

44. Executive Meeting of the Mayor and Council of the Borough of Haworth held on March 12, 2019 at the Municipal Center

Present: Hon. Thomas P. Ference, Mayor

Councilmembers: Glenn Poosikian  
Andrew Rosenberg  
Michael Bain  
Jacqueline Guenego  
Dina Siciliano  
Heather Wasser

Borough Attorney: Robert T. Regan

Mayor Ference called the meeting to order at 6:30 PM and upon roll call all members of the Council were present. The Mayor then read the following statement: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notices to all persons who requested same and prepaid the same."

Salute to Flag

Mayor Ference led those present in the pledge of allegiance.

Ordinance No. 19-01 – 2019 Administrative Salaries – 2<sup>nd</sup> Reading, Public Hearing

A motion was offered by Mr. Bain, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 19-01 be offered for second reading.

Ordinance No. 19-01 which is as follows was then read by title only as copies had been provided for those present:

**AN ORDINANCE TO FIX THE SALARIES, WAGES, COMPENSATION,  
BENEFITS, STIPENDS AND WORKING CONDITIONS FOR EMPLOYEES  
AND CERTAIN OFFICERS OF THE BOROUGH OF HAWORTH,  
COUNTY OF BERGEN, NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Borough of Haworth as follows:

**SECTION I.** The annual salary, wage, stipend or rate of compensation to be paid to the various officers and employees of the Borough of Haworth shall be as follows:

Ordinance No. 19-01 – 2019 Administrative Salaries – 2<sup>nd</sup> Reading, Public Hearing – cont’d.

EFFECTIVE JANUARY 1, 2019

ADMINISTRATIVE

	<u>MINIMUM</u>	<u>MAXIMUM</u>	
Borough Clerk	\$45,000.	\$125,000.	Annual
Borough Administrator	2,000.	7,000.	“
Deputy Borough Clerk/ Assist. Admin.	25,000.	65,000	"
Election Officials	500.	2,500.	“
Chief Financial Officer	24,000.	100,000.	“
Tax Collector	28,500	65,000.	“
Payroll Administrator	1,300.	3,500.	“
Tax Assessor	14,800.	30,000.	“
Court Administrator	30,000.	60,000.	“
Court Recorder	400.	1,800.	"
Judge	6,715.	12,500.	"
Borough Prosecutor	200.	400.	Per Session
Alternate Borough Prosecutor	200.	400.	"
Court Administrator & Court Recorder: Extra Court Sessions for the Hours of 3 P.M.	46.	54.	Per Hour to 9 A.M. and Call-Outs
Tax Assessment Search Officer	300.	500.	Annual
Tax Search Officer	300.	1,500.	“
Board of Health Recording Secretary	150.	300.	Per Meeting
Board of Health Registrar Vital Statistics	700.	2,500.	Annual
Deputy Registrar of Vital Statistics	520.	1,040.	“
Board of Health Sanitarian	4,500.	8,500.	"
Construction Official - Building Inspector	19,500.	41,000.	Annual
Electrical Inspector	4,000.	9,800.	Annual
Plumbing Sub-Code Official	4,000.	12,000.	Annual
Sewer Inspector	15.	25.	Per Inspection
Waste Water Collection System Operator	2,400.	4,000.	Annual
Planning Board Recording Secretary	200.	300.	Per Meeting
Bd. of Adjustment Recording Secretary	200.	300.	Per Meeting Plus Plus \$50/hr. Overtime (after 11 P.M.) \$50/hr. Overtime (after 11 P.M.)
CCO Inspector	15.	35.	Per Inspection
Fire Inspector	15.	35.	Per Inspection
Fire Prevention Officer	1,900.	4,500.	Annual
Fire Sub-Code Official	1,400.	7,000.	Annual
Part-Time Clerical Help	10.	25.	Per hour
Senior Van Coordinator/Driver	9.	17.	Per hour
Senior Van Driver	8.	15.	Per hour
On-Call Crossing Guard	10.	25.	Per hour

Ordinance No. 19-01 – 2019 Administrative Salaries – 2<sup>nd</sup> Reading, Public Hearing – cont’d.

EFFECTIVE JANUARY 1, 2019

	<u>MINIMUM</u>	<u>MAXIMUM</u>	
<u>ADMINISTRATION, cont’d.</u>			
Crossing Guards	47.	57.	Per Day
Key Crossing Guard(Valley Road)	60.	75.	Per Day
Website Administrator	1,500.	3,200.	Annual
Mayor (Stipend)	4,500.	7,500.	Annual
Members of Council (Stipend)	2,250.	4,500.	Annual
Recreation Summer Program			
Director	1,000.	8,000.	Per summer program
Assist. Directors	800.	6,000.	Per summer program
Counselors	7.50	15.	Per hour

LIBRARY

Library Director	42,000.	82,000.	Annual
Youth Services Librarian	25,000.	35,000.	Annual
Part-Time Library Assistants	7.50	16.	Per Hour

POLICE DEPARTMENT

Chief of Police	80,500.	178,000.	Annual
Public Safety Officer	30,000.	60,000.	Annual

DEPARTMENT OF PUBLIC WORKS

Superintendent	65,000.	120,000.	Annual
Seasonal Help	7.50	15.	Per hour
Haworth Fire Dept. stipend	500.	1,000.	Annual

**SECTION II.** The anniversary date of the salary schedule relating to all full-time employees shall be the first of each and every year. Where an appointment is made on or before June 30th of any year, the anniversary date shall revert to January 1st of such year; where the appointment is made subsequent to June 30th of any given year, then the anniversary date of this salary schedule shall not be effective until January of the following year.

**SECTION III. HOLIDAYS**

All full-time employees of the Borough of Haworth covered by this Ordinance shall be entitled to the following holidays:

Ordinance No. 19-01 – 2019 Administrative Salaries – 2<sup>nd</sup> Reading, Public Hearing – cont’d.

**SECTION III. HOLIDAYS – cont’d.**

New Year's Day, Martin Luther King Jr. Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, Christmas Day.

**SECTION IV.** The following employees are considered to be part-time employees of the Borough of Haworth: Chief Financial Officer, Deputy Chief Financial Officer, Tax Assessor, Municipal Court Judge, Borough Prosecutor, Alternate Borough Prosecutor, Court Recorder, Board of Health Recording Secretary, Board of Health Sanitarian, Construction Official, Plumbing Sub-Code Official, Sewer Inspector, Planning Board Recording Secretary, Board of Adjustment Recording Secretary, Fire Prevention Officer, Wastewater Collection System Operator, Fire Sub-Code Official, Library Assistants, Electrical Inspector, Fire Inspector, Senior Van Driver & Coordinator, Clerical Help, DPW Seasonal Help, Summer Recreation Employees, Mayor and Council, Youth Services Librarian, Website Administrator, School Guards

**SECTION V. LONGEVITY.** Payment of longevity shall be consistent with the Personnel Policy and Ordinances governing such practice, provided, however, that effective January 1, 2014 new hires will not be eligible for longevity payments.

**SECTION VI. HEALTH BENEFITS CONTRIBUTION**

Each employee shall contribute to offset health benefits cost per pay check which shall be based upon the maximum contribution set forth in Section 39 of P.L. 2011, c. 78. The maximum cost permitted under the aforesaid statute shall continue in force and in effect for the term of this Ordinance.

**SECTION VII. TERMINAL LEAVE**

Terminal leave payment for unused sick days is capped at \$15,000.00 for employees hired after May 21, 2010.

**SECTION VIII.** The provisions of this Ordinance shall be retroactive to January 1, 2019. Any ordinance or resolution in conflict with this Ordinance, other than the current contracts of employment, is hereby repealed.

The Ordinance shall take effect upon final publication as provided by law.

The meeting was opened to the public on Ordinance No. 19-01. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mr. Poosikian and seconded by Mr. Bain that Ordinance No. 19-01 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Rosenberg Bain, Guenego, Siciliano, Wasser. Nays – none. Declared carried.

Ordinance No. 19-01 – 2019 Administrative Salaries – 2<sup>nd</sup> Reading, Public Hearing – cont’d.

A motion was offered by Ms. Guenego, seconded by Mr. Rosenberg and unanimously carried that the passage of Ordinance No. 19-01 be advertised as required by law.

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
Bergen County Joint Insurance Fund	Notice of Gold Award for Safety Management Program to the Borough - \$1,750	All Council CFO Police Chief DPW Super.
Dr. M. Kahn	Information on Solar Panels and Environmental Issues	All Council

Mayor Ference referred to the award notice from the Bergen County JIF and thanked Ms. Celotto for her efforts in obtaining this award.

New correspondence received today from Dr. Kahn was distributed to the councilmembers.

Consent Agenda

A motion was offered by Mr. Poosikian, seconded by Ms. Guenego and unanimously carried to approve the following consent agenda:

Approval of Payment of Bills

FOR COPY OF RESOLUTION AND BILL LIST  
SEE PERMANENT MINUTES  
PAGES 51A – 51F

Appointment of Construction Official, Building Inspector and Zoning Officer

BE IT RESOLVED by the Mayor and Council that Gino Tessaro, License No.009725 is hereby appointed Construction Official and Building Sub-Code Official for a four year term to March 12, 2023 and Building Inspector and Zoning Official for a one year term to December 31, 2019 for the Borough of Haworth effective March 12, 2019.

Appointment of Plumbing Inspector

BE IT RESOLVED by the Mayor and Council that Edward Adams, License No.002633 is hereby appointed Plumbing Inspector for the Borough of Haworth for a four year term to December 31, 2022 effective March 12, 2019.

Ordinance No. 19-02 – Amendment to Traffic Ordinance – Crosswalk, Lake Shore Drive

A motion was offered by Ms. Siciliano, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 19-02 be offered for first reading.

Ordinance No. 19-02 was then read by title only as follows:

AN ORDINANCE TO AMEND CHAPTER VII “TRAFFIC” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HAWORTH

A motion was offered by Mr. Poosikian and seconded by Mr. Rosenberg that Ordinance No. 19-02 be passed on first reading.

On roll call the vote was follows: Ayes; Messrs. Poosikian, Rosenberg, Bain, Guenego, Siciliano, Wasser. Nays – none. Declared carried.

A motion was offered by Mr. Bain, seconded by Ms. Guenego and unanimously carried that Ordinance No. 19-02 be advertised as required by law and a date set for public hearing on March 26, 2019 at the Municipal Center.

Proclamations

Mayor Ference issued a proclamation for Youth Art and a proclamation thanking the Home and School Association for their support of the Haworth Municipal Drug Alliance.

Open Meeting to Public

The meeting was opened to the period of public discussion.

Mr. M. Levinson, Franklin Street, referred to a problem with the high school students parking on Franklin Street, there are presently signs indicating “no parking” from 8 to 10 AM and after 10 AM the students park there.

Mr. Rosenberg responded that the signs have to be updated and Mr. Bain said other residents have contacted him on this issue.

Mr. Levinson noted that parking on both sides of the street is a problem with garbage collection, emergency vehicles, etc. getting through.

Open Meeting to Public – cont'd.

Ms. Siciliano said the high school needs to participate also in this issue as they have a responsibility.

Police Chief Gracey, present in the audience, commented that this has been an ongoing problem, the Police Department contacts the school often on the situation, there is ample parking behind the school and said he will take care of this issue to get a better response from the school.

Ms. Siciliano then left the meeting at 6:55 PM.

Dr. M. Kahn, Paulson Place referred to his proposals presented at the last meeting and requested a committee be appointed regarding his solar request and environmental issues.

Mayor Ference commented there has been a great deal of communication on the subject and a meeting will be set up or and/or task force.

Dr. Kahn referred to Borough ordinances banning plastics and other items, said alternatives should be found, several stores in town have gotten rid of plastic straws and the present ordinance needs alternatives and updates.

Dr. Kahn then referred to the idling of police vehicles, particularly at road work and not at emergencies and he has been told the engines need to be running for the charging of the equipment in the vehicles.

Chief Gracey responded there is a need to keep the engines running to keep their equipment charged.

Mrs. Wasser commented that the cars idling at the school are a bigger issue.

As there were no further comments the meeting was closed to public discussion

Close Meeting to Public

The following resolution was offered by Mr. Poosikian, seconded by Mr. Rosenberg and unanimously carried:

**WHEREAS**, *N.J.S.A. 10:4-12B* permits a public body to exclude the public from the portion of a meeting at which certain items are discussed; and

**WHEREAS**, the Governing Body deems it necessary to conduct a closed session and to exclude the public on March 12, 2019 at which time the following items will be discussed:

Declaratory Judgment Action  
METRO-PCS Case  
Personnel

Close Meeting to Public – cont'd.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council does hereby exclude the public from the portion of the meeting at which time the above items will be discussed; and

**BE IT FURTHER RESOLVED** that the discussion conducted in closed session will be disclosed to the public upon completion or conclusion of the foregoing items and when determined by the Governing Body that the Borough's interests will not be adversely affected.

Reopen Meeting to Public

The meeting was reopened to the public at 7:35 PM and as there was no further business to come before the Council adjourned on motion duly offered, seconded and carried.

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Ann E. Fay, RMC, CMC  
Clerk-Administrator

51A. Executive Meeting of March 12, 2019

51B. Executive Meeting of March 12, 2019

51C. Executive Meeting of March 12, 2019

51D. Executive Meeting of March 12, 2019

51E. Executive Meeting of March 12, 2019

