

Reorganization meeting of the Haworth Planning Board on February 18, 2015, at the Municipal Center.

**PRESENT:** Thomas Ference, Chairman  
John Smart, Mayor  
Andrew Anderson  
Edmond Ezra, Public Official  
Leona Kosmac  
Joan Landesman  
Bernard Troy

Mark Madaio, Board Attorney

**ABSENT:** Andrew Rosenberg, Council Liaison  
Antonio Cammalleri  
Nancy Minikes

The meeting was called to order and upon roll call, the above members were present. It was noted that Mrs. Minikes and Councilman Rosenberg were not able to attend. Mrs. Landesman arrived a short time later.

Due notice of this meeting was given in accordance with the New Jersey Open Public Meetings Act.

### **2015 REORGANIZATION**

Mayor Smart took the Chair. In essence, he stated that it had been ten years since he was on the Planning Board and now it was a perk of Office for him. Mayor Smart said that it was a privilege to work with this fine group again.

Mayor Smart said that since he left the Council in 2005, sixteen different people served on the Council. He said that Haworth still holds on to its values and Master Plan, and it keeps the Ordinances in line with the Master Plan regardless of who is on the Council. Mayor Smart thanked the Board for the time they have spent and are spending. He said that their members are eager to serve on the Board. Mayor Smart said that this was a body which had a unique way of working - they are not partisan, and they are a body that works for the community and takes great pride in what they do. Mayor Smart stated that the Planning Board was appreciated for all that they do.

Reorganization meeting of the Haworth Planning Board on February 18, 2015, at the Municipal Center.

Mayor Smart then announced that Antonio Cammilleri, an attorney and new resident, has been appointed to the Planning Board and he knew that the members would enjoy working with him.

Mayor Smart thanked Mr. Anderson for accepting his reappointment and he administered the Oath of Office to him.

Mayor Smart noted that Councilman Rosenberg has been reappointed as Council Liaison to the Board.

Mayor Smart then opened the floor for nominations.

#### Chairman

Ms. Kosmac moved to nominate Dr. Ference for Chairman.

Seconded by Mrs. Landesman and upon voice vote, was unanimously carried.

Dr. Ference took the Chair.

#### Vice Chairman

Mr. Anderson moved to nominate Mr. Troy for Vice Chairman.

Seconded by Mrs. Landesman and upon voice vote, was unanimously carried.

#### Secretary

Mr. Troy moved to nominate Ms. Kosmac for Secretary.

Seconded by Mrs. Landesman and upon voice vote, was unanimously carried.

#### Treasurer

Mr. Troy moved to nominate Mr. Anderson for Treasurer.

Seconded by Mrs. Landesman and upon voice vote, was unanimously carried.

Reorganization meeting of the Haworth Planning Board on February 18, 2015, at the Municipal Center.

Board Attorney

Mr. Troy moved to reappoint Mr. Madaio as Board Attorney.

Seconded by Mr. Anderson and unanimously carried.

Mr. Troy noted that he had spoken with Mr. Madaio prior to the meeting and he said that he would accept the reappointment.

Recording Secretary

Mr. Troy moved to recommend that Mrs. O'Dowd be reappointed as Recording Secretary.

Seconded by Mrs. Landesman and upon voice vote, was unanimously carried.

Mrs. O'Dowd thanked the Board.

Meeting Dates

Mr. Troy moved to continue having the Planning Board meetings on the third Wednesday of each month, except when it interfered with the larger calendar. Further, unless there is pressing business, the Board would not meet in August.

Seconded by Ms. Kosmac and upon voice vote, was unanimously carried.

Dr. Ference noted that he checked the calendar and didn't find any conflicts.

Public Notice

Mrs. Landesman made a motion to continue to use the same media for announcements and public notices as have been used in the past.

Seconded by Mr. Troy and upon voice vote, was unanimously carried.

Reorganization meeting of the Haworth  
Planning Board on February 18, 2015,  
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Board Engineer

Mr. Troy made a motion to retain Schwanawede/Hals as Board Engineer.

Seconded by Ms. Kosmac and upon voice vote, was unanimously carried.

Dr. Ference stated that he spoke with Mr. Hals prior to the meeting and they agreed to work with the Board.

The motion carried.

Board Planning Advisor

Mr. Troy moved to appoint Mr. Hakim as the Board's Planning Advisor.

Seconded by Mr. Ezra and upon voice vote, was unanimously carried.

Guidelines

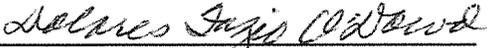
Mr. Troy moved that they adopt procedural guidelines which by the Planning Board governs themselves.

Seconded by Mrs. Landesman and upon voice vote, was unanimously carried.

There being no further business, Mr. Troy moved to adjourn.

Seconded by Mr. Ezra and unanimously carried.

Respectfully submitted,

  
Dolores Fazio O'Dowd

Regular meeting of the Haworth  
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### **ACCEPTANCE OF THE MINUTES**

The minutes of the November 2014 meeting were reviewed.

Ms. Kosmac accepted the minutes as presented, subject to the rights of absent members to correct statements directly attributed to them.

Seconded by Mr. Ezra and unanimously carried.

Dr. Ference stated for the record that all open matters in 2014 had been completed.

Regular meeting of the Haworth  
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### CORRESPONDENCE

- A copy of the Planning Board Roster.
- Notice to new members of the Board relating to mandatory training.

Dr. Ference stated that new members were notified directly of this requirement. He said that all members of the Board have had their training with the exception of Mr. Cammalleri.

Mr. Madaio noted that the mandatory training must be completed within the first eighteen months of serving on the Board.

- Copies of the New Jersey Planner.

### ADMINISTRATIVE

Dr. Ference stated that there were no items of business this month; however, he wanted to make a few comments.

In essence, Dr. Ference stated for the record that one of their Board members, Bruce Steinthal, had served on the Board for twenty-eight years and he brought with him an extraordinary background and commitment. Dr. Ference explained that Mr. Steinthal is an accountant but he also has a Master's Degree in urban planning and he blended well with all professionals. He said that Mr. Steinthal has many competencies and a sense of personal community. Dr. Ference stated that Mr. Steinthal had a willingness to do extra and he volunteered whenever he felt there was a need. Dr. Ference stated that, on behalf of the Board, he would like to say that Mr. Steinthal was an extraordinary friend and colleague and they appreciate everything he has done for the Board and community.

Mr. Troy made a motion that the Board pass a Resolution thanking Mr. Steinthal for his dedicated service and expressing that he will be missed.

Seconded by Mr. Ezra and unanimously carried.

Dr. Ference stated that a copy of the minutes should be included with the Resolution. He said that he would like to invite Mr. Steinthal to a meeting and give him something to thank him for his years of service on the Board.

Regular meeting of the Haworth  
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## MAYOR'S REPORT

### Reorganization

Mayor Smart reported on the reorganization in the Borough with regard to some positions. In essence, he said that Mr. Kraus had retired and they were in the process of filling that position.

Mayor Smart stated that they were moving to make a change with the Borough Planner, Mr. Hakim. He said that in the interest of synergy, Chris Satile & Associates will serve as the new Borough Planner.

### Volunteers

Mayor Smart stated that there are seventy-five people serving on boards, commissions, and committees and every one of them is talented and generous. He said that it was a pleasure to be able to reach out to these people. Mayor Smart said that they were all part of great groups and that is what makes Haworth a great place to live and work.

Mayor Smart said that the Borough's first-responders teams have been great with what they are doing and with what they have already done it. He said that they are great teams and compliment each other.

Mayor Smart said he met with emergency responders and task forces in other towns and they had a discussion relating to trains, their effects, and issues. Mayor Smart talked at length about the accident in Virginia and how things would be if it had happened in the Borough. He said that together with CSX, they work to keep the problem from happening. One of the many important steps taken is that CSX inspects the tracks regularly to make sure there is no breakdown. He explained.

### Mayor's Meetings

Mayor Smart stated that he has been involved with a lot of meetings with Mayors in other towns. He said that they all support each other, they are non-partisan, and he was energized at the first couple of meetings that he attended.

### Business Residents

Mayor Smart said that with respect to the business residents, everyone has expressed that they are delighted with being in Haworth and they enjoy where they work.

Regular meeting of the Haworth  
Planning Board on February 18, 2015,  
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### Governing Body

Mayor Smart reported that the Governing Body is deep into the budget process and pointed out that this was going to be an exceptionally tight year. He said that there were a couple of lingering bills from prior years which had to be addressed. Mayor Smart said they were looking at a year where they were not going to work on bold new initiatives - they needed to cut costs. He said that with regard to activities, they had to look at savings and synergy.

### Library

Mayor Smart announced that the library was almost complete and was now in the process of being cleaned so that it could be opened that coming Monday. Mayor Smart pointed out that the Department of Public Works (DPW) gave significant help and saved tens of thousands of dollars for the Borough.

### Tree Management

Mayor Smart announced that there would be a change of protocol with how the Borough responds to tree situations. He said that when there is a tree emergency, the DPW will take over ownership of how to manage the situation. They will have a Tree Management Program.

### Public Areas

Mayor Smart said that they were working on upgrading public areas for recreational use and also working on all easements to make them look good.

### **ADMINISTRATIVE (continued)**

Dr. Ference stated that there was no business this evening and he wasn't aware of anything coming up. He said that from a larger planning perspective, he wanted to have the following topics on the March and April agendas:

Regular meeting of the Haworth  
Planning Board on February 18, 2015,  
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Dr. Ference said he wanted to address the Master Plan re-examination and he would also like to do a seminar on the Master Plan. He explained that the re-examination used to be required every six years but now New Jersey has changed it to every ten years, which makes it less of a mandate and more of a strategic variable to see if the Borough is up-to-date.

Dr. Ference reported that COAH was continuing to monitor the Pine Barrens, etc. He said that although COAH is pretty much dead, they should be brought up-to-date.

#### Downtown Area

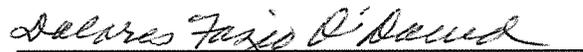
Dr. Ference stated that Mayor Smart or Councilman Rosenberg should address the Downtown area issue so that it can be placed on the agenda.

Dr. Ference said that would be his intention to start all of this work at the March meeting and from there, it would go on a month-to-month basis.

There being no further business, Mrs. Landesman moved to adjourn.

Seconded by Ms. Kosmac and unanimously carried.

Respectfully submitted,

  
Dolores Fazio O'Dowd