

83. Executive Meeting of the Mayor and Council of the Borough of Haworth held on April 14, 2015 at the Municipal Center

Present: Hon. John W. Smart, Mayor

Councilmembers: Glenn Poosikian
Mary Anne Groh
Andrew Rosenberg
Anthony Volpe
Michael Bain
Lawrence Weiss

Borough Attorney: Robert T. Regan

Mayor Smart called the meeting to order at 8:00 PM and upon roll call all members of the Council were present. The Mayor then read the following notice: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the same."

Presentation by Spatial Data Logic

Mayor Smart noted a presentation was given earlier this evening by this firm in connection with use of its program for the Building Department.

Mr. Volpe reported he and Mr. Renaud, the Borough's Construction Official met earlier with the firm's representative regarding use of their software module for the Building Department for a general overview of the uses of their program.

Mr. Thomas Hurley, representative of Spatial Data Logic explained their municipal management software which can be provided for nearly all municipal departments. In connection with the Building Department he said everything can be attached to a block and lot number to create a permanent record; a mobile app also can be used for the inspectors when they are in the field and a municipal portal for citizens to communicate at any time.

Mr. Volpe commented that an applicant can see where they are in their plan review and noted Mr. Renaud's experience with the system in other towns.

Mr. Hurley said information can be stored with the Building Department's files to include Planning, Zoning, Engineering and Land Use materials. Other departments which could use their software could be Fire Prevention, Health Officer and for Tax Assessors who can determine when CO's are issued in connection with ratables. He said service requests for the DPW can be managed within the system.

Mr. Hurley went to explain that the firm sells by the computer, explained the security, accessibility, etc.; also the capability of adding photos during a field inspection.

Ordinance No. 15-02 – Pay to Play

A motion was offered by Mrs. Groh, seconded by Mr. Rosenberg and unanimously carried that Ordinance No. 15-02 be offered for second reading.

Ordinance No. 15-02 which is as follows was then read by title only as copies had been provided for those present:

AN ORDINANCE ESTABLISHING REGULATIONS AND RESTRICTIONS FOR ENTITIES AND INDIVIDUALS CONTRACTING WITH THE BOROUGH OF HAWORTH

The Borough of Haworth seeks to adopt a comprehensive Pay-to-Play Ordinance which will limit entities that make political contributions to municipal candidates, municipal political parties and municipal political party committees in receiving public contracts in excess of certain thresholds with the Borough of Haworth.

More particularly, the Ordinance would prohibit the Borough of Haworth from entering into a contract with any entity for professional services and other services in an amount in excess of \$17,500.00 if the entity has solicited or made contributions of money or pledge of a contribution, including loans, assumptions of liabilities and in-kind contributions within one (1) calendar year immediately preceding the date of the contract or agreement. The Ordinance encompasses contracts pertaining to professional services, banking, consulting services, insurance services, and the provision of goods and materials. The Ordinance establishes monetary thresholds of \$275.00 per calendar year pertaining to contributions to a candidate or candidate committee for elective municipal office or to political parties and political committees. In addition, any entity contributing more than \$2,500.00 in the aggregate to all municipal candidates, candidate committees, joint candidate committees, political parties and committees and holders of municipal elective office, would be ineligible to obtain a contract with the Borough of Haworth.

Prior to awarding any contract in excess of \$17,500.00, the Borough shall be required to receive a sworn contribution disclosure statement from the entity receiving the contract detailing all reportable political contributions made in the preceding twelve (12) months and certifying that the entity has not made a contribution in violation of the Ordinance. In addition, the Ordinance establishes a requirement of disqualification from eligibility to receive contracts for a period of five (5) years if an entity is deemed to have violated any of the provisions of the Ordinance. The Mayor and Council also have the discretion to terminate early any contract if an entity is deemed to have violated any of the provisions of the Ordinance.

The meeting was then opened to the public on Ordinance No. 15-02. As there were no comments the meeting was closed to the public on this ordinance.

Ordinance No. 15-02 – Pay to Play – cont’d.

A motion was offered by Mrs. Groh and seconded by Mr. Rosenberg that Ordinance No. 15-02 be passed on second and final reading.

On discussion certain sections of the ordinance were referred to in connection with the open bidding process and ‘fair and open’ which Mr. Regan explained was not a contradiction.

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Groh, Rosenberg, Volpe, Bain, Weiss. Nays – none. Declared carried.

A motion was offered by Mrs. Groh, seconded by Mr. Rosenberg and unanimously carried that the passage of Ordinance No. 15-02 be advertised as required by law.

Ordinance No. 15-03 – Amend Engineer Term

A motion was offered by Mr. Rosenberg, seconded by Mr. Poosikian and unanimously carried that Ordinance No. 15-03 be offered for second reading.

Ordinance No. 15-03 which is as follows was then read by title only as copies had been provided for those present.

**AN ORDINANCE TO AMEND CHAPTER II OF THE
CODE OF THE BOROUGH OF HAWORTH
ENTITLED, “ADMINISTRATION”**

BE IT ORDAINED by the Mayor and Council of the Borough of Haworth, County of Bergen, State of New Jersey, as follows:

Section 1.

Chapter II, of the Code of the Borough of Haworth, Administration, §2-12, Borough Engineer, Subsection 2-12.1, Appointment; Term, be and is hereby amended to read as follows:

“§2-12.1 Appointment; Term. There shall be a Borough Engineer who shall be appointed by the Mayor with the advice and consent of the Borough Council for a term of one (1) year. The Borough Engineer shall receive such compensation as may be agreed upon and determined by the Council. He shall be a duly licensed professional engineer of the State of New Jersey.”

Ordinance No. 15-03 – Amend Engineer Term – cont'd

Section 2. Inconsistent Ordinances Repealed.

All ordinances or parts or ordinances which are inconsistent with the provisions of this ordinance are hereby repealed, but only to the extent of such inconsistencies.

Section 3. Effective Date.

This Ordinance shall take effect after publication thereof and final passage as required by law.

The meeting was opened to the public on Ordinance No. 15-03. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mrs. Groh and seconded by Mr. Volpe that Ordinance No. 15-03 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Groh, Rosenberg, Volpe, Bain, Weiss. Nays – none. Declared carried.

A motion was offered by Mr. Bain, seconded by Mr. Weiss and unanimously carried that the passage of Ordinance No. 15-03 be advertised as required by law.

Ordinance No. 15-04 – 2015 Administrative Salaries

A motion was offered by Mrs. Groh, seconded by Mr. Volpe and unanimously carried that Ordinance No. 15-04 be offered for second reading.

Ordinance No. 15-04 which is as follows was then read by title only as copies had been provided for those present.

ORDINANCE NO. 15-04

**AN ORDINANCE TO FIX THE SALARIES, WAGES, COMPENSATION,
BENEFITS, STIPENDS AND WORKING CONDITIONS FOR EMPLOYEES
AND CERTAIN OFFICERS OF THE BOROUGH OF HAWORTH,
COUNTY OF BERGEN, NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Borough of Haworth as follows:

SECTION I. The annual salary, wage, stipend or rate of compensation to be paid to the various officers and employees of the Borough of Haworth shall be as follows:

Ordinance No. 15-04 – 2015 Administrative Salaries – cont'd.

<u>ADMINISTRATIVE</u>	<u>EFFECTIVE JANUARY 1, 2015</u>		
	<u>MINIMUM</u>	<u>MAXIMUM</u>	
Borough Clerk	\$45,000.	\$105,000.	Annual
Borough Administrator	2,000.	7,000.	"
Deputy Borough Clerk/ Assist. Admin.	25,000.	60,000.	"
Election Officials	500.	2,500.	"
Chief Financial Officer	39,000.	78,000.	"
Deputy Chief Financial Officer	8,000.	12,000.	"
Tax Collector	28,500.	52,000.	"
Deputy Tax Collector	1,500.	6,100.	"
Payroll Administrator	1,300.	1,950.	"
Tax Assessor	14,800.	25,000.	"
Court Administrator	30,000.	51,000.	"
Court Recorder	400.	1,800.	"
Judge	6,715.	11,000.	"
Borough Prosecutor	2,700.	4,500.	"
Alternate Borough Prosecutor	200.	800.	"
Court Administrator & Court Recorder: Extra Court Sessions for the Hours of 3 P.M. to 9 A.M.	46.	54.	Per Session- Not to Exceed \$500.00
Tax Assessment Search Officer	300.	500.	Annual
Tax Search Officer	300.	1,500.	"
Deputy Tax Search Officer	300.	1,500.	"
Board of Health Recording Secretary	150.	250.	Per meeting
Board of Health Registrar Vital Statistics	700.	2,500.	Annual
Deputy Registrar of Vital Statistics	520.	1,040.	"
Board of Health Sanitarian	4,500.	8,500.	"
Construction Official - Building Inspector	19,500.	41,000.	Annual
Electrical Inspector	4,000.	9,800.	Annual
Plumbing Sub-Code Official	4,000.	9,800.	Annual
Sewer Inspector	15.	25.	Per Inspection
Waste Water Collection System Operator	2,400.	4,000.	Annual
Planning Board Recording Secretary	200.	250.	Per Meeting Plus \$50/hr. Overtime (after 11 P.M.)
Bd. of Adjustment Recording Secretary	200.	250.	Per Meeting Plus \$50/hr. Overtime (after 11 P.M.)

Ordinance No. 15-04 – 2015 Administrative Salaries – cont'd.

	<u>EFFECTIVE JANUARY 1, 2015</u>		
<u>ADMINISTRATIVE – cont'd.</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	
Fire Inspector	15.	35.	Per Inspection
Fire Prevention Officer	1,900.	4,500.	Annual
Fire Sub-Code Official	1,400.	6,000.	Annual
Part-Time Clerical Help	10.	20.	Per hour
Senior Van			
Coordinator/Driver	9.	17.	Per hour
Driver	8.	15.	Per hour
On-Call Crossing Guard	10.	25.	Per hour
Crossing Guards	47.	57.	Per Day
Key Crossing Guard(Valley Road)	60.	75.	Per Day
Website Administrator	1,000.	1,800.	Annual
Mayor (Stipend)	4,500.	7,500.	Annual
Members of Council (Stipend)	2,250.	4,500.	Annual
Tennis Court Maintenance	300.	1,900.	Annual
Recreation Summer Program			
Director	1,000.	3,500.	Per summer program
Assist. Directors	800.	3,000.	Per summer program
Counselors	7.50	15.	Per hour
<u>LIBRARY</u>			
Library Director	42,000.	80,000.	Annual
Youth Services Librarian	33,000.	51,000.	Annual
Part-Time Library Clerks	7.50	15.	Per Hour
Supervising Library Assistant	27,500.	45,000.	Annual
<u>POLICE DEPARTMENT</u>			
Chief of Police	80,500.	159,000.	Annual
<u>DEPARTMENT OF PUBLIC WORKS</u>			
Superintendent	65,000.	95,000.	Annual
Seasonal Help	7.50	15.	Per hour
Member of Haworth Fire Dept. stipend	500.	1,000.	Annual

Ordinance No. 15-04 – 2015 Administrative Salaries – cont'd.

SECTION II. The anniversary date of the salary schedule relating to all full-time employees shall be the first of each and every year. Where an appointment is made on or before June 30th of any year, the anniversary date shall revert to January 1st of such year; where the appointment is made subsequent to June 30th of any given year, then the anniversary date of this salary schedule shall not be effective until January of the following year.

SECTION III. HOLIDAYS

All full-time employees of the Borough of Haworth covered by this Ordinance shall be entitled to the following holidays:

New Year's Day, Martin Luther King Jr. Day, Lincoln's Birthday, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Day.

SECTION IV. The following employees are considered to be part-time employees of the Borough of Haworth: Deputy Chief Financial Officer, Tax Assessor, Municipal Court Judge, Borough Prosecutor, Alternate Borough Prosecutor, Board of Health Recording Secretary, Board of Health Sanitarian, Construction Official, Plumbing Sub-Code Official, Sewer Inspector, Planning Board Recording Secretary, Board of Adjustment Recording Secretary, Fire Prevention Officer, Wastewater Collection System Operator, Fire Sub-Code Official, Library Clerks, Electrical Inspector, Fire Inspector, Senior Van Driver & Coordinator, Clerical Help, DPW Seasonal Help, Summer Recreation Employees, Mayor and Council, Tennis Court Maintenance.

SECTION V. LONGEVITY. Payment of longevity shall be consistent with the Personnel Policy and Ordinances governing such practice, provided, however, that effective January 1, 2014 new hires will not be eligible for longevity payments.

SECTION VI. HEALTH BENEFITS CONTRIBUTION.

Each full time employee shall contribute to offset health benefits cost per pay period as designated in Chapter 78, P.L. 2011.

SECTION VII. The provisions of this Ordinance shall be retroactive to January 1, 2015. Any ordinance or resolution in conflict with this Ordinance, other than the current contracts of employment, is hereby repealed.

The Ordinance shall take effect upon final publication as provided by law.

Ordinance No. 15-04 – 2015 Administrative Salaries – cont'd.

The meeting was opened to the public on Ordinance No. 15-04. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mr. Rosenberg and seconded by Mr. Bain that Ordinance No. 15-04 be passed on second and final reading.

On discussion Mrs. Groh said that now that she is aware of overtime being paid to the DPW Superintendent the high range of that salary will be surpassed. Mr. Regan explained the salary ordinance only refers to a base salary and discussion was held as to how to handle payment of overtime.

On roll call the vote was as follows; Ayes; Messrs. Poosikian, Groh, Rosenberg, Volpe, Bain, Weiss. Nays – none. Declared carried.

A motion was offered by Mr. Bain, seconded by Mr. Weiss and unanimously carried that the passage of Ordinance No. 15-04 be advertised as required by law.

Ordinance 15-05 – 2015 CAP ORDINANCE

A motion was offered by Mrs. Groh, seconded by Mr. Volpe and unanimously carried that Ordinance No. 15-05 be offered for second reading.

Ordinance No. 15-05 which is as follows was then read by title only as copies had been provided for those present:

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% or the cost of living adjustment, whichever is less, unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, the cost of living adjustment for calendar year 2015 budgets is calculated at 1.5% pursuant to N.J.S.A. 40A:4-45.2; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Haworth in the County of Bergen finds its advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous

Ordinance 15-05 – 2015 CAP ORDINANCE – cont'd.

year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 2.0% increase in the budget for said year, amounting to \$105,836 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Haworth, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Borough of Haworth shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$185,213, and that the CY 2015 municipal budget for the Borough of Haworth be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

The meeting was opened to the public on Ordinance No. 15-05. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mrs. Groh and seconded by Mr. Rosenberg that Ordinance No. 15-05 be passed on second and final reading.

On roll call the vote was as follows: Ayes. Messrs. Poosikian, Groh, Rosenberg, Volpe, Bain, Weiss. Nays – none. Declared carried.

A motion was offered by Mr. Bain, seconded by Mr. Volpe and unanimously carried that the passage of Ordinance No. 15-05 be advertised as required by law.

Ordinance No. 15-06 – 2015 Swim Pool Fees

A motion was offered by Mr. Weiss, seconded by Mr. Bain and unanimously carried that Ordinance No. 15-06 be offered for second reading.

Ordinance No. 15-06 which is as follows was then read by title only as copies had been provided for those present:

AN ORDINANCE AMENDING CHAPTER IX OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HAWORTH ENTITLED “PARKS, PLAYGROUNDS AND RECREATIONAL AREAS”

BE IT ORDAINED, by the Mayor and Council of the Borough of Haworth as follows:

Section 1 – Subsection 9-8.1, a. through g. entitled “Membership Fees for the Haworth Swim Club for 2014” shall be deleted and replaced with the following ‘Membership Fees for the Haworth Swim Club’:

- | | |
|--|----------|
| a. Haworth Resident | \$610.00 |
| Includes member, spouse and all children living with the member on a permanent, full time basis. | |
| b. Non-resident | \$710.00 |
| Includes member, spouse and all children living with the member on a permanent, full time basis. | |
| c. Haworth Senior (age 65 and over – 2 seniors in household) | \$375.00 |
| Haworth Senior (single) | \$225.00 |
| Senior Family (includes senior member, spouse and all children living with the member on a permanent, full time basis) | \$500.00 |
| d. Collateral Relative* | \$150.00 |
| *Limited to persons residing with the member on a permanent basis, who are related to the member such as a parent, brother, sister, grandchild, aunt, uncle, niece, nephew and great-grandchild. | |
| e. Au Pair | \$150.00 |
| f. Late Fee after the Saturday of Memorial Day Week-end | \$50.00 |
| g. Guest Fees | \$10.00 |
| (Children Under Age 2 – No Charge) | |
| h. Replacement of Lost Cards | \$10.00 |

Ordinance No. 15-06 – 2015 Swim Pool Fees – cont’d.

Section 2. – Inconsistent Ordinances. All ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

Section 3. – Effect of partial Invalidity. If any provisions of this ordinance are found to be invalid, for any reason, by the final judgment of a Court of competent jurisdiction, the validity of such portions shall not affect the validity of the remaining provisions of this ordinance, which shall be severable therefrom.

Section 4. – Effective Date. This ordinance shall take effect immediately after final adoption and publication as required by law.

The meeting was opened to the public on Ordinance No. 15-06. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mr. Weiss and seconded by Mr. Bain that Ordinance No. 15-06 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Groh, Rosenberg, Volpe, Bain, Weiss. Nays – none. Declared carried.

A motion was offered by Mr. Weiss, seconded by Mr. Poosikian and unanimously carried that the passage of Ordinance No. 15-06 be advertised as required by law.

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
Bergen County Dept. Public Works	Recommendation for Lowering Speed to 30 mph, Schraalenburgh Road	All Council Police Dept.
Zonta Club of Northern Valley	Invitation to Opening Ceremony, Center For Hope and Safety, April 25 th	All Council
Friends of the Haworth Library	Opposition to Library Budget Reduction	All Council
NJ League of Municipalities	Supreme Court Decision – COAH	All Council Boro. Atty.
“ “ “	Weekly Policy Update	All Council
NJ DOT	Unable to Fund “Safe Routes to Schools” & “Downtown Improvements” Programs	All Council

Correspondence – cont’d.

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
William, J. Bailey, Esq.	Request of Mr. & Mrs. Groh to Vacate Paper Street – Hendrickson Street	All Council Boro.Atty.
County Executive & Freeholders	Invitation to “Access for All Community Forum, April 25 th , Ridgewood	All Council

Mrs. Groh commented on the correspondence from the Friends of the Library which she said was well written and noted she has received further information regarding the Library’s budget however the numbers vary and will be further discussed with the library director.

Mr. Bain said the numbers will be looked at further by obtaining the actual numbers.

Open Meeting to Public

The meeting was opened to the period of public discussion.

The Haworth Country Club manager reported that the road going into the Club was closed last Saturday as United Water was doing construction; the Club needs to know two weeks in advance if the road is going to be closed so they can notify their members and the concern was they were only told the day before.

Mayor Smart commented the road work was part of the installation of new fire hydrants, United Water sub-contracted the work out and police were at the site.

Mr. Poosikian noted there was a notification by the Police Department on Facebook.

As there were no further comments, the meeting was closed to public discussion.

RESOLUTIONS

Authorization to Advertise for Proposals, Operation of Swim Pool Snack Stand

The following resolution was offered by Mr. Weiss, seconded by Mr. Bain and unanimously carried:

BE IT RESOLVED, that the Municipal Clerk is hereby authorized to advertise for proposals for the operation of a Food Service Concession (Snack Bar) at the Haworth Swim Club for the 2015 Pool Season.

Submission of Discretionary Aid Application – Haworth Avenue & Valley Road

The following resolution was offered by Mr. Volpe, seconded by Mr. Rosenberg and unanimously carried:

WHEREAS, subject to funding appropriations, the New Jersey Department of Transportation establishes a discretionary fund to address emergencies, regional needs, and for funding for local pedestrian safety projects throughout the State, and any county or municipality may apply for discretionary aid at any time; and

WHEREAS, in May 2014 the Borough of Haworth had applied under the Safe Routes to Schools Program for funds for safety improvements along Haworth Avenue and was not successful; and

WHEREAS, the installation of safety improvements along Haworth Avenue and Valley Road addresses important pedestrian safety issues due to the number of school children who walk to the nearby public school; and

WHEREAS, the New Jersey Department of Transportation provides grants to municipal governments for the above stipulated municipal purpose; and

WHEREAS, the Borough of Haworth desires to further the public interest by obtaining a grant of \$219,160.00 from the Department of Transportation Trust Fund to fund the above project; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Engineer is authorized to submit a discretionary aid application to the New Jersey Department of Transportation; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Haworth and their signatures constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement by the Borough Council:

BE IT FURTHER RESOLVED That, in the event of a Trust Fund award that may be less than the grant amount requested above, the Borough of Haworth has, or will secure, the balance of funding necessary to complete the project.

Donation of Boy Scout Trailer

The following resolution was offered by Mr. Poosikian, seconded by Mrs. Groh and unanimously carried:

WHEREAS, N.J.S.A. 40A:5-29 permits a local unit to accept bequests, legacies and gifts made to it; and

WHEREAS, Haworth Boy Scout Troop 73 has offered to donate their utility trailer to the Department of Public Works as a vehicle to carry their line striping machine.

Donation of Boy Scout Trailer – cont’d.

NOW THEREFORE BE IT RESOLVED in accordance with the provisions of the aforesaid statute, the Governing Body hereby accepts this donation.

2015 Temporary Budget

The following resolution was offered by Mrs. Groh and seconded by Mr. Rosenberg:

WHEREAS, an emergent condition has arisen with respect to various appropriations listed below, and no adequate provision has been made in the 2015 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, the Borough of Haworth does not anticipate adopting its final budget for 2015 for several months;

WHEREAS, the total emergency temporary resolutions adopted in the year 2015 including this resolution total \$5,971,867.00

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

**CURRENT FUND
Operations**

General Government

Municipal Clerk	Salaries and Wages	100,000.00
	Other Expenses	4,500.00
Mayor and Council Public Information	Salaries and Wages	500.00
	Other Expenses	1,500.00
Mayor and Council	Salaries and Wages	15,000.00
	Other Expenses	1,000.00
	Publications	1,500.00
Elections	Salaries and Wages	900.00
	Other Expenses	1,500.00
Financial Administration	Salaries and Wages	35,000.00
	Other Expenses	12,000.00
	Cost of Registered Bonds	750.00

2015 Temporary Budget – cont'd.

Audit Services		
	Other Expenses	22,400.00
Tax Assessment Administration		
	Salaries and Wages	8,000.00
	Other Expenses	3,500.00
Revenue Administration		
	Salaries and Wages	20,000.00
	Other Expenses	2,000.00
Computer Maintenance		
	Other Expenses	7,500.00
General Government		
cont'd		
Legal Services and Costs		
	Other Expenses	9,000.00
Engineering Services & Costs		
	Other Expenses	9,000.00
Ethics		
	Other Expenses	500.00
Municipal Land Use Law		
Planning Board		
	Salaries and Wages	900.00
	Other Expenses	1,500.00
Board of Adjustment		
	Salaries and Wages	900.00
	Other Expenses	500.00
Insurance		
Group Insurance Plans for Employees		200,000.00
Property		22,403.00

2015 Temporary Budget – cont'd.

General Liability/Auto Liability	28,229.00
Workers Compensation	90,404.00
Environmental Liability	2,112.00
Public Officials/Employment Practices Liability	16,212.00
Volunteer Liability	

Public Safety

Fire Department	
Salaries and Wages	8,500.00
Other Expenses	25,000.00
Fire Hydrant Service	
Other Expenses	45,000.00
Uniform Fire Prevention	
Salaries and Wages	2,000.00
Other Expenses	200.00
Aid to Volunteer Ambulance	
Other Expenses	23,000.00
Police	
Salaries and Wages	650,000.00
Other Expenses	25,000.00
Purchase of a Police Vehicle	
Other Expenses	29,614.00
Police Dispatch/911	
Salaries and Wages	25,000.00
Contract	12,000.00
Prosecutor's Office	
Salaries and Wages	1,000.00
Other Expenses	50.00

2015 Temporary Budget – cont'd.

Department of Public Works

Garage & Trash Removal

Contractual 170,000.00

Recycling Program

Contractual 20,000.00

Streets and Roads

Salaries and Wages 350,000.00

Other Expenses 25,000.00

Snow Removal

Salaries and Wages 13,000.00

Public Buildings & Grounds

Other Expenses 7,000.00

Shade Tree Commission

Other Expenses 10,000.00

Tree Farm

Other Expenses 1,000.00

Vehicle Maintenance

Other Expenses 10,000.00

Water Pollution Control

Salaries and Wages 1,000.00

**Health and Human
Services**

Public Health Services

Salaries and Wages 3,000.00

Other Expenses 3,000.00

Aid to Mental Health Center

Other Expenses 600.00

Animal Control Services

Other Expenses 1,496.00

Osha Hepatitis "B"

Other Expenses 1,458.00

2015 Temporary Budget – cont'd.

Parks and Recreation Functions

Parks Department

Other Expenses 20,000.00

Parks/Playgrounds Committee

Other Expenses 6,000.00

Parks and Recreation Functions cont'd

Tennis

Other Expenses 9,500.00

Senior Citizens Committee

Salaries and Wages 500.00

Other Expenses 750.00

Municipal Court Functions

Municipal Court

Salaries and Wages 30,000.00

Other Expenses 2,500.00

Public Defender

Other Expenses 1,000.00

Uniform Construction Code

Construction Code Official

Salaries and Wages 15,000.00

Other Expenses 1,500.00

Plumbing Inspector

Salaries and Wages 4,500.00

Fire Inspector

Salaries and Wages 3,000.00

Electrical Inspector

Salaries and Wages 3,000.00

2015 Temporary Budget – cont'd.

Unclassified

Utilities

Street Lighting	20,000.00
Electricity	15,000.00
Telephone	15,000.00
Water	1,000.00
Gas (natural or propane)	3,000.00
Gasoline	20,000.00

Deferred Charges and Statutory Expenditures

Statutory Charges

Social Security Public Employees Retirement System	40,000.00
Other Expenses Police and Firemen's Retirement System	168,484.00
Other Expenses	279,030.00

Deferred Charges and Statutory Expenditures cont'd

Deferred Charges Unfunded

Ord# 933	430.00
Ord# 967	5,144.00
Ord# 978	303.00

OPERATIONS EXCLUDED FROM "CAPS"

Maintenance of Free Public Library

Salaries & Wages	
Other Expenses	150,000.00
BCUA Flow Charges-Sewer Contractual	
Other Expenses	172,069.00
Debt Service	125,931.00

2015 Temporary Budget – cont'd.

Sanitation

Recycling Tax	3,500.00
LOSAP - Fire/Ambulance	
Contribution/Other Expenses	2,106.00

Interlocal Municipal Service Agreements

Senior Citizen Van - Harrington Park	
Salaries & Wages	2,000.00
Other Expenses	500.00

Grants

Municipal Alliance - local share	
Other Expenses	5,000.00
Body Armor Fund	
Other Expenses	1,512.00
Clean Communities	
Salaries & Wages	2,000.00
Other Expenses	2,500.00
BCCD-Senior Citizens Van Driver	
Salaries & Wages	3,500.00
Alcohol Education and Rehab	
Other Expenses	177.00
Recycling Tonnage Grant	
Other Expenses	11,620.00

Capital Improvements

Capital Improvement Fund	20,854.00
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2015 Temporary Budget – cont'd.

Municipal Debt Service

Bond Principal	560,000.00
Bond Interest	99,610.00
Preservation Trust Loan Program	71,049.00
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TOTAL	3,980,697.00

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Groh, Rosenberg, Vole, Bain, Weiss. Nays – none. Declared carried.

Payment of Bills

The following resolution was offered by Mrs. Groh and seconded by Mr. Rosenberg:

FOR COPY OF RESOLUTION AND BILL LIST
SEE PERMANENT MINUTES
PAGES 105A – 105N

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Groh, Rosenberg, Volpe, Bain, Weiss. Nays – none. Declared carried.

Requests to Purchase Borough Property

Mr. Rosenberg reported the Real Estate Committee met last week in connection with the following matters:

Whitman Street Request – Block 1702, Lot 13 (conforming building lot). The Committee visited the site and concurred that no action be taken for 30 days in connection with the Borough's response to the recent COAH regulations. The matter will be tabled to June.

Beacon Street Request – Block 1701, Lot 5 (50' x 100'). Requested by adjoining property owner on Pleasant Street. Since it is not a buildable lot it would be offered to the two adjoining property owners for \$152,350.

A motion was offered by Mr. Rosenberg, seconded by Mrs. Groh and unanimously carried authorizing the Borough Attorney to prepare the necessary documents for an offer to purchase Block 1701, Lot 5, Beacon Street to the contiguous property owners in the amount of \$152,350.

Request for Continuing Use of Borough Easement – Paulson Place

Mr. Rosenberg reported the Real Estate Committee visited this site which has been maintained, planted, etc. by the adjoining homeowner and it has been suggested to enter into an Agreement with him regarding the use of the property.

A motion was offered by Mr. Rosenberg, seconded by Mr. Poosikian and unanimously carried to authorize the Borough Attorney to prepare the necessary documents for Dr. Mark Kahn, 5 Paulson Place to continue to maintain and care for a portion of the Borough owned property to the south of his property, Block 1017, Lot 1.

Acquisition/Vacation of Borough Property – Haworth Drive/Harland Avenue

This request is in connection with an application before the Zoning Board; the Board has requested the applicant to attempt to acquire additional property in order to eliminate certain variances. Mr. Rosenberg noted there are setback issues, etc., a paper street borders the applicant's property and the engineer has indicated further investigation is needed.

Request of Mr. and Mrs. Groh to Vacate Paper Street

Mr. Rosenberg said that Mr. Volpe will sit in for Mrs. Groh on the Real Estate Committee in connection with this request.

Consideration of Cancellation of General Capital Ordinance Balances

Mrs. Groh noted a draft resolution has been prepared encompassing every open ordinance from 2013 back which items should be purged within one month unless departments present a proposal for the use of these funds.

Mr. Volpe referred to the proposed cancelation of fencing at Memorial Field.

Mrs. Groh suggested obtaining an estimate for that project so it can move forward.

Mr. Volpe suggested the council liaison speak with the department head regarding the items.

Mayor Smart said this matter could be included in committee reports for the next meeting.

Discussion was held as to why the money was not spent for these items.

Mr. Poosikian suggested 30 days to speak with the departments to see if there is a valid need for the items.

Budget

Mrs. Groh discussed any amendments which may be necessary for this year's budget and the timetable.

As there was no further business to come before the Council a motion was offered by Mr. Rosenberg, seconded by Mr. Bain and unanimously carried to adjourn at 9:45 PM.

Ann E. Fay, RMC, CMC
Clerk-Administrator

105I. Executive Meeting of April 14, 2015

