

39. Executive Meeting of the Mayor and Council of the Borough of Haworth held on February 9, 2016 at the Municipal Center

Present: Hon. John W. Smart, Mayor

Councilmembers: Glenn Poosikian
Andrew Rosenberg
Anthony Volpe
Michael Bain
Lawrence Weiss
Regina Duffy

Borough Attorney: Robert T. Regan

Mayor Smart called the meeting to order at 7:30 PM and upon roll call all members of the Council were present. The Mayor then read the following statement: "This is an Executive Meeting of the Mayor and Council of the Borough of Haworth. I am informed by the Clerk that adequate public notice has been provided by mailing notice to The Record, by posting a notice on the bulletin board in the Municipal Center, by filing a copy of the notice in the office of the Municipal Clerk and by mailing notice to all persons who requested same and prepaid the same."

Ordinance No. 16-01 – 2016 Administrative Salaries

A motion was offered by Mr. Weiss, seconded by Mr. Rosenberg and unanimously carried that Ordinance No. 16-01 be offered for second reading.

Ordinance No. 16-01 which is as follows was then read by title only as copies had been provided for those present:

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Ordinance No. 16-01 – 2016 Administrative Salaries – cont'd.

Ordinance No. 16-01 – 2016 Administrative Salaries – cont'd.

The meeting was opened to the public on Ordinance No. 16-01. As there were no comments the meeting was closed to the public on this ordinance.

A motion was offered by Mr. Weiss and seconded by Mr. Poosikian that Ordinance No. 16-01 be passed on second and final reading.

On discussion Mrs. Duffy asked what percentage of employees receive the maximum salary.

Mayor Smart explained four positions in the ordinance had to be increased to the maximum, however it was noted that none of those employees are receiving the maximum.

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Rosenberg, Volpe, Bain, Weiss, Duffy. Nays – none. Declared carried.

A motion was offered by Mr. Weiss, seconded by Mr. Rosenberg and unanimously carried that the passage of Ordinance No. 16-01 be advertised as required by law.

Ordinance No. 16-02 – Repeal Borough Hall Parking Restrictions on Stevens Place

A motion was offered by Mr. Weiss, seconded by Mr. Volpe and unanimously carried that Ordinance No. 16-02 be offered for second reading.

Ordinance No. 16-02 which is as follows was then read by title only as copies had been provided for those present:

Ordinance No. 16-02 – Repeal Borough Hall Parking Restrictions on Stevens Place

The meeting was open to the public on Ordinance No. 16-02.

Mrs. B. Potter, Haworth Avenue, said she was speaking on behalf of all the library employees who try to park as far away from the Municipal Center as possible to enable easy access for seniors, mothers with strollers, etc. and suggested moving one police vehicle in a space at the end of the lot to another location.

As there were no further comments the meeting was closed to the public on Ordinance No. 16-02.

A motion was offered by Mr. Weiss and seconded by Mr. Volpe that Ordinance No. 16-02 be passed on second and final reading.

On discussion, Mr. Bain said he hoped that now the parking situation should be worked out with the employees and other Borough officials.

Mr. Weiss commented that at night there is really not a parking problem.

Mr. Poosikian suggested designated parking spots for employees during business hours.

On roll call the vote was as follows: Ayes; Messrs. Rosenberg, Volpe, Weiss, Duffy. Nays – Messrs. Poosikian and Bain. Declared carried.

A motion was offered by Mr. Rosenberg, seconded by Mr. Volpe and unanimously carried that the passage of Ordinance No, 16-02 be advertised as required by law.

Correspondence

<u>Letter From</u>	<u>Subject</u>	<u>Referred to</u>
PERMA	Elected Officials Training Program Feb. 10 – Closter; Feb. 16, Old Tappan	All Council
Lerch, Vinci & Higgins	2016 Auditing Services	All Council Finance
Cablevision	Forwarding 2015 Franchise Fee Payment - \$24,862	All Council Finance
Mr. & Mrs. E. Koch	Concern with Un-shoveled Sidewalks at Construction Site	All Council Police Bldg.Dept.

Correspondence – cont’d.

In discussion with the letter from Mr. and Mrs. Koch, Mayor Smart noted the Police have been monitoring the situation regarding un-shoveled areas which have then been cleared.

Transfer of 2015 Budget Appropriations

The following resolution was offered by Mr. Weiss, seconded by Mr. Poosikian and unanimously carried:

WHEREAS, Title 40A: 4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Haworth that the Chief Financial Officer be and is hereby authorized to make the following transfers in the 2015 Current Fund :

<u>CURRENT FUND</u>		<u>FROM</u>	<u>TO</u>
Mayor & Council	Other Expenses	150.00	
Financial Administration	Salary & Wages	190.00	
Planning Board	Salary & Wages		2.00
	Other Expenses		916.00
Other Insurance	General Liability	1,479.00	
Recycling Contract	Other Expenses		296.00
Police Department	Salary & Wages	1,833.00	
	Other Expenses		62.00
Municipal Library	Salary & Wages	2,079.76	
	Other Expenses		2,079.76
	Other Expenses		2,079.76

Transfer of 2015 Budget Appropriations – cont'd.

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
Utility Expenses - Water	Other Expenses	14.00
Boro Oradell Flow Charges	Other Expenses	2,362.00
	TOTALS:	5,731.76

Payment of Bills

The following resolution was offered by Mr. Weiss, seconded by Mr. Bain and unanimously carried:

FOR COPY OF RESOLUTION AND BILL LIST
SEE PERMANENT MINUTES
PAGES 47A – 47G

Mayor Smart reported he had signed three checks prior to this document for postage, library payment and the Ambulance Corps.

Winter Tree Program

A motion was offered by Mr. Poosikian, seconded by Mr. Rosenberg and unanimously carried authorizing the Municipal Clerk to advertise for bids for the Winter Tree Program when the program is finalized.

2016 Municipal Budget

Mr. Weiss reported the Finance Committee has met twice and the Budget Book will be ready tomorrow.

2016 Road Improvement Program

Mr. Volpe reported the engineer drove the various roads with the DPW Superintendent to determine what roads should be included this year and have suggested 10 roads to be paved and rebuilds of various catch basins at an estimated cost of \$258,000.

Discussion was held regarding the various streets and their importance.

2016 Road Improvement Program – cont'd.

A motion was offered by Mr. Volpe and seconded by Mr. Poosikian to submit the recommendations of the Borough Engineer and DPW Superintendent for the 2016 Road Program to the Riverside Cooperative. After further discussion it was concurred to include from last year's list Contant Avenue (Myrtle Street west to terminus).

On voice vote all members voted in the affirmative. Declared carried.

Appointments to Shade Tree Commission

Mayor Smart appointed Ms. Nancy Panzella and Mr. Jack Ferber to 4 year unexpired terms to December 31, 2019 to the Haworth Shade Tree Commission.

Mr. Volpe commented these are both excellent choices, however, Mr. Ferber currently serves on the Library Board and he would prefer an opportunity given to those who do not already participate.

Mayor Smart said he agreed, however there is presently an emergency situation on the Shade Tree Commission with several openings and asked that an e-mail be sent to the Mayor and Council indicating openings on any Commissions, Boards and Committees.

Trail Grant

Mayor Smart reported correspondence has been received that the Borough was turned down on this grant and he would like to find some funds and resources to re-build several trails in town particularly in connection with recent CSX involvement with refurbishing the tunnel under the tracks and the area surrounding it.

Mr. Poosikian commented the trails improvement might be a good Eagle Scout project.

Open Meeting to Public

The meeting was opened to the period of public discussion.

Mrs. B. Borghi, St. Nicholas Av. referred to the recent automobile accident at the pond area and who was paying for the damages in that area.

Mr. Volpe explained the insurance process for this incident.

Mrs. Borghi referred to the passage earlier this evening of the ordinance removing designated parking spots at the Borough Hall and suggested limiting to two hours parking on Haworth Avenue in front of the Borough and possibly supplying stickers for Borough employees.

Open Meeting to Public – cont'd.

Mayor Smart noted Mrs. Borghi's suggestions and referred to the planned improvements for the Stevens Place area including re-aligning the parking area, etc.

As there were no further comments, the meeting was closed to public discussion.

Close Meeting to Public

The following resolution was offered at 8:15 PM by Mr. Rosenberg, seconded by Mr. Volpe and unanimously:

WHEREAS, *N.J.S.A. 10:4-12B* permits a public body to exclude the public from the portion of a meeting at which certain items are discussed; and

WHEREAS, the Governing Body deems it necessary to conduct a closed session and to exclude the public on February 9 2016 at which time the following items will be discussed:

Declaratory Judgment Action
Affordable Housing Litigation
Personnel Policy

NOW THEREFORE BE IT RESOLVED that the Mayor and Council does hereby exclude the public from the portion of the meeting at which time the above items will be discussed; and

BE IT FURTHER RESOLVED that the discussion conducted in closed session will be disclosed to the public upon completion or conclusion of the foregoing item and when determined by the Governing Body that the Borough's interests will not be adversely affected.

Reopen Meeting to Public

The meeting was reopened to the public at 9:30 PM.

DPW Superintendent

A motion was offered by Mr. Volpe, seconded by Mr. Rosenberg and unanimously carried to approve a base salary of \$94,000.00 annually for Mr. Tom Kelly and the discontinuance of overtime effective January 1, 2016.

Senior Van Driver and Alternate School Crossing Guard

A motion was offered by Mr. Rosenberg and seconded by Mr. Pooskian to appoint Mr. John Capasso as Senior Van Driver and Alternate School Crossing Guard at the standard rate of pay provided by Borough Ordinance.

On roll call the vote was as follows: Ayes; Messrs. Poosikian, Rosenberg, Volpe, Bain, Weiss. No – Mrs. Duffy. Declared carried.

As there was no further business to come before the Council the meeting adjourned at 9:35 PM on motion duly offered, seconded and carried.

Ann E. Fay. RMC, CMC
Clerk-Administrator

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47B. Executive Meeting of February 9, 2016

47C. Executive Meeting of February 9, 2016

47D. Executive Meeting of February 9, 2016

47E. Executive Meeting of February 9, 2016

47F. Executive Meeting of February 9, 2016

47G. Executive Meeting of February 9, 2016