

40. Executive Meeting of the Mayor and Council of the Borough of Haworth held on March 5, 2014 at the Municipal Center

Present: Hon. John Dean DeRienzo, Mayor

Councilmembers: Vincent Iacobino
Glenn Poosikian
Mary Anne Groh
Andrew Rosenberg
Anthony Volpe
Michael Bain

Borough Attorney: Robert T. Regan

Mayor DeRienzo called the meeting to order at 7:30 PM and upon roll call all members of the Council were present. The Mayor then read the following statement: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the cost fixed by the Council."

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
Mr. R. Orlando	Request to Purchase Borough Property, Whitman Street	Real Estate Committee Mr. Regan
Arcari & Iovino, Library Architect	Notice to Wait for Weather to Break re. Pouring Concrete	All Council Library
Dr. Harvey Weiss	Thank You to Fire Department for Prompt Response	All Council Fire Department
Mr. S. Rogut	Information on Issuance of Swim Pool Bond Anticipation Note	Mr. Iacobino Mr. Poosikian Mr. Rosenberg Mrs. Groh
Div. Local Govern. Services	Local Finance Notice	All Council
NJ League of Municipalities	State Budget Proposal	All Council, Finance, Administration

Correspondence – cont’d.

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
NJ League of Municipalities	Request for FEMA Snow Assistance Declaration	All Council Finance
“ “	Levy Cap Exemption for Snow Emergencies & COAH Information	All Council Finance
Mr. C. Statile	Proposal for Updating, etc. Hazard Mitigation Plan	All Council

2014 Municipal Budget Presentations

Parks and Playgrounds

Mr. Mike Felletter, chairman of the Committee distributed information regarding proposals for various park areas in town. He mentioned the formation of the new Holiday Decoration Committee this past year and that they are requesting an additional \$2,000. in their budget for this, noting that both members of the committee and contractors do this work.

Mrs. Groh commented that the decorations at various holiday times have been a major improvement.

It was noted that the total request for the OE budget is \$10,000.

Mrs. Groh then noted the Committee’s capital budget requests and past requests.

Mr. Poosikian questioned replacement of business district signs included in the Committee’s proposal.

Mr. Felletter explained this proposal which would include new signs from the top of Tank Hill to the railroad area.

Mr. Volpe commented that local landscapers have expressed interest in donating time for some of the improvements.

Mr. Felletter responded this work would be particularly at the pond area.

Mr. Poosikian suggested reaching out to the Boy Scouts for assistance in connection with Eagle Scout projects.

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Ordinance No. 14-01 - DPW Salaries

A motion was offered by Mr. Poosikian, seconded by Mr. Iacobino and unanimously carried that Ordinance No. 14-01 be offered for second reading.

Ordinance No. 14-01, which is as follows, was then read by title only as copies had been provided to those present:

Ordinance No. 14-01 - DPW Salaries – cont'd.

The meeting was opened to the public on Ordinance No. 14-01. As there were no comments, the meeting was closed to public comment on this ordinance.

A motion was offered by Mr. Poosikian, seconded by Mr. Iacobino and unanimously carried that Ordinance No. 14-01 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

A motion was offered by Mr. Poosikian, seconded by Mr. Iacobino and unanimously carried that the passage of Ordinance No. 14-01 be advertised as required by law.

Ordinance No. 14-02 – 2014 Administrative Salaries

A motion was offered by Mrs. Groh and seconded by Mr. Iacobino that Ordinance No. 14-02 be offered for second reading.

Ordinance No. 14-02, which is as follows was then read by title only as copies had been provided to those present:

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Ordinance No. 14-02 – 2014 Administrative Salaries – cont'd.

Ordinance No. 14-02 – 2014 Administrative Salaries – cont'd.

On discussion, Mr. Rosenberg requested to modify the upper range of the Police Chief's salary to \$153,000.; Mr. Regan said this was not a substantive change and the ordinance did not require re-advertisement.

On voice vote all members voted in the affirmative to amend the motion with the change to the Police Chief's salary. Declared carried.

The meeting was opened to the public on Ordinance No. 14-02. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mrs. Groh and seconded by Mr. Poosikian that Ordinance No. 14-02 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Declared carried.

A motion was offered by Mrs. Groh, seconded by Mr. Poosikian and unanimously carried that the passage of Ordinance No. 14-02 be advertised as required by law.

Ordinance No 14-03 – Police Dispatcher Salaries

A motion was offered by Mr. Rosenberg, seconded by Mrs. Groh and unanimously carried that Ordinance No. 14-03 be offered for second reading.

Ordinance No. 14-03, which is as follows, was then read by title only as copies had been provided for those present:

Ordinance No 14-03 – Police Dispatcher Salaries – cont’d.

The meeting was opened to the public on Ordinance No. 14-03. As there were no comments, the meeting was closed to the public on this ordinance.

A motion was offered by Mrs. Groh and seconded by Mr. Poosikian that Ordinance No. 14-03 be passed on second and final reading.

On roll call the vote was as follows: Ayes; Messrs. Iacobino, Poosikian, Groh, Rosenberg, Volpe, Bain. Nays – none. Declared carried.

A motion was offered by Mrs. Groh, seconded by Mr. Poosikian and unanimously carried that the passage of Ordinance No. 14-03 be advertised as required by law.

Approval of Raffle License

The following motion was offered by Mr. Volpe, seconded by Mrs. Groh and unanimously carried:

BE IT RESOLVED, by the Mayor and Council of the Borough of Haworth that the On-Premise, 50/50 #RA-417 Raffle Application of the Sacred Heart Church to be held at the Church Hall on March 15, 2014 be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

Cancellation of Capital Balances

The following resolution was offered by Mrs. Groh and seconded by Mr. Volpe:

WHEREAS, there appears open of record unexpended balances of certain capital ordinance appropriations; and

WHEREAS, these projects have been completed; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haworth, Bergen County, State of New Jersey, that the following capital ordinance appropriation balances be cancelled of record:

<u>General Capital Fund</u>		Capital Fund Balance
<u>Ord. #/Section</u>	<u>Improvement Description</u>	
07-963 A	Finance-Filing Cabinet	\$ 1,000.00
07-963 E	Interior Painting Munic. Bldg.	1,535.00
08-971 F	Court-Window	5,000.00
08-971 F	Court-Locks	940.00

Cancellation of Capital Balances – cont'd.

08-971 F	Parks-Landscaping	1,000.00
10-995 C	DPW-Dump Truck	557.62
12-09 D	Terrace Green Rocks	750.00
12-09 D	Tall Grass - Pond	1,200.00
12-09 D	Memorial Field	471.00
13-08 A	DPW-Pick-Up Truck	5,092.02
13-08 B	DPW-Leaf Machine	1,151.00
13-08 C	DPW-Utility Cart	45.53
13-08 C	Fire-SCBA Upgrade	76.70
13-08 C	Police-Defibrillators	1,497.19
13-08 D	Police-Traffic Light	<u>7,360.63</u>
Total		\$ 27,676.69

On discussion, Mrs. Groh said there are still substantial balances in various ordinances which should be eliminated.

On voice vote all members voted in the affirmative. Declared carried.

Designation of Swim Pool Utility BAN as “Qualified Tax Exempt Obligation”

The following resolution was offered by Mr. Iacobino, seconded by Mr. Poosikian and unanimously carried:

FOR COPY OF RESOLUTION
SEE PERMANENT MINUTES
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Open Meeting to Public

The meeting was opened to the public. As there were no comments, the meeting was closed to public discussion. Mr. Regan was then excused from the remaining budget discussions.

2014 MUNICIPAL BUDGET PRESENTATIONS, cont'd.Fire Department

Chief Robert Hennion explained his submitted budget and what was spent last year, noting there is an increase in Equipment Maintenance of \$5,000. which he said is all geared to repairs of one truck and necessary maintenance.

2014 MUNICIPAL BUDGET PRESENTATIONS, cont'd.

Fire Department – cont'd.

Mrs. Groh questioned the figure for Testing and Certification which was \$5770. when 2013 figures were closed.

Ms. Wheeler, CFO, present at the meeting, explained that funds had been encumbered, then cancelled and moved to another line item.

Mrs. Groh then discussed other requests.

Chief Hennion explained how maintenance items, etc. are conducted on the various equipment.

Mr. Volpe asked if amount indicated is as much as is needed for equipment maintenance.

Chief Hennion noted that labor and parts costs increase.

Mrs. Groh asked if the building maintenance line item could be reduced to \$5,000.

Chief Hennion explained the emergency reporting required by state mandates.

The Fire Department Capital Budget requests were then discussed, particularly the cargo trailer.

Chief Hennion responded this is requested so as not to have to carry loose equipment in the cab of the fire trucks, particularly during power outages when generators and pumps are needed to be transported.

Mrs. Groh referred to pagers and radios included in this budget.

Chief Hennion explained that how the radios are carried by the fire fighters is an issue and a potential hazard and noted how the radios are issued to members.

Mrs. Groh then referred to fire hose in connection with the potential for additional fire hydrants in town.

Chief Hennion explained the length of hose and its capacity.

Mrs. Groh asked the need for 6 new fire hydrants.

2014 MUNICIPAL BUDGET PRESENTATIONS, cont'd.

Fire Department – cont'd.

Chief Hennion responded that a survey was undertaken for all streets in town, some streets have no hydrants and some have two, noting the need for a hydrant at the swim club, platform tennis and pistol range area which is a major safety issue.

Department of Public Works

Mr. T. Kelly, Superintendent and Mr. C. Simkins, Foreman of the Department were present.

Mrs. Groh noted the 4-wheel drive truck and snow plow capital budget request for the department.

Mr. Kelly said they were unable to obtain the snow plow for the truck purchased last year, therefore were requesting it in this budget.

Mr. Poosikian explained the hooklift conversion item in this budget and Mr. Kelly explained how the trucks can be converted in order to use several types of equipment.

In connection with the OE Budget Mrs. Groh asked about the figure for stand-by; Mr. Simkins explained how this was calculated.

Mrs. Groh referred to the item in the budget for sand and chemicals.

Mr. Kelly explained that road salt is received from Bergen County, noted the procedure with the County for the Borough plowing and the reimbursement and this line item is in case an additional supply of road salt is needed.

Library

Mr. David Marks, Library Director and Ms. Dina Siciliano, president of the Library Board were present.

Mr. Marks explained his 2014 budget indicates level funding and no new capital requests.

Mrs. Groh asked about the construction time table for the new addition.

Mr. Marks responded it should be finished by November, noted the severe weather situation impacting the project and they may have to close for one day for an electric hook-up.

2014 MUNICIPAL BUDGET PRESENTATIONS, cont'd.

Library – cont'd.

Mr. Marks explained the items in the budget for different vendors, supplies, the collection and the BCCLS Program which results in a savings if the membership is paid in advance.

Further discussion included the library surplus figure and capital requests.

Finance

Ms. Dawn Wheeler, CFO explained her department's capital requests which includes what other departments may need – printer, pc, etc. and the need for a new computer switch.

Ms. Groh asked about the bond costs which Ms. Wheeler explained.

Municipal Clerk

Ms. Fay explained what was included in several line items in the Clerk's budget including equipment and supplies, equipment maintenance, legal advertising costs, etc.

Other Budget Items

Mayor DeRienzo asked councilmembers to look at their individual portfolios for any questions they may have.

Mr. Poosikian noted he and Mr. Volpe have been looking into forming a committee for upgrades on the sirens in town which numbers are not in the budget.

Mayor DeRienzo noted the need for them to meet with fire and ambulance personnel.

Mr. Volpe said they have not reached out to the neighbors regarding there being no siren.

A discussion was held in connection with the need for a horn regarding use of pagers, etc. by the volunteers.

A discussion was held regarding other department heads presenting their budgets before the Mayor and Council. Also, the Swim Club capital budget was noted and a discussion was held regarding the stretcher for the ambulance corps and turn out gear as to funds from last year not used.

As there was no further business to come before the Council, the meeting adjourned at 9:30 PM on motion duly offered, seconded and carried.

Ann E. Fay, RMC, CMC
Clerk-Administrator

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