

AGENDA  
MAYOR AND COUNCIL  
REORGANIZATION MEETING  
JANUARY 3, 2016  
1:00 PM

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1. Call to Order
2. Pledge of Allegiance to Flag – US Air Force Reserves Sgt. Nubar Nakashian
3. Invocation – Rabbi David Widzer
4. Administering the Oath of Office to Councilman Glenn Poosikian
5. Administering the Oath of Office to Councilwoman Regina Duffy
6. Naming of 2016 Council President -
7. Designation of Council Portfolios

	<u>Chairman</u>	<u>Committee</u>
Fire Department, Seniors, Board of Health, Tennis	Regina Duffy	Glenn Poosikian Anthony Volpe
Library, Recreation, Chamber of Commerce	Michael Bain	Regina Duffy Lawrence Weiss
Department of Public Works, Recycling, Parks & Playgrounds, Building Department	Anthony Volpe	Regina Duffy Andrew Rosenberg
Planning Bd., Zoning Bd., Real Estate, Police Department, Police Auxiliary, Contracts	Andrew Rosenberg	Glenn Poosikian Lawrence Weiss
Finance, Swim Club, Environmental Comm.	Lawrence Weiss	Michael Bain Andrew Rosenberg
Ambulance Corps, Shade Tree Commission Ethics Board	Glenn Poosikian	Anthony Volpe Michael Bain
Municipal Court	Glenn Poosikian	Andrew Rosenberg

Mayor John Smart– Liaison with School Boards, Member of Planning Board, Administration, Mayors' Associations, Website, Shared Services

APPOINTED OFFICIALS

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Expires</u>
Borough Attorney	Robert T. Regan	1 Year	12-31-16
Bonding Attorney	John M. Cantalupo	1 Year	12-31-16
Labor Attorney	Raymond Wiss	1 Year	12-31-16
Tax Appeal Attorney (Residential)	Robert Regan	1 Year	12-31-16
Tax Appeal Attorney (Non-Residential)	Robert Jacobs	1 Year	12-31-16
Borough Auditor	Jeffrey C. Bliss	1 Year	12-31-16
Borough Engineers	Boswell Engineering	1 Year	12-31-16
	Christopher P. Statile, P.A.	1 Year	12-31-16
Borough Administrator	Ann E. Fay	Indeterminate	
Municipal Clerk	Ann E. Fay	Tenure	
Registrar of Vital Statistics	Ann E. Fay	Tenure	
Assistant Administrator	Margaret Celotto	1 Year	12-31-16
Deputy Municipal Clerk	Margaret Celotto	1 Year	12-31-16
Deputy Registrar of Vital Statistics	Margaret Celotto	1 Year	12-31-16
Municipal Court Administrator	Janet Gallagher	Tenure	
Tax Collector	Diane Holden	Tenure	
Treasurer/Chief Financial Officer	Dawn Wheeler	4 Years	12-31-16
Deputy Tax Collector	Dawn Wheeler	1 Year	12-31-16
Tax Assessor	Neil Rubenstein	Tenure	
Construction Official, Building Sub-Code Official	Paul Renaud	4 Years	12-31-18
Building Inspector, Zoning Officer	Paul Renaud	1 Year	12-31-16
Municipal Court Judge	John J. Ryan, Jr.	3 Years	12-31-18
Prosecutor	Kenneth Rush	1 Year	12-31-16
Alternate Prosecutor	Geoffrey Muller	1 Year	12-31-16
Police Physician	Dr. Neil Minikes	1 Year	12-31-16
Police and Fire Chaplain	Fr. Stephen Fichter	1 Year	12-31-16
Plumbing Sub-Code Official	Leonard Herman	4 Years	12-31-16
Fire Sub-Code Official	Alan Silverman	4 Years	12-31-16
Electrical Inspector	Frank Dyer	4 Years	12-31-18
Tax Search Officer	Diane Holden	1 Year	12-31-16
Deputy Tax Search Officer	Dawn Wheeler	1 Year	12-31-16
Assessment Search Officer	Ann E. Fay	1 Year	12-31-16
Library Director	David Marks	1 Year	12-31-16
Public Defender	Louis DeAngelis	1 Year	12-31-16
Alternate Public Defender		1 Year	12-31-16
Risk Manager	Dan Larsen, Johl Agency	1 Year	12-31-16
Borough Planner	Christopher Statile	1 Year	12-31-16

APPOINTED OFFICIALS, cont'd.

Waste Water Collection Operator	Robert Genetelli	1 Year	12-31-16
Web Master	Janet Gallagher	1 Year	12-31-16

NAMING OF OTHER OFFICIALS

Office of Emergency Management Coordinators for 2016

Rick Swarthe, Coordinator	Patrick Conner, Assistant Coordinator
Andy Reithmayr, Assistant Coordinator	Lt. Michael Gracey, Assistant Coordinator
Michael Green, Assistant Coordinator	Tom Kelly, DPW Superintendent

School Crossing Guards for 2016

Carol Babino	Barbara Paller	Raymond Luby
Kenneth Florio	Michael Dresslin	Ruth Petrucelli
Robert Kenter	Larry Jones (part time)	

Police Reserves for 2016

Thomas Cusanelli, Captain	Lawrence Garlasco, Lieutenant
Andrew Reithmayr, Sergeant	Nick Fazio, Sergeant
Nubar Nakashian, Sergeant	Peter Costa, Officer
Richard Swarthe, Officer	Ronald Layne, Officer

Fire Officials for 2016

Fire Chief	Michael Green
Deputy Chief	Patrick Conner
Captain	James DeVite
1 <sup>st</sup> Lieutenant	John Polbos
Safety Officers	Tom Grady and Al Buldoc

Ambulance Corps

Captain	Andrew Reithmayr	Treasurer	Barbara Paller
Lieutenant	Tom Duffy		
President	Nubar Nakashian		
Vice President	Thomas Cusanelli		

Fire Prevention Officer for 2016– Alan Silverman

MAYOR'S APPOINTMENTS

<u>PLANNING BOARD</u>	<u>Term</u>	<u>Term Expires</u>
Edmond Ezra (Public Official)	3 Years	12-31-18

LIBRARY BOARD OF TRUSTEES

Sharon Jureller	5 Years	12-31-20
Dawn Hoyng	5 Years	12-31-20
Michael Bain, Mayor's Representative	1 Year	12-31-16

ENVIRONMENTAL COMMISSION

Polly Zurlini	3 Years	12-31-18
Mary Beth Postman	3 Years	12-31-18

RECREATION COMMISSION

Tina Stratton	5 Years	12-31-20
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SHADE TREE COMMISSION

Douglas Kurjian	5 Years	12-31-20
	5 Yrs. (unexpired)	12-31-19
	5 Years (unexpired)	

EMERGENCY MANAGEMENT COUNCIL – Mayor Smart

	<u>Term</u>	<u>Term Expires</u>
Andrew Rosenberg, Police Commissioner	1 Year	12-31-16
Christopher Campbell, Police Chief	1 Year	12-31-16
Michael Green, Fire Chief	1 Year	12-31-16
Andrew Reithmayr, Ambulance Corps	1 Year	12-31-16
Anthony Volpe, DPW Commissioner	1 Year	12-31-16
Regina Duffy, Fire Commissioner	1 Year	12-31-16
Rick Swarthe, Office of Emergency Management	1 Year	12-31-16
Michael Gracey, Assistant Coordinator	1 Year	12-31-16
Tom Kelly Assistant Coordinator	1 Year	12-31-16
Rick Swarthe Police Auxiliary	1 Year	12-31-16
Board of Health Representative	1 Year	12-31-16
Robert Hennion, Assistant Coordinator	1 Year	12-31-16
Glenn Poosikian, Ambulance Corps Liaison	1 Year	12-31-16

CONSENT AGENDA

The following appointments, resolutions and motions are considered to be routine and non-controversial and will then be voted on by one vote. Any council member wishing to remove any items from the consent agenda and request an individual vote, may do so.

BOARDS AND COMMITTEES

ZONING BOARD OF ADJUSTMENT

	<u>Term</u>	<u>Term Expires</u>
Dennis Posen	4 Years	12-31-19
Richard Ehrenberg	4 Years	12-31-19
Laura Weingartner, Alternate No. 2	2 Years	12-31-17

BOARD OF HEALTH

Melissa Davidson	3 Years	12-31-18
Denise Hayes	3 Years	12-31-18
Barbara Paller	3 Years	12-31-18
Gregory Kaufman, Alternate	1 Year	12-31-16
Nancy Polifroni, Alternate	1 Year	12-31-16

PARKS AND PLAYGROUNDS

Maggie Verdon	3 Years	12-31-18
Michael Felletter	3 Years	12-31-18
Drew Miller	3 Years	12-31-18
Virginia Lewis	3 Years (unex)	12-31-17

FINANCIAL RESOLUTIONS

1. THAT the Borough Tax Collector be designated as the Official Tax Search Officer for the Year 2016.
2. THAT the Municipal Clerk be designated as the Official Tax Assessment Officer for the Year 2016
3. THAT the Tax Collector be designated as the Certifying Officer and the Municipal Clerk as the Supervising Certifying Officer to be responsible for the processing at the local level all documents pertaining to the Public Employees Retirement System, particularly enrollments, members' accounts, retirement and withdrawal claims.

4. THAT the Borough Treasurer be designated as the individual responsible for the investment of Borough funds, including wire transfers.
5. RESOLVED that a Petty Cash Fund in the amount of \$500.00 be established for the Year 2016 and the control of such account be the responsibility of the Municipal Clerk.
6. RESOLVED that the following institutions be designated as depositories for the funds for the Borough for the Year 2016:

Bank of America, Demarest, NJ  
State of New Jersey Cash Management

Mariner's Bank, Dumont, NJ  
Bank of New Jersey, Haworth, NJ

AND BE IT FURTHER RESOLVED, that all checks and withdrawals for Borough funds be drawn on the above listed institutions and be signed by the Mayor or President of the Council, the Municipal Clerk and the Treasurer.

7. THAT said checks be drawn on the Current Account, Capital Account, Dog License Account, Trust Account, Unemployment Account, Escrow Trust Account, Community Development Account, Drug & Alcohol Alliance, Swim Pool, Swim Pool Capital, Municipal Donation, Affordable Housing, Payroll Account, Flexible Spending Account, Municipal Court, Municipal Court Bail and Scholarship Fund.

THAT all delinquent property taxes due from the prior year, to the Borough of Haworth be collected in the current year.

8. THAT said officers for Year 2016 are as follows:

Mayor	John Smart
Council President	
Municipal Clerk	Ann E. Fay
Treasurer	Dawn Wheeler

AND BE IT FURTHER RESOLVED that checks drawn on the Payroll Account be signed by the Municipal Clerk and the Borough Treasurer.

THAT, The Record, Hackensack, NJ and the Star Ledger, Newark, NJ be designated as the official newspapers of the Borough.

9. THAT the following shall constitute the scheduled meetings of the Mayor and Council for the Year 2016 and they be announced in accordance with the requirements of the Open Public Meetings Law:

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Executive Meetings  
7:30 PM, Municipal Center

Regular Meetings  
7:30 PM, Municipal Center

January 12  
February 9  
March 8  
April 12  
May 10  
June 14  
July 12  
August 9  
September 13

January 26  
February 23  
March 22  
April 26  
May 24  
June 28  
July 26  
August 23  
September 27  
October 25  
November 22  
December 27

December 13

THAT Roberts Rules of Order shall govern the deliberations of the Council and the Mayor shall assign portfolios.

MAYORAL ADVISORY COMMITTEES – All One Year Terms

Historical Affairs

Mary Lou Boyd

Margaret Cooper

Beth Potter

Recreation/Tennis Subcommittee

Alan Weisinger

Bob Reis

Stephen Chval

Eric Fass

Jocelyne Fand

Bob Kutik

Chip Meyers

Ed Tiscornia

George Cabourg

Community Development – Terms July 1, 2015 to June 30, 2016

Mayor Appointments

Mayor Smart

Council Appointments

Anthony Volpe

Michael Bain, Alternate

Motion to Approve Senior Van Drivers for 2016

John Sullivan, Coordinator  
Charles Vincent

Peter Hausch  
Raymond Luby

Joseph Verdon

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PUBLIC DISCUSSION PERIOD

BENEDICTION – Rabbi David Widzer

ADJOURNMENT