



**(AR) ORDINANCE #2024-16 – Special Emergency Ordinance – Preparation of Tax Map**  
**(AR) ORDINANCE #2024-17 – Multi-purpose Bond Ordinance**  
**(GP) ORDINANCE #2024-18 – Stormwater Control Ordinance**

**CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted collectively. Councilmembers may choose to remove any items from the Consent Agenda and request an individual vote

**(AR) Resolution 2024-86 Tax Map Proposal Addendum-Addendum A**  
**(AR) Resolution 2024-87 Professional Services Affordable Housing Litigation-Addendum B**  
**(AR) Payment of Bills 5/28/2024 – Addendum C**  
**(AR) Resolution 2024-88 Escrow Release – Addendum D**

**MEETING OPEN TO PUBLIC SESSION**

**CLOSED TO PUBLIC SESSION**

**CLOSED SESSION Time:**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and 5

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**RETURN TO OPEN SESSION ADJOURNMENT-TIME:**

**ADJOURNMENT TIME**

**Addendum A**

**Resolution 2024-86**

**RESOLUTION AWARDING A PROFESSIONAL SERVICE**

**AGREEMENT TO SCHWANEWEDE HALS & VINCE,**

**ENGINEERING AND LAND SURVEYING, FOR**

**PROFESSIONAL SURVEYING SERVICES RELATING**

**TO DIGITIZING AND UPDATING TAX MAPS AND**

**SUBMISSION TO THE STATE OF NEW JERSEY FOR  
CERTIFICATION IN CONNECTION WITH THE BOROUGH'S  
REQUIRED REVALUATION OF REAL PROPERTY**

**WHEREAS**, the Borough of Haworth has been ordered by the Bergen County Board of Taxation on or about February 7, 2024 to implement a municipal-wide revaluation of real property to be completed by October 1, 2025 and to be effective for the 2026 tax year; and

**WHEREAS**, the Borough requires professional land surveying services to digitize to a CAD format current tax maps which will be required to be submitted to the State of New Jersey for a formal certification and inspection in connection with the required revaluation; and

**WHEREAS**, a proposal dated May 14, 2024 has been submitted by Schwanewede Hals & Vince ("SHV") for such services.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth as follows:

1. The Borough hereby retains the services of SHV in accordance with its letter proposal dated May 14, 2024.

2. The contract for services constitutes professional services under *N.J.S.A. 40A:11-5* and may be awarded without public advertising for bids. In

addition, this contract is awarded to SHV based upon the merits and professional abilities and was not awarded through a “fair and open process” pursuant to *N.J.S.A 19:44A-20.4, et. seq.* and the Professional Services Agreement will include a provision that SHV has complied with the provisions of *N.J.S.A 19:44A-8* or *N.J.S.A. 19:44A-16*.

3. The estimated cost of the contract is between \$25,000.00 and \$35,000.00, with the work to be performed in accordance with the aforementioned letter proposal, which includes payments of professionals on an hourly basis, the preparation of required color prints and mylar sheets on a per sheet basis, as well as outside digitizing services, the cost of which is included in the above estimated cost.

4. The Chief Financial Officer has certified that funds are available for such purpose and are provided for \_\_\_\_\_, Account No. \_\_\_\_\_.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth that it does hereby award a contract for the aforesaid work to SHV; and

**BE IT FURTHER RESOLVED** that Mayor Heather Wasser and/or Deputy Borough Clerk Carolyn Lee be and are hereby authorized to execute the aforesaid Agreement for such services; and

**BE IT FURTHER RESOLVED** that a notice of the award of the Contract shall be published once in the Official newspaper of the Borough as required pursuant to *N.J.S.A 40A:11-5(1)(a)(i)*.

**Addendum B**  
**Resolution 2024-87**  
**RESOLUTION AWARDING A PROFESSIONAL SERVICE**  
**AGREEMENT TO SURENIAN, EDWARDS, BUZAK**  
**& NOLAN LLC FOR LEGAL SERVICES FOR THE**  
**POSITION OF AFFORDABLE HOUSING ATTORNEY**

**WHEREAS**, the Borough of Haworth (“Borough”) requires services of an affordable housing attorney to address the Borough’s affordable housing obligations and compliance with the provisions of *P.L. 2024, c. 2*; and

**WHEREAS**, the Borough is in receipt of a proposal from the law firm of Surenian, Edwards, Buzak & Nolan LLC (“the Law Firm”) dated April 16, 2024 detailing the professional experience of members of this firm in addressing affordable housing and land use issues in connection therewith.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth as follows:

1. The Borough hereby retains the services of the Law Firm in accordance with its letter proposal dated April 16, 2024.
2. The contract for services constitutes professional services under *N.J.S.A. 40A:11-5* and may be awarded without public advertising for bids. In

addition, this contract is awarded to the Law Firm based upon the merits and professional abilities and was not awarded through a “fair and open process” pursuant to *N.J.S.A 19:44A-20.4*, et. seq. and the Professional Services Agreement will include a provision that the Law Firm has complied with the provisions of *N.J.S.A 19:44A-8* or *N.J.S.A. 19:44A-16*.

3. The Professional Service Agreement provides that the Law Firm will be compensated at the rate of \$250.00 per hour, plus \$90.00 per hour for paralegal work, as well as miscellaneous charges as more particularly set forth in the proposed Professional Service Agreement.

4. The Chief Financial Officer has certified that funds are available for such purpose and are provided for \_\_\_\_\_, Account No. \_\_\_\_\_.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth that it does hereby award a contract for the aforesaid work to the Law Firm; and

**BE IT FURTHER RESOLVED** that Mayor Heather Wasser and/or Deputy Borough Clerk Carolyn Lee be and are hereby authorized to execute the aforesaid Agreement for such services; and

**BE IT FURTHER RESOLVED** that a notice of the award of the Contract shall be published once in the Official newspaper of the Borough as required pursuant to *N.J.S.A 40A:11-5(1)(a)(i)*.

**Addendum C  
PAYMENT OF BILLS  
MAY 28, 2024**

WHEREAS, claims have been submitted to the Borough of Haworth in the following amounts under various funds of the town:

Current Appropriations (2023)	\$	100.00
Current Appropriations (2024)	\$	82,144.01
General Capital Fund	\$	2,473.90
Senior Activities	\$	-
Swimming Pool (2023)	\$	-
Swimming Pool (2024)	\$	138.73
Swimming Pool Capital	\$	-
Municipal Donation Trust	\$	-
Animal Trust/Dog Fund	\$	-
Affordable Housing	\$	-
Trust/Escrow	\$	12,923.12
Unemployment	\$	-
<b>Total</b>	<b>\$</b>	<b>97,779.76</b>

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the Chief Financial Officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Haworth and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	05/15/24	\$	168,225.84
Payroll- Salaries/Wages		\$	-
Pensions		\$	-
Debt Service		\$	-
Debt Service Interest		\$	-
<b>TOTAL</b>		<b>\$</b>	<b>168,225.84</b>

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth that the claims totaling **\$266,005.60** be approved and ratified respectively.

**Addendum D**  
**RESOLUTION 2024-89**

WHEREAS, Fermano Builders, property owner, submitted a New Home Development application for 47 Summit Pl on April 25, 2022; and

WHEREAS, Fermano Builders submitted an escrow of \$2000.00 for engineering fees; and

WHEREAS, Fermano Brothers sent an email on MarApril16,2024 requesting the refund of balance due from escrow

WHEREAS, Fermano Brothers have requested a release of the remaining escrow; and

WHEREAS, C. Statile Engineering does not have an outstanding invoice balance.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the following escrow release be made:

<u>NAME AND ADDRESS</u>	<u>FOR</u>	<u>RECEIVED</u>	<u>EXPENDED</u>	<u>REFUND</u>
Fermano Brothers 700 Cinerama #311 Oradell, NJ 07649	47 Summit Place Block 1406 Lot 32.02 New Home	\$2000.00	\$1580.00	\$ 420.00

BE IT FURTHER RESOLVED that Connect One Bank be instructed to close this account.