

Reorganization meeting of Haworth Board of Health on January 10, 2013, at the Municipal Center.

Present: Melissa Davidson, M.D., Co-President  
Karl Bednarek, M.D.  
Barry Cohen, PhD  
Michael Gordon  
Jennie Li, M.D.  
Barbara Paller, EMT  
Nancy Wise, R.N.

Lou Apa, Sanitarian  
Mary Anne Groh, Council Liaison

Absent: Denise Hayes, RPh, Co-President  
Ilise Zimmerman

Mrs. Wise called the meeting to order and upon roll call, the above members were present. Mrs. Hayes was not able to attend because she was traveling and Ms. Zimmerman was not able to attend because of a conflict.

Due notice was given in accordance with the New Jersey Open Public Meetings Act.

### **2013 OFFICERS**

Nominations for the 2013 officers were made.

#### **President**

Dr. Cohen nominated Mrs. Hayes and Dr. Davidson as co-presidents

Seconded by Mrs. Wise and unanimously carried.

It was noted that since there will be co-presidents, it is not necessary to elect a vice-president.

#### **Secretary**

Mrs. Wise nominated Mrs. Paller, as Secretary.

Seconded by Dr. Cohen and unanimously carried.

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Treasurer

Dr. Li nominated Dr. Cohen as Treasurer.

Seconded by Mrs. Wise and unanimously carried.

Recording Secretary

Mrs. Wise moved to reappoint Mrs. O'Dowd as Recording Secretary.

Seconded by Dr. Cohen and unanimously carried.

Sanitarian

Mrs. Wise moved to reappoint Mr. Apa as Sanitarian.

Seconded by Dr. Davidson and unanimously carried.

Meeting Date

Dr. Cohen moved to continue to meet on the second Thursday of each month at 8:00 p.m.

Seconded by Dr. Li and unanimously carried.

Notices

Mrs. Wise moved to continue to notice and advertise in whatever publications the Borough Administrator sees fit.

Seconded by Mrs. Paller and unanimously carried.

There being no further business, Mrs. Wise moved to adjourn.

Seconded by Dr. Cohen and unanimously carried.

Respectfully submitted,

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Dolores Fazio O'Dowd

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Due notice was given in accordance with the New Jersey Open Public Meetings Act.

Dr. Davidson welcomed Mr. Gordon to the Board. She explained that Ilise Zimmerman had also been appointed but wasn't able to attend this evening.

### **ACCEPTANCE OF THE MINUTES**

The minutes of the November 2012 meeting were reviewed.

Dr. Cohen moved to accept the minutes as presented, subject to the rights of absent members for statements directly attributed to them.

Seconded by Mrs. Paller and unanimously carried.

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### CORRESPONDENCE

- Harvard Health Newsletter
- Letter from the Hillsdale Board of Health relating to a contract with the Borough for Baby Well Care
- Memo from Mrs. Celotto relating to distributing the Haworth Newsletter electronically.

### SANITARIAN'S REPORT

Mr. Apa reported on the following.

- Dog bites were reported on Beech Street and Sylvan Place. Both dogs were licensed and were quarantined.
- Complaint about the Mini Mart not having a working faucet. This matter was discussed with the owners and it will be replaced.
- Complaint about a sick raccoon on Valley Road. It was tested and the results showed that it proved negative for rabies.

Mr. Apa then talked about the new licensing fee schedule.

- A rabies program will be held on Saturday, January 12<sup>th</sup> from 12 to 1 p.m. and the State will provide the needles.

### COUNCIL REPORT

Councilwoman Groh reported on the following:

#### New Fee Schedule

Councilwoman Groh stated that she had raised the issue about the fees had not been raised in 29 years. She said that she and Mr. Apa looked at the fees being charged in surrounding towns and saw that Haworth's were considerably lower and they felt that the Borough's fees should be adjusted. Councilwoman Groh asked that fees for commercial pools be discussed at a future meeting.

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Councilwoman Groh explained that Mr. Apa provides many different services but the fees collected by the Borough were less than \$1000 annually. She felt that the cost of Mr. Apa's services should be commensurate with the fees

Councilwoman said that new fee schedule was given to the Governing Body and they introduced the Ordinance to adjust the fees based on the recommendations of the Board of Health. She reported that the Ordinance was approved for the first reading and was published.

Councilwoman Groh said that she would like to get authority for Board of Health Ordinances put back into the Board's domain. She said that there were some concerns that there was over a 100% increase in the new fee schedule, but she explained that was because the fees had not been raised in 29 years. Councilwoman Groh noted that even with the increase, the new fees were still less than what was being charged in other towns.

#### Budget

- Councilwoman Groh said that the preliminary phase of capital improvements has been completed.
- They received a contract from Bergen County for various services. Councilwoman Groh stated that the population of Haworth has decreased, therefore, the fees went down. She reviewed the fees for the County's services.

Councilwoman said that out-sourcing animal control should be looked into.

Mr. Apa explained that by State law, the Borough has to have an animal control person.

#### HEALTH FAIR

There was discussion on who would be administering the influenza vaccinations and the advantages of having Mrs. Hayes purchase the vaccine. If Mrs. Hayes purchased it, there wouldn't be any fees for those not having Part B and they would also be able to get the vaccine many weeks earlier.

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It was suggested that if Mrs. Hayes did purchase it, the Borough could then purchase some of the vaccine so that employees and first responders could continue to receive their vaccinations as they have in the past.

Mrs. Fay will be contacted to find out who can advise the Board about liability relating to administering the vaccinations to residents if the vaccine is not purchased by the Board of Health.

It was decided that no matter who would be administering the vaccinations, a Health Fair would still take place.

There was discussion on how to attract more people. This matter was tabled for a later date.

### **NEW BUSINESS**

Dr. Cohen talked about having initiatives for new programs going forward.

There was discussion and Dr. Davidson asked everyone to give it some thought and come to the February meeting with suggestions.

Mr. Gordon asked if the Borough was doing anything about the deer population and if they thought of ways to sterilize them.

Mr. Apa said that he would call the people at the County animal shelter to get more information and report back to the Board.

### **NEWSLETTER**

There was discussion about having both Spring and Fall newsletters. It was decided to aim for a newsletter to only go out in September.

It was suggested that there be something in the newsletter for kids, e.g., answering 4 questions and winning a prize. This item was tabled.

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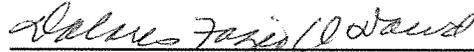
**ADMINISTRATIVE**

It was noted that the April meeting is scheduled on the same week as spring break at the Haworth School. The Board was polled and it was found that there are a majority of members who are available and planned on attending that meeting.

There being no further business, Mrs. Wise moved to adjourn.

Seconded by Dr. Cohen and unanimously carried.

Respectfully submitted,



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Dolores Fazio O'Dowd