

AGENDA
MAYOR AND COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2020
1:00 PM

1. Call to Order
2. Pledge of Allegiance to Flag
3. Invocation - Reverend Jack Cuffari
4. Administering the Oath of Office to Councilman Michael Bain
5. Naming of 2020 Council President -
6. Designation of Council Portfolios

	<u>Chairman</u>	<u>Committee</u>
Fire Department, Department of Public Works, Recycling, Municipal Court	Glenn Poosikian	Andrew Rosenberg Heather Wasser
Ambulance Corps, Parks & Playgrounds, Ethics, Board of Health	Jacqueline Guenego	Glenn Poosikian Andrew Rosenberg
Environmental Commission, Seniors, Tennis, High School, Building Department	Heather Wasser	Dina Siciliano Michael Bain
Library, Swim Club, Shade Tree Commission, Haworth School, Website	Dina Siciliano	Heather Wasser Michael Bain
Police, Planning Board, Zoning Board, Real Estate, Police Auxiliary	Andrew Rosenberg	Glenn Poosikian Jacqueline Guenego
Finance, Recreation, Chamber of Commerce	Michael Bain	Jacqueline Guenego Dina Siciliano

Naming of Council Representative to Planning Board -

Mayor Thomas Ference– Liaison with Haworth School Board, Member of Planning Board, Administration, Mayors’ Associations

APPOINTED OFFICIALS

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Expires</u>
Borough Attorney	Robert T. Regan	1 Year	12-31-20
Bonding Attorney	Steven L. Rogut	1 Year	12-31-20
Tax Appeal Attorney (Residential)	Robert Regan	1 Year	12-31-20
Tax Appeal Attorney (Non-Residential)	Robert Jacobs	1 Year	12-31-20
Borough Auditor	Jeffrey C. Bliss	1 Year	12-31-20
Borough Engineers	Boswell Engineering	1 Year	12-31-20
	Christopher P. Statile, P.A.	1 Year	12-31-20
	T&M Associates	1 Year	12-31-20
Borough Administrator	Ann E. Fay	1 Year	12-31-20
Municipal Clerk	Ann E. Fay	Tenure	
Registrar of Vital Statistics	Ann E. Fay	Tenure	
Assistant Administrator	Margaret Celotto	1 Year	12-31-20
Deputy Municipal Clerk	Margaret Celotto	1 Year	12-31-20
Deputy Registrar of Vital Statistics	Margaret Celotto	1 Year	12-31-20
Municipal Court Administrator	Janet Gallagher	Tenure	
Tax Collector	Diane Holden	Tenure	
Treasurer/Chief Financial Officer	Kunjesh Trivedi	4 Years	12-31-20
Tax Assessor	Neil Rubenstein	Tenure	
Construction Official, Building Sub-Code Official	Kevin Burnette	4 Years	7-23-23
Building Inspector, Zoning Officer	Kevin Burnette	1 Year	7-23-20
Municipal Court Judge	John J. Ryan, Jr.	3 Years	12-31-21
Prosecutor	Carter Corriston, Jr.	1 Year	12-31-20
Alternate Prosecutor		1 Year	12-31-20
Police Physician	Dr. Neil Minikes	1 Year	12-31-20
Plumbing Sub-Code Official	Edward Adams	4 Years	12-31-22
Fire Sub-Code Official	Alan Silverman	Tenure	
Electrical Inspector	Frank Dyer	4 Years	12-31-22
Tax Search Officer	Diane Holden	1 Year	12-31-20
Assessment Search Officer	Ann E. Fay	1 Year	12-31-20
Library Director	Shinae Hyun	1 Year	12-31-20
Youth Services Librarian	Julia Ventura	1 Year	12-31-20
Public Defender	Louis DeAngelis	1 Year	12-31-20
Risk Manager	Dan Larsen, Johl Agency	1 Year	12-31-20
Borough Planner	Christopher P. Statile, P.A.	1 Year	12-31-20
Waste Water Collection Operator	Robert Genetelli	1 Year	12-31-20
Web Master	Janet Gallagher	1 Year	12-31-20
Payroll Administrator	Diane Holden	1 Year	12-31-20
Technical Assistant-Building Department	Carolyn Lee	1 Year	12-31-20
Municipal Housing Liaison	Carolyn Lee	1 Year	12-31-20

NAMING OF OTHER OFFICIALS

Office of Emergency Management Coordinators for 2020

John Sullivan, Coordinator
Andy Reithmayr, Assistant Coordinator
Robert Hennion, Assistant Coordinator

Patrick Conner, Assistant Coordinator
Officer Thomas Reinecke, Assistant Coordinator
Christopher Simkins, DPW Superintendent

School Crossing Guards for 2020

Carol Babino
Kenneth Florio
Robert Kenter
Ludwina Lang (Fill In)

Barbara Paller
Raymond Luby
Ruth Petrucelli
Dennis Babino
Elizabeth DiRe
James Gabettie (Fill In)

Police Auxiliary for 2020

Thomas Cusanelli, Captain
Andrew Reithmayr, Sergeant
Nubar Nakashian, Sergeant
Richard Swarthe, Officer

Lawrence Garlasco, Lieutenant
Nick Fazio, Sergeant
Peter Costa, Officer
Alfonso Casciello, Officer
Ronald Layne, Officer

Fire Officials for 2020

Fire Chief
Assistant Chief
Captain
1st Lieutenant
2nd Lieutenant
Safety Officers
Fire Official

Robert Hennion
Patrick Conner
Troy Hilcken
Taylor Poosikian
Raymond Dembski
Thomas Grady
Al Bolduc
Alan Silverman

Ambulance Corps for 2020

Captain Andrew Reithmayr
Lieutenant Regina Duffy
President Nubar Nakashian
Vice President George Hodges

Treasurer Barbara Paller
Secretary Rosemary Weyer

Fire Prevention Officer for 2020– Alan Silverman

MOTION TO APPROVE FOREGOING

MAYOR'S APPOINTMENTS

<u>PLANNING BOARD</u>	<u>Term</u>	<u>Term Expires</u>
Mayor Thomas P. Ference	Virtue of Office	
Andrew Rosenberg, Council Rep.	1 Year	12-31-20
Alternate No. 1	2 Years	12-31-21

LIBRARY BOARD OF TRUSTEES

Jody Rozenblit	5 Years	12-31-24
Christopher Stratton	5 Years	12-31-24
Dina Siciliano, Mayor's Rep.	1 Year	12-31-20

ENVIRONMENTAL COMMISSION

3 Years	12-31-22
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RECREATION COMMISSION

5 Years	12-31-24	
, Alternate	1 Year	12-31-20

SHADE TREE COMMISSION

Jack Ferber	5 Years	12-31-24
Nancy Panzella	5 Years	12-31-24

EMERGENCY MANAGEMENT COUNCIL – Mayor Ference

	<u>Term</u>	<u>Term Expires</u>
Andrew Rosenberg, Police Commissioner	1 Year	12-31-20
Michael Gracey, Police Chief	1 Year	12-31-20
Robert Hennion, Fire Chief	1 Year	12-31-20
Andrew Reithmayr, Ambulance Corps	1 Year	12-31-20
Glenn Poosikian, DPW Commissioner	1 Year	12-31-20
Glenn Poosikian, Fire Commissioner	1 Year	12-31-20
John Sullivan, Office of Emergency Manage.	1 Year	12-31-20
Thomas Reinecke, Assistant Coordinator	1 Year	12-31-20
Christopher Simkins, Assistant Coordinator	1 Year	12-31-20
Rick Swarthe, Police Auxiliary	1 Year	12-31-20
Board of Health Representative	1 Year	12-31-20
Robert Hennion, Public Safety Officer	1 Year	12-31-20

CONSENT AGENDA

The following appointments, resolutions and motions are considered to be routine and non-controversial and will then be voted on by one vote. Any council member wishing to remove any items from the consent agenda and request an individual vote may do so.

BOARDS AND COMMITTEES

ZONING BOARD OF ADJUSTMENT

	<u>Term</u>	<u>Term Expires</u>
Richard Ehrenberg	4 Years	12-31-23
Dennis Posen	4 Years	12-31-23
Laura Weingartner	4 Years	12-31-23
	1 Year Unexp.	12-31-20
,Alternate No. 1	2 Years	12-31-21
,Alternate No. 2	2 Years	12-23-21

BOARD OF HEALTH

Gina Timochko	3 Years	12-31-22
Dr. Karen Eigen	3 Years	12-31-22
Dr. Jennie Li	3 Years	12-31-22
Dr. Gregory Kaufman, Alternate	1 Year	12-31-20

PARKS AND PLAYGROUNDS

Bonnie Borghi	3 Years	12-31-22
Bruce Celotto	3 Years	12-31-22

FINANCIAL RESOLUTIONS

1. THAT the Borough Tax Collector be designated as the Official Tax Search Officer for the Year 2020.
2. THAT the Municipal Clerk be designated as the Official Tax Assessment Officer for the Year 2020.
3. THAT the Payroll Manager be designated as the Certifying Officer and the Municipal Clerk as the Supervising Certifying Officer to be responsible for the processing at the local level all documents pertaining to the Public Employees Retirement System, particularly enrollments, members' accounts, retirement and withdrawal claims.

4. THAT the Borough Treasurer be designated as the individual responsible for the investment of Borough funds, including wire transfers.
5. RESOLVED that a Petty Cash Fund in the amount of \$500.00 be established for the Year 2020 and the control of such account be the responsibility of the Municipal Clerk.
6. RESOLVED that the following institutions be designated as depositories for the funds for the Borough for the Year 2020:

State of New Jersey Cash Management

Bank of New Jersey, Haworth, NJ

AND BE IT FURTHER RESOLVED, that all checks and withdrawals for Borough funds be drawn on the above listed institutions and be signed by the Mayor or President of the Council, the Municipal Clerk and the Treasurer.

7. THAT said checks be drawn on the Current Account, Capital Account, Dog License Account, Trust Account, Unemployment Account, Escrow Trust Account, Community Development Account, Drug & Alcohol Alliance, Swim Pool, Swim Pool Capital, Municipal Donation, Affordable Housing, Payroll Account, Flexible Spending Account, Municipal Court, Municipal Court Bail and Scholarship Fund.

THAT all delinquent property taxes due from the prior year, to the Borough of Haworth be collected in the current year.

8. THAT said officers for Year 2020 are as follows:

Mayor	Thomas P. Ference
Council President	
Municipal Clerk	Ann E. Fay
Treasurer	Kunjesh Trivedi

AND BE IT FURTHER RESOLVED that checks drawn on the Payroll Account be signed by the Municipal Clerk and the Borough Treasurer.

THAT, The Record, Woodland Park, NJ and the Star Ledger, Newark, NJ be designated as the official newspapers of the Borough.

9. THAT the following shall constitute the scheduled meetings of the Mayor and Council for the Year 2020 and they be announced in accordance with the requirements of the Open Public Meetings Law:

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Executive Meetings
7:30 PM, Municipal Center

January 14
February 11
March 10
April 14
May 12
June 9
July 14
August 11
September 8
October 8
November 10
December 8

Regular Meetings
7:30 PM, Municipal Center

January 28
February 25
March 24
April 28
May 26
June 23
July 28
August 25
September 22
October 22
November 24
December 22

THAT Roberts Rules of Order shall govern the deliberations of the Council and the Mayor shall assign portfolios.

APPROVAL OF 2020 TEMPORARY BUDGET

MAYORAL ADVISORY COMMITTEES – All One Year Terms

Historical Affairs

Mary Lou Boyd Margaret Cooper Beth Potter

Recreation/Tennis Subcommittee – All One Year Terms

Alan Weisinger Lia Album Bob Kutik Chip Meyer
Jill Schanatterly Charles Lachman Bob Contillo Dayana Marchesi

Community Development – Terms July 1, 2019 to June 30, 2020

Mayor Appointments

Mayor Emeritus John DeRienzo Mayor Thomas Ference, Alternate

Council Appointments

Michael Bain Andrew Rosenberg, Alternate

PUBLIC DISCUSSION PERIOD

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BENEDICTION – Reverend Jack Cuffari

ADJOURNMENT

