

**BOROUGH OF HAWORTH  
MAYOR AND COUNCIL**

**Reorganization Meeting – Sunday, January 14, 2024 @ 12:30 PM**

**CALL TO ORDER/SALUTE TO THE FLAG/PUBLIC ANNOUNCEMENT**

The Mayor and Council convened for this **Reorganization Meeting** of the Borough of Haworth in the Haworth Municipal Center on **Sunday, January 14, 2024 at 12:30 P.M.**

The Pledge of Allegiance was led by the Mayor and the Public Announcement was read: In accordance with the provisions of the Open Public Meetings Law, N.J.S.A. 10:4-6, notice of this Mayor and Council **REORGANIZATION** meeting has met the requirements of the law as part of the Borough of Haworth's annual meeting notice published in The Star Ledger on January 12, 2024, and posted on the bulletin board in borough hall, and on the Borough website at [www.haworthnj.org](http://www.haworthnj.org).

**ROLL CALL**

<b>Hon. Heather Wasser, Mayor - Present</b>	<b>Glenn Poosikian - Present</b>
<b>Andrew Rosenberg - Present</b>	<b>Dina Siciliano - Present</b>
Alanna Davis - Absent	<b>Michele Dilorgi – Present</b>
<b>Michael Rodino - Present</b>	

**Staff:** Borough Attorney Robert T. Regan, Municipal Clerk Jo Anna Myung

**SWEARING IN CEREMONY**

Mayor's remarks:

Regarding Michael A. Rodino – I have not had the good fortune to know Michael Rodino for as long as I've known Dina. But, in the years that I knew him casually through the past 6 months, I got a much deeper view and know he's a great guy with integrity, good humor and a strong work ethic. He fully embraces "work hard and play hard". Luckily for Haworth, he spends much of his time working for us. Serving 6 years on the Haworth BOE, the last 4 as President, Michael deftly navigated the Covid-19 pandemic, the expected AND unexpected challenges that public schools face year after year. Today, Haworth School is in the top 2.5% of all New Jersey public schools. He has a great family, and I'm so glad they've supported him through all of his public work, and the sacrifices that it requires. I feel lucky to be the one to swear in Michael Rodino for his first term on Council.

Regarding Dina Siciliano – I've known Dina Siciliano for well over a decade, and I've had the privilege of working with her on Council for almost 5 years. Dina is a tireless "do-er" who feels in her bones the need to give where you live. Long before being elected to her first term as Councilperson in 2018, Dina served Haworth as a Girl Scout Leader, a youth sports Coach, HHSA President, and Library Board President and Educator at Sacred Heart. She did all this while raising two remarkable young women with her husband Dan. As a family, they live that same ideal of contributing and sharing. To work with Dina on the Council is to work with someone who is dedicated, deliberate and thoughtful. She's also funny, caring and has excellent taste, in music, books and is a home cook. Did I mention she puts that skill to use by donating lasagnas and other meals? She's the real deal. It is my absolute honor to be able to swear Dina Siciliano in for her third term on Council.

Oaths of Office administered by Mayor Wasser:

1. **Michael Rodino** to serve a 3-year term expiring December 31, 2026.
2. **Dina Siciliano** to serve a 3-year term expiring December 31, 2026.

**Presentation by Bergen County's Women Empowered Democratic Organization ("WE DO")**

Donna Abene presented certificates and aluminum water bottles to Councilwomen Dina Siciliano, Alanna Davis and Michele Dilorgi for being elected to serve residents of Haworth in Bergen County.

**RESOLUTION #R24-1-001: Naming of 2024 Council President: Glenn Poosikian**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilwoman Michele Dilorgi

Councilman Poosikian was nominated and approved by all those present, at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth. Thus, **Councilman Glenn Poosikian** was appointed Council President of the Mayor and Council of the Borough of Haworth for 2024 (expires 12/31/2024).

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-002: Designation of Council Portfolios**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointments:

<b><u>Designation of Council Portfolios</u></b>	<b><u>Committee Chair</u></b>	<b><u>Committee</u></b>
Police Department, Finance, Planning Board, Zoning Board of Adjustment, Finance, Real Estate/Affordable Housing, Police Auxiliary	Andrew Rosenberg	Glenn Poosikian Michael Rodino
Fire Department, Department of Public Works, Recycling, Municipal Court	Glenn Poosikian	Dina Siciliano Michele Dilorgi
Haworth Swim Club, Shade Tree Commission, Building Department, Website Administration, Pickle-Ball Club	Dina Siciliano	Andrew Rosenberg Alanna Davis
Environmental Commission, Seniors Club, Parks and Playgrounds, Film Ready NJ, Northern Valley Demarest High School	Alanna Davis	Michael Rodino Michele Dilorgi
Ambulance Corps, Municipal Library, Grants, Haworth Public School	Michele Dilorgi	Dina Siciliano Alanna Davis
Recreation, Haworth Board of Health, Tennis Club	Michael Rodino	Glenn Poosikian Andrew Rosenberg

**Municipal Library, Haworth School BOE, Planning Board Member, Borough Administration, Mayors' Associations**

Mayor Wasser, By Virtue of Office

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-003: Appointment of Planning Board Members**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Dilorgi

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointments:

**Andrew Rosenberg**, Council Representative for a 1-Year Term, Expires 12/31/2024

**Joshua Hirschorn**, Alternate II for a 1-Year Term, Expires 12/31/2024

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-004: Appointment of Zoning Board of Adjustment Members**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Dilorgi

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointments:

**Andrew Rosenberg**, Council Representative for a 1-Year Term, Expires 12/31/2024

**Alex Vierheilig**, Board Member for a 4-Year Term; Expires 12/31/2027

**Larry Weiss**, Board Member for a 4-Year Term; Expires 12/31/2027

**Stephen Chval**, Alternate I for a 2-Year Term; Expires 12/31/2025

**Alfred Martinez**, Alternate II for a 1-Year Term; Expires 12/31/2024

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**Shade Tree Commission Board Members**

One open Board Member position expired on 12/31/2023. STC will discuss at their 1/16/2024 meeting to fill this position.

**RESOLUTION #R24-1-005: Library Board Trustee**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointment:

**Edmond Ezra** for a 5-Year Term; Expires 12/31/2028

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-006: Environmental Commission**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointment:

**Paul Gebbia** for a 3-Year Term; Expires 12/31/2026

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-007: Recreation Pickle-Ball Club Sub-Committee (1-Year Term; Expires 12/31/2024)**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointments:

**Kari Heitzner**

**Melissa Rosenberg**

**Jennifer Cammalleri**

**Lori Ross**

**Rebekah Zelman**

**Orr Kadec**

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-008: Tennis Club Sub-Committee (1-Year Term; Expires 12/31/2024)**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointments:

**Bob Kutik**

**Chip Meyer**

**Lia Album**

**Jill Schnatterly**

**Greg Fox**

**Cora Koch**

**Charles Lackman**

**Juan Rafael Rivera**

**Rebekah Zelman**

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-009: Office of Emergency Management Coordinator and Assistant Coordinators**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointment:

**Keith Kolkebeck**, OEM Coordinator

**Thomas Reinecke**, Assistant Coordinator

**Troy Hilcken**, Assistant Coordinator

**Thomas Runge**, Assistant Coordinator

**Craig Layne**, Assistant Coordinator

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-010: Office of Emergency Management Council**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointments:

**Heather Wasser**, Mayor

**Jo Anna Myung** – Municipal Clerk

**Andrew Rosenberg**, Police Council Liaison

**Thomas Reinecke** - Police Department

**Glenn Poosikian**, DPW Council Liaison

**Thomas Runge** - Department of Public Works

**Glenn Poosikian**, Fire Council Liaison

**Troy Hilcken** - Fire Department

**Michele Dilorgi**, HVAC Council Liaison

**Craig Layne** - Haworth Volunteer Ambulance Corps

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-011: Acceptance of 2024 Haworth Fire, Volunteer Ambulance Corps and Police Auxiliary Officers**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting:

**2024 Haworth Fire Department Line Officers**

**Troy Hilcken** – Chief of the Fire Department

**Thomas Runge, Jr** – Deputy Chief

**Ross Rhein** – Captain

**Colin Hilcken** – Lieutenant

**2024 Haworth Volunteer Ambulance Corps Line Officers**

**Craig Layne** – President

**Andy Reithmayr** – Captain

**Mark Lichtblau** – Lieutenant

**Nubar Nakashian** – Treasurer

**Rosemary Weyer** – Secretary

**2024 Haworth Police Auxiliary:**

**Capt Thomas Cusanelli** (HR 1)

**Lt. Laurence Buddy Garlasco** (HR 2)

**Sgt Andrew Reithmayr** (HR 3)

**Sgt Nubar Nakashian** (HR 8)

**Sgt Nick Fazio** (HR 6)

**Ptl Richard Swarthe** (HR 5)

**Ptl Alfonso Casciello** (7)

**Alfred S. Martinez** (HR 9)

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-012: 2024 School Crossing Guards:**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting:

**Diane Aita**

**Carol Babino**

**Dennis Babino**

**Nicole Best**

**Bruce Helms**

**Raymond Luby**

**Ruth Petrucelli**

**Richard Sanchez**

**Michael Sullivan**

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-013: Designation of Official Borough Newspapers**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to approve the following as Official Newspapers for the Borough of Haworth: The Record, The Star Ledger and The Suburbanite.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-014: Borough Staff Positions (some require formal resolutions that follow)**

**Offered By:** Councilwoman Siciliano

**Seconded By:** Councilman Rosenberg

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointments:

Office	Name	Term	Term Expires
Municipal Clerk	Jo Anna Myung	3 Years	5/2/2026
Borough Administrator	Jo Anna Myung	1 Year	12/31/2024
Local Registrar of Vital Statistics	Jo Anna Myung	3 Years	5/2/2026
Deputy Clerk	Carolyn Lee	1 Year	12/31/2024
Deputy Registrar of Vital Statistics	Carolyn Lee	1 Year	12/31/2024
Municipal Housing Liaison	Carolyn Lee	1 Year	12/31/2024
Tax Collector	Diane Holden	Tenured	N/A
Payroll Administrator	Diane Holden	1 Year	12/31/2024
Tax Search Officer	Diane Holden	1 Year	12/31/2024
Chief Financial Officer/Treasurer	Lauren Roehrer	4 Years	12/31/2027
Tax Assessor	Neil Rubenstein	Tenured	N/A
Assessment Search Officer	Neil Rubenstein	1 Year	12/31/2024
Construction/Building/Zoning Official	Robert Sherrow	4 Years	7/13/2027
Technical Assistant Building Department	Liana Piretra	1 Year	12/31/2024
Fire Sub-Code Official	Alan Silverman	Tenured	N/A
Plumbing Sub-Code Official	Brian Drewes	4 Years	03/31/2025
Electrical Inspector	Richard Raspanti	4 Years	02/27/2026
Municipal Court Administrator	Janet Gallagher	Tenured	N/A
Municipal Court Judge	Harry Stylianou	3 Years	12/31/2024
Municipal Prosecutor	Carter Corriston, Jr	1 Year	12/31/2024
Alternate Municipal Prosecutor	Laura Nunnick	1 Year	12/31/2024
Public Defender	Louis DeAngelis	1 Year	12/31/2024
Website Administrator	Janet Gallagher	1 Year	12/31/2024
Municipal Librarian	Deepti Dutta	1 Year	12/31/2024
Youth Services Librarian	Vanessa Hennig-Roshong	1 Year	12/31/2024
Waste Water Collection Operator	Robert Genetelli	1 Year	12/31/2024

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-015: Appointments for Professional Services**

**Offered By:** Councilman Rodino

**Seconded By:** Councilwoman Dilorgi

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to confirm the Mayor's appointments as follows, and authorizing the Mayor and Municipal Clerk to execute the following agreements for a 1-year term:

Services	Name	Term For The Year
Borough Attorney, Tax Appeal Attorney (Residential)	Robert T. Regan, Esq	2024
Tax Appeal Attorney (Non-Residential)	Robert Jacobs, Esq	2024
Borough Engineers	Statle Associates PA Schwanewede Hals & Vince Engineering T&M Associates Boswell Engineering Colliers Engineering & Design Maser Consulting	2024
Borough Auditor	Jeffrey C. Bliss, C.P.A.	2024
Bond Counsel	Steven L. Rogut	2024
Affordable Housing Agent	Frank Piazza	2024
Risk Management	Dan Larsen, Johl Agency	2024
Attorney for the Zoning Board of Adjustment	John D'Anton, Esq	2024
Attorney for the Planning Board	John D'Anton, Esq	2024
Borough Planner	Caroline Z. Reiter, P.P., AICP	2024
CDL Random Alcohol and Drug Testing	Valley Health Medical Group	2024

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-016: Regular Meeting Dates**

**Offered By:** Councilman Rodino

**Seconded By:** Councilwoman Dilorgi

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to approve and accept the annual meeting notices published in The Record on December 31, 2023 and in The Star Ledger on January 12, 2024.

	Mayor & Council	Planning Board	Zoning Board	Recreation	BOH	Env Com	STC	Parks & Playground	Library	Court
<b>Month</b>	2nd & 4th Tues	3rd Wed	1st Tues	1st Mon	2nd Thu	4th Mon	1st Tues	3rd Mon	2nd Mon	1st Mon
	7:30pm	8pm	7:30pm	8:00pm	7:00pm - Virtual	7:00pm - Library	7:00pm	7:30pm	7:00pm	3:00pm
<b>Jan</b>	14 (Sine Die @ 12Noon & Reorganization @ 12:30 PM), 23	17	16* (3rd Tues)	22*(4th Mon)	18* (3rd Thurs)	22	16* (3rd Tues)	15	8	9*(2nd Tues)
<b>Feb</b>	13, 27	21	6	5	8	26	No Mtg	19	12	5
<b>Mar</b>	12, 26	20	5	4	14	25	5	18	11	4
<b>Apr</b>	9, 23	17	2	1	11	22	2	15	8	1
<b>May</b>	14, 28	15	7	6	9	20	7	20	13	6
<b>Jun</b>	11, 25	19	4	3	13	24	4	17	10	3
<b>Jul</b>	9, 23	17	2	1	11	22	16* (3rd Tues)	15	8	1
<b>Aug</b>	13, 27	21	6	5	8	26	No Mtg	19	No Mtg	5
<b>Sept</b>	10, 24	18	3	9* (2nd Tues)	12	23	3	16	9	No Court
<b>Oct</b>	8, 22	16	1	7	10	28	1	21	21* (3rd Mon)	7
<b>Nov</b>	12, 26	20	5	4	14	18	12* (2nd Tues)	18	18* (3rd Mon)	4
<b>Dec</b>	10	18	3	2	12	16	3	16	9	2

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**CONSENT AGENDA:**

The following resolutions are considered routine and non-controversial, and will be voted on by one vote. If any Council Member wishes to remove any items from the consent agenda, and request an individual vote, they may do so.

**RESOLUTION #R24-1-017: Establishing Rules of Order**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

And approved by all those present at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth, to abide by the Roberts' Rules of Order and Rules of Order as previously adopted by the Borough of Haworth.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-018: Appointment of Public Agency Compliance Officer – Affirmative Action**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

**WHEREAS**, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an Officer or employee to serve as its Public Agency Compliance Officer;

**NOW, THEREFORE BE IT RESOLVED** by the mayor and Council of the Borough of Haworth, County of Bergen, State of new Jersey that the Municipal Clerk, **Jo Anna Myung**, be appointed as the Public Agency Compliance Officer for a one-year term ending December 31, 2024, and

**BE IT RESOLVED** that a copy of this resolution be sent to the N.J.S. Department of Treasury, Division of Public Contracts Equal Opportunity Compliance, P.O. Box 209, Trenton, NJ 08625 by January 31, 2024.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

These meeting minutes have been approved by the Haworth Mayor and Council on January 23, 2024.

**RESOLUTION #R24-1-019: American with Disabilities Act (ADA) Compliance Committee**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

And approved by all those eligible to vote at the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth to confirm the Mayor's appointment of the following to the ADA Committee for a 1-year term:

1. **Michael Rodino**, Council Representative
2. **Jo Anna Myung**, Correspondent

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-020: Appointment of Insurance Fund Commissioner(s), Alternate and Risk Management**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

And approved by all those eligible to vote at the 2024 Reorganization meeting of the Mayor and Council of the Borough of Haworth to confirm the Mayor's appointment of the following persons as Fund Commissioner, Fund Commissioner Alternate, and to approve the Consultant's Agreement with Johl & Company Risk Management:

- Fund Commissioners: **Jo Anna Myung, Glenn Poosikian** (Alternate); expires 12/31/2024
- Risk Management Consultant: **Dan Larsen, Johl & Company**; expires 12/31/2024

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION: #R24-1-021: Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Haworth Police Department Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Haworth to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth that the Police Department of the Borough of Haworth, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of County Commissioners, the County Prosecutor, and all municipalities in the County of Bergen.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-022: Establishing Rates of Compensation for Outside Employment of Off-Duty Law Enforcement**

**Officers**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, Ordinance No. 15-11, Section 2-30.11d provides that an annual resolution be adopted to establish the rates of compensation for outside employment of off-duty Law Enforcement Officers; and

**WHEREAS**, the vendor is responsible to pay a minimum of four hours at the established rate of compensation regardless if the job takes less than four hours; and

**WHEREAS**, a vendor cancelling a requested job must provide notification to the Haworth Police Department of at least two hours; otherwise, such vendor shall be responsible to pay a four-hour minimum at the established rate of compensation. In all cases, Officers are paid at their established rate of overtime.

**NOW, THEREFORE, BE IT RESOLVED**, that the rate of compensation to the Borough of Haworth from the vendor for outside employment of off-duty Law Enforcement Officers for the year 2024, retroactive to January 1, 2024, is as follows:

Law Enforcement Officers	\$150.00 per hour
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**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION #R24-1-023: Recognizing Haworth Volunteer Ambulance Corps as the Primary Emergency Medical Service Agency for the Borough of Haworth**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, the Borough of Haworth requires emergency medical services to address the needs of the community; and **WHEREAS**, the Haworth Volunteer Ambulance Corps has provided satisfactory evidence to the EMS Council of New Jersey that they are qualified to render emergency medical services;

**WHEREAS**, the EMS Council of New Jersey has recognized the Haworth Volunteer Ambulance Corps as a qualified agency to render emergency medical services and as a Class A Member in good standing;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Haworth that the Haworth Volunteer Ambulance Corps is recognized as the primary agency for the provision of Emergency Medical Services to the Borough of Haworth; and

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Haworth that the men and women of the Haworth Volunteer Ambulance Corps are further recognized and appreciated for their steadfast dedication and spirit of volunteerism in delivering exemplary emergency medical services to the Borough of Haworth.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R#24-1-024: Authorization for Municipal Clerk to Administer Licenses for Games of Chance, Liquor Licenses and Other Permits**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Haworth that the Municipal Clerk is hereby authorized to administer, sign and execute all Games of Chance Licenses for the year 2024 contingent that applications have met all State and Borough requirements, and all fees have been paid.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Legalized Games of Chance Control Commission.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R#24-1-025: Authorize Chief Financial Officer To Pay Certain Obligations As Needed**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth, County of Bergen, State of New Jersey, that the Chief Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough:

- Bergen County Taxes – Regular and Open Space
- Debt Payments – Bonds, Notes and Loans – Principal and Interest
- Haworth Board of Education
- Grant Purchases (only to meet expenditure deadlines)
- Petty Cash
- Postage
- Quarterly State Construction & Health Fees
- Utilities
- Vehicle Registrations

All payments of bills will be formally signed and approved at the next scheduled Council meeting.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R#24-1-026: Authorization to Apply for Tonnage Grant**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987 C. 102 has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records or materials collected and claimed by the municipality; and

**WHEREAS**, a Resolution authorizing the Borough of Haworth to apply for such tonnage grants for Calendar Year 2024 will memorialize the commitment of the Borough of Haworth to recycling, and to indicate the consent of the Mayor and Council of the Borough of Haworth to the efforts undertaken by the Borough and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Haworth that the Borough of Haworth hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Xavier Hernandez to ensure that the application is properly filed; and **BE IT FURTHER RESOLVED**, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R#24-1-027: Authorizing Contract for 2024 Child Health Conference Services**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, there exists a need for the Borough of Haworth Health Department to provide Child Health Conference Services in compliance with the New Jersey State Department of Health and Senior Services guidelines;

**WHEREAS**, Hillsdale Board of Health has agreed to provide child health services through a contract agreement with the Borough of Haworth Health Department for the Calendar Year 2024, for a cost not to exceed \$250.00 for the annual fee and \$35 for each visit; and

**WHEREAS**, it has been certified that this meets the statutes and regulations concerning the award of said contract.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Haworth that the Chair of Haworth Board of Health, or the Mayor and/or Municipal Clerk as Designee are hereby authorized and directed to execute an agreement with the Hillsdale Board of Health to perform child health services as outlined in the contract. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

**BE IT FURTHER RESOLVED** that the Chief Financial Officer has certified, in accordance with N.J.A.C. 5:30 – 14.5 that sufficient legally appropriated funds will be available for this purpose subject to appropriation of funds in the 2023 temporary and/or adopted budget.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R#24-1-028: Adopting a Form Required to be Used for Filing of Notices of Tort Claims Against the Borough of Haworth in Accordance with the Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

**WHEREAS**, the Borough of Haworth is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

**WHEREAS**, the Borough of Haworth deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Haworth assembled in public session the 14<sup>th</sup> day of January, 2024, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Haworth; and,

**BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Haworth, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**FINANCE RESOLUTIONS:**

**RESOLUTION R#24-1-029: Cash Management Plan**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, N.J.S. 40A:5-14 et. Seq Local Fiscal Affairs Law, requires that each municipality adopt a Cash Management Plan designed to assure the deposit, investment and proper disbursement of local funds that shall be approved annually.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Haworth does hereby adopt a Cash Management Plan a copy of which is attached to these minutes.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R#24-1-030: Approval of 2024 Temporary Budget**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, the State of New Jersey provides that the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and the adoption of the final budget (N.J.S.A. 40A:4-19); and,

**WHEREAS**, the total amount of appropriations cannot exceed twenty-six and one quarter percent (26.25%) of the total budget appropriations of the Borough of Haworth for 2022 exclusive of any appropriations made for debt services and capital improvements.

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary budget for the Borough of Haworth, County of Bergen, State of New Jersey, for the year 2024 be adopted by the Council of the Borough of Haworth in the amount of \$2,733,938 for operations \$35,000 for debt service and \$25,000 for capital improvements.



<b>APPROPRIATIONS:</b>	<b>SALARY &amp; WAGES</b>	<b>OTHER EXPENSE</b>
Municipal Clerk	\$ 42,560.00	\$ 4,705.00
Mayor & Council – Public Info	\$ 1,050.00	\$ 1,315.00
Mayor & Council	\$ 7,215.00	\$ 1,120.00
Financial Administration	\$ 30,585.00	\$ 19,625.00
Fixed Asset Inventory		\$ 575.00
Tax Assessment Administration	\$ 7,365.00	\$ 2,265.00
Revenue Administration	\$ 18,820.00	\$ 940.00
Computer Maintenance		\$ 10,765.00
Legal Services & Costs		\$ 13,125.00
Engineering Services & Costs		\$ 13,385.00
Planning Board	\$ 1,050.00	\$ 4,985.00
Board of Adjustment	\$ 710.00	\$ 785.00
Construction Code Official	\$ 26,800.00	\$ 5,055.00
Plumbing Inspector	\$ 3,345.00	
Fire Prevention	\$ 1,835.00	
Electrical Inspector	\$ 2,100.00	
Group Insurance		\$ 110,250.00
Other Insurance		\$ 33,595.00
Workers Compensation Insurance		\$ 34,685.00
Unemployment Insurance		\$ 3,150.00
Fire Department		\$ 25,460.00
LOSAP		\$ 5,930.00
Fire Hydrant Services		\$ 19,425.00
Uniform Fire Safety	\$ 1,940.00	\$ 85.00
Aid to Volunteer Ambulance Corp		\$ 11,810.00
Police Department	\$ 491,728.00	\$ 23,280.00
Purchase of Police Vehicle		\$ 4,375.00
Police Dispatch	\$ 13,125.00	\$ 11,875.00
Emergency Management		\$ 650.00
Prosecutor's Office	\$ 1,575.00	\$ 390.00
Police Reserves		\$ 785.00
Garbage & Trash Removal		\$ 120,270.00
Recycling Program		\$ 49,120.00
Streets & Roads	\$ 159,240.00	\$ 28,655.00
Snow Removal	\$ 5,000.00	
Public Buildings & Grounds		\$ 8,395.00
Shade Tree Commission		\$ 1,135.00
Tree Program		\$ 18,885.00
Vehicle Maintenance		\$ 15,745.00
Water Pollution Control		\$ 760.00
Public Health Services	\$ 3,265.00	\$ 6,925.00
Environmental Commission		\$ 260.00
Animal Control Services		\$ 1,365.00
OSHA/Hepatitis		\$ 260.00
Parks Department		\$ 11,155.00
Parks/Playground Committee		\$ 4,200.00
Tennis Committee		\$ 4,515.00
Pickleball Committee		\$ 1,050.00
Senior Citizens		\$ 1,575.00
Senior Citizens – Publications		\$ 260.00
Maintenance of Free Public Library		\$ 90,165.00
Street Lighting		\$ 18,375.00
Electricity		\$ 13,115.00
Telephone		\$ 9,440.00
Water		\$ 4,980.00
Natural Gas		\$ 4,850.00
Gasoline		\$ 15,750.00
BCUA Flow Charges		\$ 168,285.00
Oradell Flow Charges		\$ 5,250.00
Recycling Tax		\$ 1,750.00
DCRP		\$ 2,625.00
Social Security		\$ 38,260.00
Senior Van driver		\$ 2,625.00
Senior Van – Harrington Park	\$ 4,590.00	\$ 1,310.00

These meeting minutes have been approved by the Haworth Mayor and Council on January 23, 2024.

Municipal Court	\$ 20,470.00	\$ 2,035.00
Public Defender		\$ 1,310.00
	\$846,993.00	\$1,016,420.00
<u>Debt Services:</u>		<u>\$ 23,300.00</u>
Interest on Bonds		\$ 23,300.00
Capital Improvements:		\$ 25,000.00

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino  
**Absent:** Davis

**RESOLUTION R#24-1-031: Transfer of Funds #1 – 2023 Budget Appropriations**

**Offered By:** Councilman Poosikian **Seconded By:** Councilwoman Siciliano

**WHEREAS**, there exists a need to make transfers in the 2023 Budget Appropriations, and there exists balances from which to make said transfers.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Haworth that the Chief Financial Officer hereby be authorized to make the following transfers to the 2023 Budget Appropriations.

Inside CAP:	To:	Other Insurance	\$ 3,500.00
		Fire Dept – OE	\$ 1,000.00
		Computer Maintenance – OE	\$ 1,500.00
		Total	\$ 6,000.00
	Inside CAP:		
	From:	Streets & Roads – SW	\$ 6,000.00
		Total	\$ 6,000.00

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino  
**Absent:** Davis

**RESOLUTION R#24-1-032: Approving 2024 Swim Pool Utility Temporary Budget**

**Offered By:** Councilman Poosikian **Seconded By:** Councilwoman Siciliano

**WHEREAS**, N.J.S. 40A:20 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2024 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time provided.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body that the following appropriations be made, and a certified copy of this resolution be transmitted to the Certified Financial Officer for her records.

OTHER EXPENSES	\$19,130.00
<b>TOTAL</b>	<b>\$19,130.00</b>

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino  
**Absent:** Davis

**RESOLUTION R#24-1-033: Authorizing Service Charge for Returned Checks**

**Offered By:** Councilman Poosikian **Seconded By:** Councilwoman Siciliano

**WHEREAS**, P.L. 1990, Chapter 105, supplementing Title 50 of the New Jersey State Revised Statutes has been enacted, allowing a municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

**WHEREAS**, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Haworth, County of Bergen, State of New Jersey, that the Borough Treasurer/Tax Collector be authorized to charge the abovementioned fee at a rate of \$25.00, or the maximum statutory amount allowed, whichever is greater, per check or other written instrument for all checks returned for insufficient funds during 2024; and,

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Treasurer/Tax Collector.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino  
**Absent:** Davis

**RESOLUTION R24-1-034: Interest Rate on Delinquent Taxes**

**Offered By:** Councilman Poosikian **Seconded By:** Councilwoman Siciliano

**WHEREAS**, N.J.S.A. 54:4-67 authorizes a municipality to charge interest on delinquencies under \$1,500 at the rate of 8% and 18% for delinquencies over \$1,500; and

**WHEREAS**, this legislation is permissive in nature and requires the adoption of a resolution by the governing body imposing the penalty for delinquencies in the municipality; and

**WHEREAS**, the Municipal Council of the Borough of Haworth determine that it would be in the best interests of the Borough of Haworth to authorize the imposition of such a penalty;

**NOW, THEREFORE BE IT RESOLVED**, by the Municipal Council of the Borough of Haworth that in accordance with the amendment to N.J.S.A. 54:4-67 the Tax Collector for the Borough of Haworth is hereby authorized to impose a penalty of 6% on any delinquent taxes and municipal charges in excess of \$10,000 in addition to the interest charges set forth above.

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Treasurer/Tax Collector.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R24-1-035: Authorizing Borough of Haworth to Enter into A Cooperative Pricing Agreement – Sourcewell**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, Sourcewell, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, on January 1, 2024 the governing body of the Borough of Haworth, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW, THEREFORE BE IT RESOLVED** as follows: This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Haworth.

**AUTHORITY** - Pursuant to the provisions of N.J.S.A. 40A:11-11(5), Mayor and/or the Borough Administrator are hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT** - The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE** - This resolution shall take effect immediately upon passage.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R24-1-036: Authorizing Borough of Haworth to Enter into A Cooperative Pricing Agreement – ESCNJ**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, Educational Services Commission of New Jersey (ESCNJ), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, on January 1, 2024 the governing body of the Borough of Haworth, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW, THEREFORE BE IT RESOLVED** as follows: TITLE

This RESOLUTION shall be known and may be cited as the "Cooperative Pricing Resolution of the Borough of Haworth".

**AUTHORITY** - Pursuant to the provisions of N.J.S.A. 40A:11-11(5), Mayor and/or the Borough Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT** - The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE** - This resolution shall take effect immediately upon passage.

**VOTE: Ayes:** Rosenberg, Poosikian, Siciliano, Dilorgi, Rodino

**Absent:** Davis

**RESOLUTION R24-1-037: Approving Purchase Order to Re-Open Petty Cash Account**

**Offered By:** Councilman Poosikian

**Seconded By:** Councilwoman Siciliano

At the 2024 Reorganization meeting of the Mayor and Council of the Borough of Haworth, to approve a Purchase Order in the amount of \$500.00 to replenish the Petty Cash account already established under N.J.S.A. 40A:5-21 by resolution dated January 14, 2024.

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Treasurer.

**PUBLIC COMMENTS** None.

**ADJOURNMENT** Upon a Motion By Councilwoman Siciliano, Seconded By Councilman Rosenberg and approved by all those present, the 2024 Reorganization Meeting of the Mayor and Council of the Borough of Haworth adjourned at 12:47 P.M.

Respectfully Submitted,  
Jo Anna Myung – RMC, CMR, EMT  
Municipal Clerk / Borough Administrator