anticipated term thereof. The Contractor shall keep an accurate record showing the name, craft or trade and actual hourly rate of wages paid to each worker employed by it in connection with any public work, which records shall be preserved for two years from date of payment; and the Contractor shall post the prevailing wage rates for each craft and classification involved, as determined by the Commissioner of Labor, including the effective date of any changes thereof in prominent and easily accessible places at the site of the work and at such place or places as used by them to pay workers their wages. In the event it is found that any worker employed by the Contractor for the performance of the work herein, is paid less than required wage rates, the Borough may terminate the Contractor's right to proceed with the work or such part of the work as to which there has been a failure to pay required wages, and thereupon the Contractor and the Contractor's sureties shall be liable to the Borough for any excess costs occasioned thereby.

**SECTION 16.** The Contractor shall comply with all laws, orders or regulations of the federal, state or local government or of any of their respective subordinate agencies, departments or commissions applicable to the performance of this Contract.

**SECTION 17.** During the performance of this Contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal

employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract/compliance](http://www.state.nj.us/treasury/contract/compliance)).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:2**

**SECTION 18.** The Contractor shall, in the performance of this Contract, give preference in employment to citizens of the State of New Jersey who have resided and maintained domiciles within the state for a period of not less than one year immediately prior to such employment, as required by the provision of N.J.S.A. 34:9-2, and further that if said section is not complied with, this Contract shall be voidable at the instance of the Borough.

**SECTION 19.** The Contractor shall not engage in any labor practice which may result in a work stoppage by its own employees or by the employees of any other contractor performing work or supplying materials for this Contract.

**SECTION 20.** The Contract shall not be assigned unless the Borough shall first consent thereto in writing, which consent may be withheld at the Borough's sole discretion.

**SECTION 21.** Where any irreconcilable conflict shall exist between the terms of this Contract and the terms of the Specifications, the terms of the Specifications shall prevail.

**SECTION 22.** This Contract shall be binding upon the successors, heirs, executors, administrators and assigns of the respective parties hereto.

**IN WITNESS WHEREOF**, the Borough has caused this instrument to be signed and its corporate seal to be hereunto affixed, pursuant to a resolution of its governing body, passed for that purpose, and the Contractor has set its hand and seal or caused these presents to be signed by its proper corporate officers and its corporate seal to be hereto affixed, the day and year first above

written.

**ATTEST:**

\_\_\_\_\_  
**Gregory Zagaja, Borough Clerk**

**ATTEST:**

\_\_\_\_\_

**BOROUGH OF HAWORTH**

\_\_\_\_\_  
**Heather Wasser, Mayor**

**(Contractor)**

\_\_\_\_\_

7.2. (Reserved)

7.3. **VEHICLE DEDICATION AFFIDAVIT**

**AFFIDAVIT**

**STATE OF NEW JERSEY** :  
: **SS: Haworth Solid Waste And/Or Recyclable**  
: **Material Waste Collection and Disposal Services**  
**COUNTY OF \_\_\_\_\_** :

I, (Name of Affiant) \_\_\_\_\_, am the \_\_\_\_\_  
\_\_\_\_\_ (Identify Relationship to Bidder: Owner, Partner, President or other Corporate Officer) of  
\_\_\_\_\_ (Name of Bidder), and being duly sworn, I depose and say:

All statements contained in this affidavit are true and correct and made with full knowledge that the State of New Jersey and the Borough of Haworth rely upon the truth of the statements contained in this affidavit and in said Bid Proposal in signing the contract for the said project.

At all times during the performance of the collection contract, I agree to commit, for use only in the in the Borough of Haworth, the number of collection vehicles reasonably calculated to ensure safe, adequate and proper service. I further warrant that in the event that dedication of vehicles for use only in the Borough of Haworth is not feasible, that the Borough of Haworth will not be responsible for disposal costs for waste generated outside the Borough of Haworth.

I also understand and agree that failure to comply with the representations container herein shall be cause for breach of contract and will entitle the Borough of Haworth to damages arising therefrom.

\_\_\_\_\_  
**Name of Firm or Individual**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Subscribed and sworn to before me this**  
**\_\_\_\_\_ day of \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**Notary Public of \_\_\_\_\_**  
**My Commission expires \_\_\_\_\_**

7.4. (Reserved)

7.5. AFFIRMATIVE ACTION AFFIDAVIT

STATE OF NEW JERSEY :  
: SS: **Haworth Solid Waste And/Or Recyclable**  
: **Material Collection and Disposal Services**  
COUNTY OF \_\_\_\_\_:

I, (Name of Affiant) \_\_\_\_\_, of the City of \_\_\_\_\_  
\_\_\_\_\_, in the State of \_\_\_\_\_, being of full age and duly  
sworn according to law, on my oath depose and say that:

I am employed by the firm of \_\_\_\_\_ (Name of Bidder), the bidder  
submitting the Bid Proposal for the above named project, in the capacity of \_\_\_\_\_  
\_\_\_\_\_ (Title of Affiant), and I have executed the Bid Proposal with full authority to do so.  
Further, the bidder will comply with the provisions of Public Law 1975, Chapter 127, and shall  
require all subcontractors to comply with the provisions of Public Law 1975, Chapter 127.

\_\_\_\_\_  
Name of Firm or Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Subscribed and sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Notary Public of \_\_\_\_\_  
My Commission expires \_\_\_\_\_

**ATTACHMENT #1**

**Borough of Haworth – May 2026  
Municipal Data**

**RESIDENTIAL SOURCES:**

Single family	1,118	units
Multi-family	-0-	units
Apartment/Condominiums	41	units
Total	1,163	units

Containers - Individual Waste Containers

**COMMERCIAL SOURCES:**

Total	-0-	units
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Containers - N/A

**INSTITUTIONAL SOURCES:**

Schools	2
Places of Worship	3
Total	5

Containers - Individual Waste Containers

**MUNICIPAL SOURCES:**

Municipal Complex	1
DPW Garage	1
Fire House	1
Ambulance Corps Building	1
Public Library	1
Swim Club (Summer Months)	1
Platform Tennis Facility (During appropriate months)	1
Memorial Field	1
Total	8 units

New Jersey Department of Environmental Protection  
Division of Solid and Hazardous Waste  
Uniform Bid Specifications

Containers - Individual Waste Containers and three (3) ten (10) cubic yard dumpsters – one (1) at the DPW Garage, one (1) at the Haworth Swim Club and one (1) at Memorial Field.

**POPULATION:** 3,343 (as per 2020 census)

**AREA:** 2.0 square miles

**TOTAL ROAD MILES:**

Municipal Roads:

Improved - 17.7 miles  
Unimproved - 4.8 miles

County Roads:

Improved - 4.0 miles

Total 26.5 miles

**TONNAGE REPORT (2015 YEAR):**

**Solid Waste:**

Type 10	1,106.85 tons
Type 13 (White goods only)	4.10 tons
Type 23 (Grass clippings and yard debris from 4/15 to 10/15)	300.00 tons
Type 25 & 27	-0-
Total	1,410.95 tons

**Recyclable Materials:**

Glass, Plastic, Cans	146 tons
Paper, Cardboard	506 tons
Total	652 tons