

**BOROUGH OF HAWORTH**

300 Haworth Avenue, Haworth, NJ 07641  
201-384-8824 phone                      201-384-1206 fax

**Application for Certificate of Continued Occupancy**

Date of Closing: \_\_\_\_\_

Date of Occupancy: \_\_\_\_\_ Circle one: Rental/Sale

BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_ ZONE: \_\_\_\_\_

Property Address: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Buyer/Tenant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

For Business Only: Specific Use, including description of products handled: \_\_\_\_\_

Days/Hours of Operation: \_\_\_\_\_

Signature of Owner, Tenant or Agent: \_\_\_\_\_

Name of Business: \_\_\_\_\_

The following must be installed in every business prior to opening: Exit lights with battery backup over ALL EXITS, emergency lights and one 10 lb. max type abc all-purpose fire extinguisher by all exit doors.

Two inspections are required, fire and building.

We schedule CCO inspections on Tuesdays and Fridays. Please do not schedule inspections more than 30 days before the closing date.

Two separate checks are required. Both made payable to the Borough of Haworth. \$50.00 for the building inspection and \$35.00 for the fire inspection. For residential properties, smoke detectors are required on every level, carbon monoxide detectors on levels where there is a sleeping area, and fire extinguisher located within 10 feet of the kitchen.